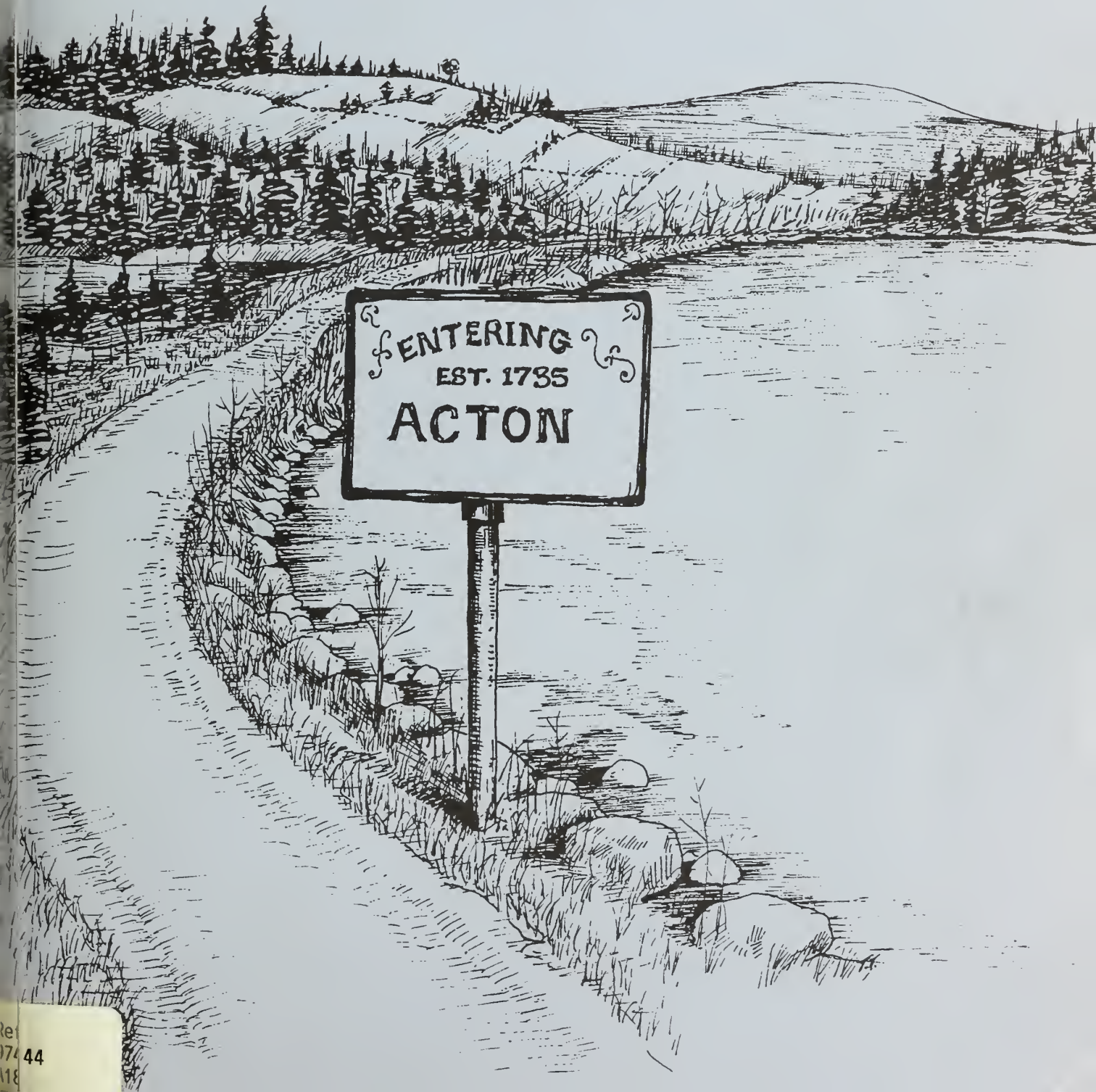



# Town Report 1989



# Acton

Incorporated as a Town:	July 3, 1735	
Type of Government:	Town Meeting--Selectmen/Town Manager	
Location:	Eastern Massachusetts, Middlesex County, bordered on the east by Carlisle and Concord, on the west by Boxborough, on the North by Westford and Littleton, on the South by Sudbury, and the Southwest by Stow and Maynard.	
Elevation at Town Hall:	268' above mean sea level	
Land Area:	Approximately 20 Square Miles	
Population:	<u>Year</u>	<u>Persons</u>
	1950	3,510
	1960	7,238
	1970	14,770
	1980	19,000
	1986	17,488
	1989	17,850

The town takes this opportunity to remember and recognize the many years of service provided by the following citizens who have passed on during 1989.

Charles A. Morehouse  
Minetta D. Lee  
Frank I. Averett  
Margaret A. Rennie

Their example in Volunteerism to our Town serves as a reminder of the many contributions made by volunteers, now and in the past.

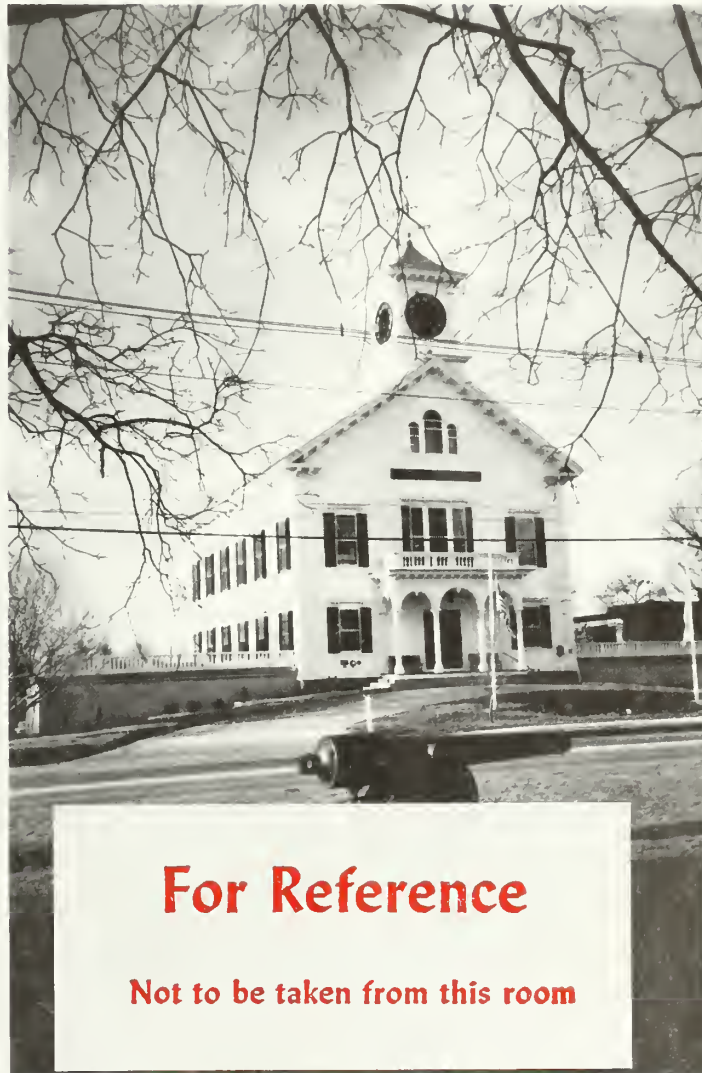
## Cover Credit

Many thanks for the cover sketch depicting "Entering Acton" done by Tom Tidman. As well as being our Conservation Administrator, Tom is an excellent artist and has done many drawings for the Town's various publications including the inside cover of last year's Town Report, the Master Plan Logo and informational posters. Thanks Tom for so willingly putting your talents to work at such short notice.

1989  
Annual  
Reports



Town of  
Acton,  
Massachusetts



**For Reference**

**Not to be taken from this room**

Ref  
974.44  
A188

Two Hundred and Fifty Fourth  
Municipal Year

for the year ending December 31st



# NATIONAL, STATE, AND COUNTY OFFICIALS

President	George H. W. Bush
Vice-President	J. Danforth Quayle
Senators in Congress	Edward M. Kennedy John F. Kerry
Representative in Congress 5th Congressional District	Chester G. Atkins
Governor of the Commonwealth of Massachusetts	Michael S. Dukakis
Lieutenant Governor	Evelyn Murphy
Secretary of the Commonwealth	Michael Joseph Connolly
Treasurer and Receiver General	Robert Q. Crane
Auditor of the Commonwealth	Joseph DeNucci
Attorney General	James M. Shannon
Councillor, 3rd Councillor District	Robert B. Kennedy
Senator, Middlesex/Worcester District	Argeo Paul Cellucci
Representative in General Court 14th Middlesex Representative District	John H. Loring
MIDDLESEX COUNTY County Commissioners	Thomas J. Larkin Edward J. Kennedy Bill Schmidt
Clerk of Superior Courts, Middlesex County	Edward J. Sullivan
Register of Deeds, Middlesex South District	Eugene Brune
County Treasurer	James E. Fahey, Jr.
Register of Probate	Thomas J. Larkin
District Attorney	L. Scott Harshbarger
County Sheriff	John F. McGonigle

## REGISTERED VOTER STATISTICS AS OF DECEMBER 31, 1989

Registered Democrats	2,012
Registered Republicans	1,649
Registered Unenrolled (Independents)	6,788
Total Registered Voters	10,449
Total Population	17,832



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# ADMINISTRATION

## BOARD OF SELECTMEN

In 1989, the Board of Selectmen focused on a variety of problems confronting local government but chief among them was the problem of providing adequate funding for municipal services. Throughout the year, the Town found itself caught between the fiscal constraints of Prop 2 1/2 and the fiscal stress created by the state level of government. Hundreds of hours of staff and board member's time have been devoted to solving the many problems brought on by the current fiscal climate.

The Selectmen continued to be actively involved in the Coordinating Committee begun last year on an ad-hoc basis. Nancy Tavernier and Dore' Hunter represented the Selectmen at weekly meetings held with members of the Finance and School Committees, Town Manager, Superintendent of Schools and other Town and School staff members. This Committee oversees its three-year financial plan for the Town, making necessary adjustments to reflect changes in revenue and expenditure projections. As a result of a significant loss of state aid (\$738,000) in July and further anticipated cuts in 1990, the Coordinating Committee's role has become extremely instrumental in carefully planning for the financial stability of the Town.

The most important achievement of 1989 was the overwhelming voter support given to the Town's first General Override of Prop 2 1/2. The 1989 ballot question was the first, in a series of 3, that will be put before the voters each year as part of the 3 year financial plan. This successful vote can be attributed to the override education campaign carried out by the Town and Schools and to the Community Communication Committee led by Anne Ridley and Matt Mleziva.

Other noteworthy accomplishments this year include:

- \* Unanimous Town Meeting support for a new Groundwater Protection District Bylaw and Map
- \* Public meetings and discussion groups were held to gather input for the Master Plan, nearing completion and scheduled to voted upon at the April 1990 Town Meeting.
- \* After formal attempts to streamline Town Meeting failed, the annual business was completed in two nights making it the shortest Town Meeting in recent memory.
- \* Talks with the Town of Maynard commence on the subject of regional wastewater disposal options. Favorable response led to more formal informational and consensus building activities.

An Acton to Maynard tie-in to their sewage treatment plant is being actively pursued.

- \* The Board of Selectmen met with DEP Commissioner Daniel Greenbaum to discuss Acton's continuing saga of wastewater disposal problems and possible solutions. A great deal of cooperation and optimism has resulted from that meeting.
  - \* An Historic District Study Committee was established by the Selectmen with a funding grant from the state. This Committee will explore the possibilities of creating 3 historic districts in South Acton, West Acton and Acton Center.
  - \* The Police Department launched an intensive Traffic Enforcement Program in August which has been extremely successful. Frequent citizen complaints about speeding and parking violations have all but disappeared. It has become quite obvious that drivers in Acton have become more law-abiding, greatly enhancing the quality of life.
  - \* A hearing was held with the Department of Public Utilities in response to the Selectmen's request for cessation of train whistles at all crossings in Acton. A decision will be rendered in 1990.
  - \* The town-funded traffic light for West Acton Center was installed, bringing a dramatic improvement to vehicular and pedestrian safety in that area.
  - \* The Selectmen voted to have a split tax rate for fiscal year 1990. A 10% split in the tax rate resulted in a slight shift of the tax burden from the residential property owners to the commercial and industrial property owners.
  - \* The relationship with the other governmental body in Acton, the Acton Water District, continues to flourish. Joint funding of the Groundwater Protection mapping project and an agreement to drop hydrant rental fees, backed by a Town Meeting vote, were significant and positive.
  - \* Fall Town Meeting voters approved a revision of the Town Bylaws which changed the Annual Town Election date to the last Tuesday in March, beginning with 1990.
- Chuck Kostro retired from the Board in April leaving a very large hole. His youthful enthusiasm and great sense of social justice greatly enhanced the Board during his three year term. He has left his mark on the Town and will continue to serve in other ways. Norman Lake succeeded Chuck on the Board, bringing years of knowledge and community involvement with him.

None of the accomplishments of this year would have been possible without the support of dedicated Town Staff, employees and all members of boards and committees who serve the Town with such loyalty and community spirit. The Board of Selectmen wishes to thank each and every one who has worked so hard on behalf of this community.

Looking back over the year of 1989, the Board feels that the Town of Acton is in the strongest position ever to take on the fiscal challenges that will meet us in 1990 and years beyond.

Nancy E. Tavernier, Chair

## TOWN MANAGER

Demanding, exciting, educational, frustrating, tiring, exhilarating, depressing, chaotic, infuriating, challenging, rewarding, unbelievable, idiotic, successful, satisfying...anything but boring. That is how I would describe the public service environment in Massachusetts during 1989. Virtually every employee of the Town or School system, every elected official, every volunteer worker - everyone - felt some or all of these emotions at one time or another.

**Demanding** - The limitations of Proposition 2 1/2 clearly indicated that we would need our first General Override to supplement the budget or be faced with substantial service cuts. For the first time ever we were forced to prepare 2 budgets - one assuming a successful override ("A" Budget) and one assuming it failed ("B" Budget).

**Exciting** - There were many interviews, press conferences, television appearances, speaking engagements and presentations made by volunteers as well as elected and appointed officials in our efforts to inform the voters regarding the Override.

**Educational** - Much time was spent both in learning about the problems and in trying to teach/inform others.

**Frustrating** - At times the difficulty of the task and the seemingly endless roadblocks made it nearly impossible to maintain focus.

**Tiring** - Early morning, late night and weekend meetings took their toll.

**Exhilarating** - The sense of accomplishment when over 60% of the voter turnout approved our first attempted General Override was enough to justify the energy that had gone into this effort.

**Depressing** - Shortly after voters approved the Override and Town Meeting approved the "A" Budget we received word that the Governor might withhold a significant amount of Local Aid to cities and towns. Acton's loss, if such an outlandish thing should happen, would be \$738,000. This loss would exceed the value of the recently approved General Override (\$690,000) by \$48,000 and more than negate 10 months of work at the local level that had gone into the override.

**Chaotic** - Acton, like most other communities in the Commonwealth, had already settled its budget for the upcoming fiscal year and no one at the State level seemed to know (or care) what this withholding of promised Local Aid would do to our solvency.

**Infuriating** - The Governor did it...even over the objections of the Legislature and all of the cities and towns...he withheld the money!

**Challenging** - Our new focus was on the need to find creative ways to resolve the projected budget shortfall from this loss of State Aid. Since we were several months into the new fiscal year when it happened, our goal was to solve the problem with as little impact on services as possible.

**Rewarding** - Working closely together in the cooperative spirit that had been established through the Ad Hoc Committee (now formally named the Coordinating Committee), School and Town Administration developed a plan for solving this latest problem.

**Unbelievable** - In November a Special Town Meeting approved the proposed solution. It seemed that the vote had no sooner been taken to rebalance our budget from the first State fiasco than the fiscal woes of the Commonwealth were once again foisted on us. This time we were told that the first half of our already reduced aid (due at the end of December) might be late and/or reduced further or might not be issued at all.

**Idiotic** - Fortunately, a payment was received in December. Unfortunately, it was another \$150,000 short. It seems that no matter how hard we have worked this year at being responsible managers, the State has repeatedly taken its mismanagement out on local government. Even as I write, the latest word from the State House is that the Spring distribution of Local Aid will probably be reduced by more than twice the reduction that took place last summer! This could cost Acton over \$1,200,000 more.

**Successful** - In spite of the problems caused by Proposition 2 1/2 and the chaos on Beacon Hill we can



lay claim to a year that was a resounding success in all of the areas over which we had local control. Services were maintained, goals were achieved and problems were solved.

Satisfying - "When the going gets tough..." It is important to take stock during trying times and ask ourselves why we pursue our chosen paths. Perhaps it is the satisfaction of knowing just how difficult was the task and how complete the accomplishment.

The municipal employees of Acton are an extraordinary group. Because of their dedication, creativity, and limitless cooperation Acton has survived yet another difficult year with few, if any battle scars. By all indications these attributes will be further tested in 1990 and I am confident that our staff is more than worthy of the challenge.

Don P. Johnson  
Town Manager

## ELECTED TOWN OFFICIALS

### MODERATOR

Donald MacKenzie 1990

### SELECTMEN

Nancy Tavernier 1990  
F. Dore Hunter 1990  
Donald Gilberti 1991  
Norman Lake 1992  
William Weeks 1992

### LOCAL AND REGIONAL SCHOOL COMMITTEES

Jean Butler 1990  
Ellen Holway 1990  
Pamela Harting-Barrat 1991  
Lees Stuntz 1991  
Sally K. Campbell 1992  
Patrick A. Cataldo 1992

### TRUSTEES OF MEMORIAL LIBRARY

Ann W. Chang 1990  
Dennis J. Ahern 1991  
Susan Fingerman 1992

### ACTON HOUSING AUTHORITY

Marlin M. Murdock 1990  
Barbara S. Yates 1991  
Jean B. Schoch 1992  
Joseph Mercurio 1993

### TRUSTEES OF WEST ACTON FIREMAN'S RELIEF FUND

Malcolm S. MacGregor 1990  
James B. Wilson 1991  
Frederick A. Harris 1992

### TRUSTEE OF ACTON'S FIREMAN'S RELIEF FUND

John F. McLaughlin 1990  
Allen Nelson 1991  
Walter W. Sprague 1992

### TRUSTEES OF CHARLOTTE GOODNOW FUND

Nancy Ann Gilberti 1990  
Mabel Grekula 1991  
\*Virginia Gates 1992

### TRUSTEES OF ELIZABETH WHITE FUND

John Powers 1990  
Irene Krason 1991  
Cornelia O. Huber 1992

### TRUSTEES OF CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

Frances Bissell 1989  
Edward Cleary 1990  
Gay Rose 1990

## APPOINTMENTS MADE BY SELECTMEN

### BOARD OF ASSESORS

#### Three Year Appointment

#### Three Members

Susan Miller 1991  
James Kotanchik 1990  
Robert Adams 1990

### HANSCOM FIELD ADVISORY COMMISSION

#### Three Year Appointment

#### One Member, Two Alternates

Kenneth Klemmer 1991  
Jack Ormsbee 1990

### ACTON/BOXBOROUGH ARTS COUNCIL

#### Two Year Appointment

#### Eight Members

Eleanor D'Entremont 1990  
Rosalie DeQuattro 1990  
Charles Garabedian(B) 1990  
Carol Goodyear(B) 1990  
Lisa Harsip 1991  
Rose Meslener 1990  
Penny Pitts 1991  
Nancy Rambert 1990  
Holly Ross(B) 1990  
Sharon Santillo 1990  
Valarie Spotkill 1991  
Margaret Tsao(B) 1990  
Elizabeth West(B) 1990  
Lois Wisman(B) 1990

### PLANNING BOARD

#### Five Year Appointment

#### Seven Member Board

John Barry 1993  
Robert Block\* 1992  
Quentin Braithwaite 1991  
Mary Giorgio 1989  
David L. Hill 1993  
Gregory Niemyski 1993  
James Lee 1993

### REGISTRAR OF VOTERS

#### Three Year Appointment

George Tuttle  
Evelyn Olschewski Maureen Pasik

### TOWN ACCOUNTANT

Mary E. Larson

### TOWN MANAGER

#### Three Year Appointment

Don P. Johnson 1992

### TOWN CLERK

#### Three Year Appointment

Cornelia Huber 1992

**ASSISTANT TOWN CLERK**  
Catherine Belbin Standing

**TOWN COLLECTOR**  
Betsy L. Wilson

**DIRECTOR OF FINANCE AND TREASURER**  
W. Roy Wetherby

**TOWN COUNSEL**  
Palmer and Dodge

**TRANSPORTATION COMMITTEE**  
Three Year Appointment  
Ten Member Board

Martin Graetz	1991
Sheldon Herskovitz	1990
Daniel Joyce*	1990
Albert McAdoo	1990
Joseph Tardo	1990

**BOARD OF APPEALS**  
Three Year Appointment  
Three Member Board

Malcolm Burdine	1991
Matt Mleziva	1990
Marilyn Peterson	1989
Joyce Foley(Alt.)	1990
Peter Morbeck(Alt.)	1989
Robert Tabor(Alt.)	1990

**CONSERVATION COMMISSION**  
Three Year Appointment  
Ten Member Board

John Chalmers	1991
Kenneth Dow	1990
Carol Place	1990
Andrew Sheehan	1992
Robert Young	1990
Sandra Mike(Alt.)	1989
Charlotte Timledge (Alt.)	1990
Ann Shubert	1992
Pam Resor	1992

**HISTORICAL COMMISSION**  
Three Year Term  
Five Member Board

Richard Bost	1991
Anita Dodson	1990
Bill Klauer	1990
Virginia Milberry	1991
Lawrence Story	1991
Anne Forbes (Alt.)	1990

**PRISON COMMITTEE**  
Three Year Appointment  
Three Member Committee

Ralph Abbott	1990
John Georgia	1991
Jean Schoch	1992

**COUNCIL ON AGING**  
One Year Appointment  
Nine Member Board

Rosalie Berry	1990
Dorothy Chautin	1990
Stanton Collins	1990
Dr. John Glasser	1990
Doris Hodge	1990
Marianne Maguire	1990
Irvin Parsons	1990
Ruth Rice	1990
Evelyn Roesler	1990
Alfred Steinhauer	1990
Anne Monahan (Alt.)	1990
Maria Epstein (Alt.)	1990

**ACTON'S DESIGNEE TO THE MIDDLESEX  
COUNTY ADVISORY BOARD**  
One Year Appointment  
One Member

Norman D. Lake	1990
----------------	------

**BOARD OF HEALTH**  
Three Year Appointment  
Five Member Board

George Emmons	1992
Joseph Glannon	1991
Gerhard Heinrich	1991
Marilyn Hotch	1991
Jonathan Bosworth	1992

**CEMETERY COMMISSIONERS**  
Three Year Appointment  
Three Members

Charles Putnam	1990
Wesley Mowry	1992
Edward Bailey	1991

**METROPOLITAN AREA PLANNING COUNCIL  
REPRESENTATIVE**  
Three Year Appointment  
One Member

William C. Sawyer	1991
Donald Gilberti (Alt.)	1991

**SOUTH ACTON REVITALIZATION  
COMMITTEE**  
Three Year Appointment  
Five Member Committee

Michael Bradley	1990
Betsy Eldridge	1991
Ann Forbes	1990
Lenore Henry	1990
Sandra Whaley	1991
Edward Collins III	1990

**MINUTEMAN HOME CARE**  
Three Year Term  
One Member

Margaret Richter	1990
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**RECREATION COMMISSION****Three Year Appointment  
Five Member Commission**

Edward Adelman	1992
Johnathan Kelly	1991
Bruce Stamski	1991
Charles Stires	1991
Deborah Warshafsky	1990
Caroline Tohline	1992

**PLANNING COUNCIL  
Three Year Appointment  
Eight Member Committee**

Pamela Bartlett	1991
Armand Dufresne	1990
Anne Fanton	1991
Anne Lary	1990
Gregory Niemyski	1991
Leonard Phillips	1991
Deborah Warshafsky*	1991
Walter Pizano	1992
Pam Resor	1992
Robin Talkowski	1992

**VOLUNTEER COORDINATING COMMITTEE  
Three Year Appointment  
Seven Member Committee**

Stanton Collins*	1990
Joyce Foley*	1990
Carolyn Gray	1991
Patti Sanford	1991
Peg Snook	1990
Charlie Kadlec	1992

**FAIR HOUSING COMMITTEE  
Three Year Term  
Seven Member Committee**

Laura Archambault	1991
Rosemarie Durkin	1991
Genevive Kelly	1990
Ross Lilly	1991
Jana Mullin	1991
Barbara Smith	1991

**APPOINTMENTS MADE BY  
TOWN MANAGER****ASSISTANT TOWN MANAGER**

John Murray

**ASSISTANT ASSESSOR**

Lela Sorenson

**LOCAL BUILDING INSPECTOR**

Garry Rhodes

**CONSTABLES**

David Allen	Frederick Hryniewicz
Charles Morehouse**	Robert Rhodes
Christine Joyce	James Fenton
Barbara Harnett	

**DIRECTOR OF PUBLIC HEALTH**

Douglas K. Halley

**DEPUTY BUILDING INSPECTOR**

David Abbt

**DEPUTY FOREST WARDEN**

Donald F. Copeland Clarence Frost

**DEPUTY INSPECTOR OF GAS PIPING AND  
GAS APPLIANCES**

James G. Corey

**DEPUTY INSPECTOR OF WIRES**

Donald MacLeod

**DIRECTOR OF CIVIL DEFENSE**

Norman D. Lake

**DOG OFFICER**

Leslie Boardman

**FENCE VIEWER**

David F. Abbt

**FIELD DRIVER**

William J. Durkin

**FIRE CHIEF**

Malcolm MacGregor

**DEPUTY CHIEF**

Robert C. Craig

**CAPTAINS**

Clarence Frost	Donald Copeland
Bernard Caouette	Edward Bennett

**LIEUTENANTS**

Paul Simeone	George Williams
Carl Robinson	William Primiano

**FIREFIIGHTERS**

Forest Emerson Bean III	David Calkins
Joseph Conquest	James Kessler
David G. Nichols	Robert A. Vanderhoof
Peter A. Robinson	Richard O'Leary
Brian Richter	Wayne Decker
William Klauer	Bruce L. Vinal
Robert Wetherbee	James Young
Brent Wheeler	

**FIREFIIGHTER/EMT**

Robert Sabourin	Kevin Lyons
David Harris	Daniel Morse
Geoffrey Neagle	Ricky Robinson
David Soar	Tom Wallerstein
Michael Lyons	Robert Hart
James Ray	Krist Nelson
Mark Richardson	Scott Morse
Mark Peralta*	Anita Arnum

**CALL FIREFIGHTERS**

Lt. Carl Simeone	Richard Swenson
Robert Puffer	Gary Finneault
Eric Nelson	John Simeone
Stephen Sliney	William Hartman
James Davis	Kenneth March
Michael March	Michael Smith
James Fenton	Mari Ann Blackburn
Donald Anderson	Ruston Miller
Edward Brooks	Ronald Pudsey
James Patton	Kenneth Ineson

**FOREST WARDEN**

Malcolm S. MacGregor

**INSPECTOR OF ANIMALS**

Patrick Palmer

**INSPECTOR OF GAS PIPING AND APPLIANCE**

Paul Kelleher

**INSPECTOR OF WIRES**

Clarence Frost

**PUBLIC WEIGHERS**

Robert S. Rhodes	James A. Barbato
Robert Greenough	Paul Cogan
John T. McNiff	Ronald Johnson
Christopher Prehl	

**SEALER OF WEIGHTS OF MEASURE**

Mark Fitzpatrick

**SUPERINTENDENT OF CEMETERIES**

T. F. Stewart Kennedy

**SUPERINTENDENT OF STREETS**

Richard Howe

**TOWN ENGINEER**

David Abbt

**KEEPER OF THE LOCKUP**

George Robinson

**POLICE DEPARTMENT**

(Standing Civil Service Appointment)

Chief George Robinson	Lt. John T. McNiff
Lt. Francis Widmayer	

**SERGEANTS**

Robert S. Rhodes	Robert L. Parisi
Thomas J. Rogers	James V. McPadden

**PATROLMAN**

Bernard Harrison	Christopher Browne
William Hayes	Paul Cogan
Brian Goodman	Robert L. Cowan
Jeffrey Dudley	Pablo Hernandez
James Goodemote	Albert Crowley

Ronald Johnson  
Raymond LaRoche  
Todd D. Fenniman  
Christopher N. Prehl  
John Cooney  
Stewart Fenniman

Raymond Grey Jr.  
James Cogan  
Michael Oman  
Frederick Rentschler  
Bruce Nadeau

**MATRONS**

June Carney  
Linda Koch

Christine Joyce

**VETERAN'S AGENT AND DIRECTOR OF VETERAN'S SERVICES**

Malcolm MacGregor

**VETERAN'S BURIAL AGENT**

T.F. Stewart Kennedy

**AUDIT MONITORING COMMITTEE**

James J. McPadden	1991
Cornelius E. Coughlin	1990
Sara James	1991
Charles Bradley	1992

**INVESTMENT ADVISORY COMMITTEE**

Brewster Conant	1991
Charles Putnam	1990
Allen Gulliver	1991
Howell Evans	1991
James Greenbaum	1991

**PUBLIC CEREMONIES & CELEBRATIONS**

Richmond Miller	1991
Kenneth Klemmer	1991
Frank Flowers	1992
Kenneth Gould	1991

**TOWN REPORT COMMITTEE**

Nancy Kingman	Eleanor Harrison
Betsy Conant	

**HANDICAP COMMITTEE**

Gabrielle Prosnite	1992
Connie Ingram	1992
Cary Hobson	1990
Walter Kiver	1991
Dennis Reichenberg*	1989
Wayne Geehan	1991
Nancy Anselmo	1990

**APPOINTMENTS MADE BY MODERATOR****FINANCE COMMITTEE**

Three Year Term

Nine Member Committee

Sally Fink	1992
Charles Agule	1991
Mary Donald	1991
Arthur Harrigan	1990

Sheldon Herskovitz  
George Perry  
Michael Rogers  
Joseph Peters  
Sandy Sanford

1990  
1990  
1991  
1992  
1992

MINUTEMAN REGIONAL VOCATIONAL  
SCHOOL COMMITTEE  
Three Year Appointment  
One Member

John W. Putnam

1991

\*Resigned    \*\* Deceased



# TOWN SERVICES

## ACTON BOXBOROUGH ARTS LOTTERY COUNCIL

Under the auspices of the Massachusetts Arts Lottery Council our regional Acton-Boxborough Arts Lottery Council receives grant monies distributed bi-annually. Perpetuating the arts provides enrichment and enjoyment to residents of all ages.

Grants totaling \$4216.80 were awarded during the Spring 1989 cycle as follows:

*Kitty Gardner, a portrayal of Florence Nightingale:	\$150.00
*Suzanne Chase, exhibit of paintings of Native American life:	200.00
*Sargent Library, storyteller/puppeteer-Jean Tibbils:	150.00
*Vincent Parrella/John Perrine, performance of scripted interpretation of "The Wall":	400.00
*Boxborough Historical Comm., acid-free covers for historical books:	113.80
*Acton/Boxborough Arts Lottery Council, MUSE performances at Suburban Manor Nursing Home:	195.00
*The Discovery Museum, local performances of "Summertunes":	400.00
*Cooperative Elder Services, performances of storyteller Allan Bearman:	240.00
*R.J. Grey Jr. High School, Semenya McCord's "Journey into Jazz":	168.00
*Acton Memorial Library, restoration of a painting by Arthur Davis:	300.00
*Acton Public Schools, membership to Dansforth Museum:	150.00
*Indian Hill Arts, Inc., operating funds for 15th performance season:	600.00
*Storyteller's Collaborative of Boston, Three Apples Storytelling Festival:	200.00
*Lynne Adams, oil paintings exhibit at library:	400.00
*DeCordova Museum and Park, Arts-in-the-Park Festival:	300.00

In the Fall Cycle grants totaling \$5434 were awarded as follows:

*C.T. Douglas School PTC, two shows:	\$125.
*ABSART, 6 performances by storyteller:	375.
*Kitty Gardner, dramatic portrayal of Abigail Adams:	150.
*ABRHS Performing Arts Dept., performance and workshop:	650.
*ABRHS Performing Arts Dept., University dancers perform for students:	600.
*Acton Memorial Library, performance by storyteller:	450.
*Acton Memorial Library, performance by storyteller:	200.
*Acton Council on Aging, art classes for seniors:	384.
*Acton Council on Aging, concert for seniors:	475.
*Merrimack Lyric Opera Co., general funding:	400.
*Indian Hill Arts, Inc., general funding:	600.
*Symphony Pro Musica, purchase of instruments:	300.
*Blanchard Memorial School, creative drama workshops:	150.
*Blanchard Memorial School, performance:	100.
*Mass. High School Drama Guild, play competition:	475.

Through the introduction of the PASS Program (Performing Arts Student Series), public and private school students are given the opportunity to enjoy performances of dance, music and theatre. The PASS Program provides reimbursement for the cost of tickets (up to \$5.00) to events listed "a roster provided by the Massachusetts Arts Lottery Council. In Spring '89 we awarded \$1618. as follows:

*Beth Kundert, ACT/Tunes, Inc. Youth Theatre	\$168.
*Gates School, U. Lowell Center of Performing Arts	200.
*Gates School U. Lowell Center of Performing Arts	200.
*Gates School, U. Lowell Center of Performing Arts	320.
*Gates School, U. Lowell Center of Performing Arts	200.
*Gates School, U. Lowell Center of Performing Arts	200.
*Claire Dix, Boston Ballet	80.
*Conant School, Boston Ballet	250.

A special thank you to Valerie Spotkill, past chair of the Acton/Boxborough Arts Lottery Council, and to the librarians at both the Sargent and Acton Memorial Libraries for their assistance. The Acton/Boxborough Arts Lottery Council members are:

Rosalie DeQuattro, Chair  
Lisa Harsip, PASS Chair  
Carol Goodyear, Treasurer  
Nancy Rembert, Secretary  
Eleanor D'Entremont, Council Historian  
Elizabeth West, Publicity Chair  
Charles Garabedian  
Rose Meslener

Penny Pitts  
Holly Ross  
Sharon Santillo  
Valerie Spotkill  
Margaret Ong Tsao  
Lois Wisman

## **ACTON COMMUNITY HOUSING CORPORATION**

As Acting President since the resignation of Dave Hartwell in June of this year, it's my responsibility to summarize the past fiscal year. I would say, from my viewpoint and as a member of ACHC, that it has been bitter sweet.

We have seen the fruits of our labor in the recognition of our efforts as a group at the State and local level. We have been courted, supported and quoted at all levels; some our most active members have received well-deserved public and, I am sure, personal satisfaction from their efforts.

We have seen an organization in flux, working with Town and State agencies to garner more support for our goals, while attempting to define our role and purpose with the Town's local boards and its citizens. As a result, we have developed short range and long range goals that we hope will give us direction and enable ACHC to play a meaningful role in present and future housing programs for the Town of Acton.

We were fortunate to obtain the assistance of Bryan Wyatt to support our Clerk of the Works, Betty McManus. The addition of Bryan to our staff at a critical point in the evolution of our organization has facilitated our progress in regard to planning as well as coordination with related agencies within the Town, surrounding communities and the State.

We have seen, partly as a result of our efforts, the approval of three (3) significant housing projects - Great Hill Crossing, North Acton Woods and - Barker's Pond - with a potential for 155 housing units for low and moderate income families. Conversely, although we have been fortunate to acquire some new dedicated and experienced Board Members, we have lost some good friends and contributors that were with us during the tough times.

A questionable economy has impacted our goals and our projects. The disaster called the Real Estate Market appears to be, at best, delaying construction, and at worst, potentially stopping for an undefined period all three projects which have been approved. At the same time, lack of any significant support in the way of

housing funds from the State is destroying any incentives private investors had in the development of affordable housing.

In my opinion, the housing market will continue to undergo hard times through next year; this will directly affect our programs. And who knows when any State funds will become available?

Our task in the coming year will be to hold on to our gains, stay alert for new opportunities, build a full, dedicated and flexible Board, and work within the community to keep affordable housing on everyone's minds as we switch from a super economy to what I believe will level off to a good, reasonable economy.

Roy C. Smith,  
Acting President  
Acton Community Housing Corporation

## **ACTON'S LOCAL HISTORIC DISTRICTS STUDY COMMITTEE**

Acton's town-wide master plan survey indicated that one of the most sought-after goals of the whole community was to preserve the historic flavor of the town, particularly the three village centers of South Acton, West Acton, and Acton Center. The town applied for a grant to study the feasibility of Local Historic Districts in Acton, and last spring, \$8,500 was awarded to Acton through the Massachusetts Historical Commission's Survey and Planning Grants Program. The funds were matched by private donation, for a total of \$17,000.

Local Historic Districts, one of the most effective historic preservation measures, are established and administered by the local community, and have three main purposes: to preserve the unique characteristics of structures and their surroundings within a certain area; to maintain and improve the setting for those structures; and to encourage the builders of new structures in the area to choose architectural designs which complement the historic structures.

This summer, the Selectmen appointed a Local Historic Districts Study Committee from recommendations submitted by the Acton Historical Commission, Acton Historical Society, Iron Work Farm, American Institute of Architects, and the Massachusetts Association of Realtors. As required by the grant, professional assistance was sought, and architectural historians Gretchen Schuler and Julie Johnson were chosen to start the extensive documentation necessary for the study.

The first requirement is to date and describe all pre-1940 buildings in town, a task for which the Acton Historical Commission has done much of the work over the years. The

Commission is committed to spending at least 240 further hours on the project this year. The professionals will aid in researching and delineating potential historic districts.

Local Historic Districts are adopted only after a two-thirds vote of town meeting. The enthusiasm shown in the master plan survey makes it clear that there is great support for the project, and that this could be the first generation of Actonians not to mourn the Acton that used to be, but to take active steps toward the preservation of the town's historic village centers.

The Historic Districts Study Committee wishes to hear from people in each village center, and throughout the town, who are interested in learning more about establishing Local Historic Districts.

Anne Forbes, Chair  
 Susan Master-Karnik, Vice-chair  
 Edward Adelman, Clerk  
 Anita Dodson  
 Suzanne Gaetano  
 Dore Hunter  
 Wesley Mowry  
 Associate members  
 Richard Boast  
 Betsy Conant  
 Charles Husbands  
 Rose Sullivan  
 Appointment pending  
 Wayne Friedrichs  
 Sandra Schmidt  
 Ex-officio: Roland Bartl

## ANIMAL INSPECTOR

This year 18 premises of animal owners, other than dogs were inspected and found to be in order.

The animals in Town this year consist of:

Cows	5	Sheep	9
Horses	37	Swine	1
Ponies	4	Chickens	57
Goats	9	Donkeys	7

13 Dog bites were reported this year of which two people were bitten by their own dogs. All dogs involved were quarantined as law requires for 10 days. All were found to be healthy and free of any contagious disease. 2 cat bites were reported this year. One person was bitten by their own cat and the other was bitten by a stray unknown cat. 3 raccoons were also removed from two local dumpsters and one dwelling. All were safely released in unpopulated wooded areas.

Patrick Palmer  
 Animal Inspector

## BOARD OF APPEALS

The number of hearings has decreased in 1989 with thirty nine hearings scheduled, 17 less than 1988, ten less than 1987. This apparently mirrors the decline in the economy. The Board heard one comprehensive permit to construct subsidized housing this year.

Petitions	Granted	Denied	Withdrawn	Pending	Total
Review	1	2	0	0	3
Special Permit	4	3	0	0	7
Flood Plain	3	0	0	1	4
Variance	14	7	1	0	23
Earth Removal	0	0	1	0	1
Comprehensive Permit	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
Totals	24	12	2	1	39

Marilyn Peterson, Chairperson  
 Matt Mleziva, Clerk  
 Malcolm Burdine, Member  
 Peter Morbeck, Alternate  
 Robert Tabor, Alternate

## BUILDING DEPARTMENT

The Building Department has seen a 25% decrease in the amount of building permits issued as compared to the previous year. The estimated cost value of the work has decreased from \$19,490,000 in 1988 to \$13,240,000 this year. This corresponds to national building trends.

The figures for the year ending December 31, 1989 are as follows:

New Residential Dwellings	48	\$3,238,200.
Residential Additions	335	2,384,900.
New Commercial Construction	5	2,067,000.
Commercial Additions	41	5,552,366.

Garry A. Rhodes  
 Building Commissioner



# CEMETERY COMMISSION

The Cemetery Commissioners meet at the office/garage, located on the grounds of Woodlawn Cemetery, at 7:30 p.m., on the second Tuesday of each month. Any changes in this schedule will be posted at the Town Hall. The Commission is responsible for expenditures from the various cemetery trust funds, and oversees the operation and care of the three Town-owned cemeteries: Woodlawn, located on Concord Rd., Acton Center, est. 1738; Forest, on Carlisle Rd., North Acton, est. 1750; and Mount Hope, on Central St., West Acton, est. 1848.

Cemetery Department personnel construct all monument foundations, set all flush markers, prepare and plant all endowed flower beds, and plant all trees and shrubs. we assist in the selection and purchase of lots, assist undertakers at the time of interment, help visitors locate gravesites, and answer inquiries about rules and regulations. We maintain our equipment, grounds and buildings, including the Woodlawn Memorial Chapel at Woodlawn, on a year-round basis. We also maintain the lot and interment records, and do our own billing and receiving.

## WOODLAWN MEMORIAL CHAPEL

The Chapel was used for fourteen wedding ceremonies and related rehearsals, and one memorial service. An area to the left of the Chapel was graded, fertilized, limed and seeded, and the doors of the Chapel were coated with a polyurethane finish.

## THE CEMETERIES

Section 9 at Woodlawn has been laid out and fifty-eight shrubs have been planted to date. Eleven Pines and two dying trees at Woodlawn and a Linden and large Maple at Mount Hope were removed and the stumps were ground. Several slate monuments and a cast iron fence surrounding a lot had to be removed for this tree work. These slates have since been reset, and the fence was repainted and re-installed. It is unfortunate that another cast-iron fence enclosing a lot in the Revolutionary Section of Woodlawn was vandalized, resulting in the theft of four ornate finials and one section of the fence and a fence post being twisted. We also removed a severely overgrown hedge from the perimeter of a lot at Woodlawn. The loam piles at both Woodlawn and Mount Hope were screened. As time and manpower allowed, we have continued our ongoing program of raising and/or leveling flush markers and washing monuments with high-pressure water. In both Woodlawn and Mount Hope, shrubs and flowers were sprayed for insect control. The apron to the meadow at Woodlawn was fine graded, fertilized, limed and seeded.

We have purchased a computer, external hard disk drive, tape backup, and printer and are awaiting the program to begin entering our cemetery records.

Schmidt Equipment was awarded the bid for the lease/purchase of our new backhoe. This machine, with its enclosed cab and longer reach is already proving itself to be a real asset to the department and has been used by Municipal Properties and will be used by the Highway Dept. when needed for snow removal.

As part of the Town's policy of inter-departmental reciprocal assistance, members of our crew reinforced one-half of the floor at the Citizens Library in West Acton; helped move telephone poles, helped clean up around the Community Gardens, and boarded up a building on Conservation land at Wheeler Lane for the Conservation Dept.; helped plow snow for the Highway Department. In turn, we were grateful to receive the following assistance: the Engineering Dept. laid out section 9 and a mausoleum lot at Woodlawn Cemetery; the Highway Dept. assisted us in screening loam at Mount Hope and they rough-graded the area to the left of the Chapel at Woodlawn; and Municipal Properties sprayed poison ivy in the cemetery field and the Captain Robbins cellar hole, and assisted in tree removal work.

The Cemetery Department staff have attended various safety seminars during the past year. Crew Leader David Lee attended a two-day Turf Conference in N.H., and a Diesel Repair Seminar. He and crew member Steve Gray received their Class II License, and Steve and Ron Wood received their Pesticide Licenses. Superintendent Stewart Kennedy and clerk Nancy Howell attended the New England Cemetery Association Annual Conference G Meeting, where Stewart presided as President of the Association. They also attended the Annual Seminar, where they received certification for completing a course in Cemetery Management, and where Stewart was one of the first recipients of the newly established New England Cemetery Association Professional Achievement Certification. Stewart is presently President of the Massachusetts Cemetery Association.

In 1989, the sum of \$66,999.36 was paid to the Town Treasurer to be deposited as follows:

General Fund	\$21,724.36
Cemetery Land Fund	\$ 7,970.00
Perpetual Care Fund	\$37,305.00

We wish to thank our entire staff for a job well done.

Stewart Kennedy  
Cemetery Superintendent

Charles F. Putnam  
Edward R. Bailey  
Wesley W. Mowry  
Cemetery Commissioners

# CITIZEN'S LIBRARY ASSOCIATION OF WEST ACTON

Unique in its history, location and size, the Citizen's Library of West Acton is able to provide personal service to its users. It has a 1989 circulation of 18,770 – 565 of this being out of town. The Library continues to deliver books (this year 1,074) free of charge, to Suburban Manor Nursing Home, Windsor Green, and certain housebound individuals.

Following its annual Fair, the Auxiliary purchased a World Book Encyclopedia and a set of geography books, *The World and Its People*, as well as a number of non-fiction books. The Library presently has a collection of 10,289 books, 387 were purchased this year; 329 were donated. In addition, 1,848 books were borrowed from the Eastern Regional Library System Bookmobile.

A special project this year was a summer story time and related craft activity for preschool children. This was held at the West Acton Baptist Church each Thursday morning over a six-week period. The Library has also hosted a number of field trips from local elementary schools.

Since September, a revision and up-dating of the junior nonfiction area has been going on with the help of volunteers. Adult volunteers have given 573 hours of service to the Library. We have seen a new trend of volunteerism by responsible young people.

The Trustees want to express publicly their gratitude for the wide-range of help that volunteers contribute daily to the Citizen's Library's one-member staff.

Collection: 10,289	Circulation: 18,770
Library Hours:	Monday 7 p.m. - 9 p.m.
	Tuesday - Friday 10 a.m. - 5 p.m.

Librarian: Mrs. Suzi Pomeroy

Frances Bissell  
Edward F. Clary  
Virginia C. Hahn  
Board of Trustees

## CONSERVATION COMMISSION

Nineteen-eighty-nine was another progressive year for the Conservation Commission. As has been the trend throughout the past decade, the Commission's primary focus is the administration of the Wetlands Protection Act. This past year saw a steady increase in state wetlands filings over last years' all time high. The Commission has devoted

countless hours and much energy into the development of the Arboretum; this was evident by 1989's noticeable development of this property. As always, much consideration is given to our more than 1300 acres of publicly accessible conservation land, the need to update and improve access to the many properties and trails took a substantial step forward this past year. Our awareness and commitment to establishing and improving wildlife habitat was focused on two major projects in 1989.

The need for strong enforcement of the Wetlands Protection Act in Acton has never been greater, considering that a significant percentage of the developable uplands in town are now built on. This forces greater encroachment pressure on Acton's remaining fragile wetland habitats. The Commission has taken steps to ensure greater protection of these wetlands by developing a set of rules and regulations designed to compliment their bylaw approved at spring Town Meeting in 1989. The most obvious evidence of this wetlands encroaching can be seen in the increased Notice of Intent filings for 1989 to 31, and Requests for Determination to 24. The rules and regulations will create "no build" setbacks around wetlands to lessen developmental impact, these regulations will be adopted sometime later this spring.

This past year saw an accelerated effort to plan and plant the Arboretum. This past year the Acton Garden Club was instrumental in establishing a herb garden in the old foundation. We plan to make this garden handicapped accessible, with much credit going to Eagle Scout Eric Duhamel for his brick walkway through this foundation planting area. Also with reference to developing handicapped accessibility, we have constructed a stonedust sidewalk from Main Street running parallel to Taylor Road, to be connected to a trail system this spring. This labor intensive task was expertly constructed by Acton's Highway Department and will become an integral part of the Arboretum's path system. Many other noteworthy projects were initiated and completed in 1989, in most instances by volunteers. A special thanks goes out to Eagle Scouts Jon Gabel and Mark Preo for their bog boardwalk and Eagle Scout David James for his Minot Avenue entrance way and esker project.

The need to clarify trail locations and identify conservation land boundaries, throughout Acton's more than 1300 acres of conservation land received renewed attention this past year, with many man hours of labor being supplied by the Town's Municipal Properties Department. The major project undertaken this past winter was the upgrading of the Grassy Pond Conservation Area trail system. We have also constructed a new series of signs identifying the major properties incorporating Conservation's new logo. These newly routed signs will be going up this spring. People not familiar with Conservation's lands and trails can obtain trail maps at Town Hall in the Conservation Office. A



series of walks are also offered with each change of season by conservation staff.

The Commission's commitment to improving wildlife habitat with an emphasis on endangered or rare species received special attention in 1989. Two innovative projects were enacted, to firstly, encourage a nesting pair of Ospreys to Nagog Pond; and hopefully the re-establishment of Eastern Bluebirds to Acton. Municipal Properties staff, under the guidance of Conservation, constructed an Osprey nesting stand in a secluded area of the Nagog Pond shoreline. Many sitings of Ospreys have been reported in our region, we are hopeful that this project may entice a pair to set up residence on Nagog Pond. As with last year we are continuing to build and place bluebird houses around town. This year, Eagle Scout Jeff Pavlock added an additional forty houses throughout Acton bringing our total to approximately eighty-five bluebird houses.

All in all, 1989 was a productive year for the Conservation Commission. As well as the accomplishments mentioned above, the Commission also welcomed the appointment of two new members, Pam Resor and Ann Shubert. The Commission also would like to thank all of the volunteers of the Arboretum Committee and the staff members of other Town departments for their invaluable support. For fear of omitting any the Commission simply extends its appreciation to all who gave their time and support.

Carol Place, Chairperson  
Andy Sheehan, Vice-Chair  
Ken Dow  
John Chalmers  
Bob Young  
Pam Resor  
Ann Shubert  
Tom Tidman, Conservation Administrator  
Andrea MacKenzie, Secretary

## COUNCIL ON AGING

The Council on Aging (COA) provides direct services, education, programs, and information and referral to older citizens and adult children. Primary responsibility for activities is assumed by two full and two part-time staff supported by the Council board. The board is composed of nine members and currently three advisory members also. Monthly board meetings are held in the COA office/resource center in the Acton Congregational Church.

Direct services include home delivered meals, filing for federal/state fuel assistance, intervention and advocacy for individuals involved with social agencies, a friendly visitor program, quarterly distribution of federal surplus commodity food, and this year, eleven daytime bus trips. The COA also makes reassurance phone calls, offers tax

assistance, schedules home visits, and direct mails a newsletter nine times a year.

Most programs are held at the West Acton Baptist Church and are without charge to the participants. Classes offered were line dancing, handcrafts, quilting, exercise, whist, sketching, watercolors, and bowling. Monthly movies were shown; fifteen speakers spoke on varied topics of interest. Podiatry and hearing clinics were held monthly. There is an ongoing walking program with staff from Community Education.

Transportation to the site and for other daily needs is provided by the COA and Road Runner vans. This door-to-door service is available to elders age sixty and over and to handicapped adults of the Town. The state Executive Office of Elder Affairs provides funding for both program and friendly visitor coordinators. The COA has also received two grants from the Acton-Boxborough Arts Lottery Council.

The COA has many friends and volunteers in the community without whom services and group social occasions for our elder folks would not be possible. We thank the Acton Rotary Club for their annual chicken barbecue, Barnaby's Restaurant for Thanksgiving dinners, the Confirmation Classes of St. Elizabeth's and the Church of the Good Shepherd for their dinners, Theatre III for free dress rehearsals, and the many scouts for helping the homebound and their donations of holiday food and favors, and Explorer Post 7 and Civil Defense volunteers for many hours of snow shoveling and furniture moving. We also thank our very faithful Wheel-A-Meal drivers and the ongoing support of the Friends of Acton COA, Inc.

During the year the COA was available for assistance to the over 1,900 elders of Acton. The Board and staff also continued to work with a private developer and other Town Departments and boards in anticipation of securing a senior center building in 1991.

There is a need for volunteers who wish one-on-one contact with elders or who wish to work with groups at the center. If you can help, call the COA office, 264-9643.

Stanton J. Collins, Jr., Chairman  
Dorothy Chautin  
Doris Hodge  
Marianne Kiley  
John LeBaron  
Anne Monahan  
Irvin Parsons  
Ruth Rice  
Evelyn Roesler  
Rosalie Berry, Associate  
Marcia Epstein, Associate  
John Glaser, Associate

## DOG OFFICER'S REPORT

Total Number of Calls	398
Number of Dogs Impounded	58
Unlicensed	42
Other (Licensed)	16
Number of Dogs Sent to Lowell Humane Society	10

Leslie E. Boardman,  
Dog Officer

## ELIZABETH WHITE FUND

A permanent fund was bequested to the Town of Acton by George R. White in memory of his mother, Elizabeth. The income from the fund is to be used only "in relieving the necessities of the deserving poor and unfortunate. It shall be the duty of the Town to anticipate such necessity of aid and assistance by inquiry and investigation, in advance of claims as far as possible, in order that sensitive and deserving people may receive assistance, who might, because of publicity, refrain from making application for aid."

The Trustees signed requisitions to the Town Treasurer totalling \$10,700 for the entire year. Funds were given to forty-three households in need.

Cornelia Huber  
Irene Krason  
John Powers  
Trustees

## ENGINEERING DEPARTMENT

The function of the Engineering Department is to provide the Town boards, committees, and departments with Civil Engineering and Land Surveying expertise; to design, obtain approvals for, and supervise the construction of public works projects; to monitor the closure of the sanitary landfill; to evaluate the engineering aspects of reports and plans for Town boards and commissions; to inspect subdivision construction within the Town to insure conformance with plans and specifications; and to maintain and update Town maps, atlases, and associated files.

The Engineering Department staff currently consists of David F. Abbt, P.L.S., Engineering Administrator, Dennis P. Ring, Engineering Assistant II, Daniel E. Danke, Engineering Assistant I, and Donna Jacobs, Secretary. Donna was hired in July, and, due to a reorganization in staffing, provides secretarial support for the Engineering Department and the Planning Department. Andrea

MacKenzie relinquished her responsibilities as part time Engineering Department secretary, however, she continues to provide secretarial services to the Municipal Properties and Conservation Departments. We wish to thank Andrea for the time she has devoted to our department over the past three years. Jen Robinson, our summer engineering aide, graduated from Duke University and accepted a position with a consulting engineering firm in Boston. We wish her continued success in her chosen career. Tom Faber was hired in July to fill the position of summer engineering aide. Tom is a junior enrolled in the civil engineering program at Lowell University.

Many traffic related projects undertaken by the Town require review and approval by the Massachusetts Department of Public Works. In recent years the Engineering Department has been responsible for coordinating projects with the Massachusetts Department of Public Works that have been designed by private engineering consultants hired by the Town. This year a very significant project of this type was the installation of a traffic signal in West Acton Center. A contract for the design of the signal was awarded to Vanasse Hangen Brustlin, Inc. of Watertown. A permit for the signal was obtained from the Massachusetts Department of Public Works in August. The construction contract was awarded to Tri-State Signal of Waltham. We are pleased to report that signals were installed and made operational in late December.

We are also currently working with Vanasse Hangen Brustlin, Inc. on two other projects in town. The first involves a traffic signal at the intersection of Route 62 and High Street. The design plans for this project are about 75% complete, and the Planning Department is currently investigating various means of obtaining construction funding for the project. The second project involved replacement of the Wetherbee Street bridge over Nashoba Brook. Plans for the proposed bridge are currently under review by the M.D.P.W. Bridge Department. If plans and funding are approved, much of the construction will be done by town personnel and equipment.

Plans for upgrading the intersection of Routes 2A and 27 were reviewed and approved by the M.D.P.W., but subsequently rejected by the Federal Highway Administration. In the coming year, we will be working closely with our design consultant, Hoyle, Tanner and Associates of Burlington, MA to resolve the issues raised by the Federal Highway Administration and attempt to move this project on to completion. The expected improvements involve widening for additional turning lanes and the installation of a fully actuated traffic signal to increase the traffic carrying capacity of the intersection.

The Engineering Department is responsible for the survey, design and construction stakeout of various projects undertaken by the Highway Department. This years major



projects included the refurbishment of culverts on Martin Street at Fort Pond Brook and safety improvements on Parker Street which included widening pavement, preparing the road shoulder for a future sidewalk, and some modifications to the existing drainage system. Parking lots were designed for the athletic fields at School Street and Concord Road. The Concord Road lot was partially constructed and will be completed in the spring. New parking layouts were designed and implemented to improve efficiency at the West Acton Fire Station and the Elm Street Playground. Other projects undertaken for the Highway Department included designing a leaf composting facility at the site of the former seepage disposal area in North Acton and providing property line layout at an abandoned dump site on Willow Street in West Acton which the Highway Department is cleaning up.

Several projects were undertaken for other departments last year. Our traffic counters were used extensively to gather information for the Planning Department's Master Plan traffic consultant, Vanasse Hangen Brustlin, Inc. The counters also provided valuable information for the Police Department in establishing speed zones on Strawberry Hill Rd. and Robinwood Rd. A new section of burial plots at Woodlawn Cemetery was staked out for the Cemetery Department, and field survey was done for the design of a new parking lot at the Grassy Pond Conservation Area for the Conservation Commission. Very little progress was made on the Charter Rd. sidewalk. One abutter granted an easement for the proposed sidewalk, and the Transportation Advisory Committee is working on obtaining additional easements. Hopefully, this project will move forward in the coming year.

The Engineering Department also undertakes several special projects during the year. Last year we met with representatives from the Department of Environmental Protection, formerly D.E.Q.E., to discuss final closure plans for the Forest Road Landfill. The landfill ceased operations in 1985, and an impervious cap consisting of silty soil was installed to prevent water from leaching through the trash and contaminating the groundwater. Several preliminary test holes were dug, and a plan was formulated to dig the additional holes in order to determine the thickness, compaction and imperviousness of the cap. This year we will be seeking funding to dig the additional holes, and also to install gas vents which will allow trapped gasses to escape from the decomposing trash. We also continued the landfill monitoring well project. Sample rounds were completed in May and December, and the information will be added to the results of previous sampling rounds in order to track groundwater pollution trends. The North Acton Recreation Area and Swimming Pond Project also made some progress. Pine and Swallow Associates were hired in 1988 to perform a feasibility study to determine whether or not there was sufficient groundwater to provide a swimmable pond during summer months. The report was favorable and

the Recreation Commission is now exploring alternative means of funding the project. One option which was discussed included using equipment and personnel from the U.S. Army Construction Battalion at Fort Devens. Finally, we applied for and received a permit from the M.D.P.W. to add a left turn lane in the eastbound lane of Massachusetts Avenue at Kellys Corner. The work was completed by a private line painting contractor in June.

Subdivisions are reviewed and inspected by the Engineering Department from initial submission to completion of the roads. When the plan is submitted, a comprehensive engineering evaluation of all aspects of a proposed subdivision is made, based on current Planning Board Rules and Regulations. Great Hill, Highridge, Meadowview, Haley Lane, Kennedy Estates, Autumn Lane, Lisa Lane, Stoneymeade Way, and Audubon Hill were reviewed and/or inspected in this manner. The Engineering Department also did a substantial amount of work for the Planning Board, including bond estimates and reviews of hammerhead lots and common drive special permits.

The Engineering Department handles the daily routine of inspecting street cuts related to the installation of utilities and driveways; responding to requests concerning drainage problems; reviewing site plans; preparing street acceptance documents; updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps; providing the general public with information; and assisting the various Town boards and agencies.

We appreciate the cooperation received from the other Town departments, boards and committees, and look forward to further productive efforts in the coming year.

David F. Abbt, P.L.S.  
Engineering Administrator

## FENCE VIEWER

The committee on fence viewing for the Town reports no activity in partition fences for the year 1989. The duties of the fence viewer are contained in Massachusetts General Laws, Chapter 49, Section 1 -20, inclusive. This law pertains to the need for partition fences on property lines of adjoining improved parcels used for agricultural purposes (primarily the keeping of livestock).

Although this is now an archaic position, several general questions concerning fences are answered each year. Landowners, when erecting fences, should keep the following facts in mind:

1. Section 5.3.1 of the Town's Zoning Bylaw limits the height of walls and fences in yard setback areas to no more than eight feet.

2. Massachusetts General Law, Chapter 49, Section 21, determines when certain fences may be deemed a private nuisance and should be consulted when there is a questions concerning a spite fence.
3. Section E39 of the Town Bylaws provides that when erecting a fence fronting on a public way the fence should not encroach within the public right of way without a written license from the Board of Selectmen. Limited assistance in determining the location of this right-of-way line is generally available from the Acton Engineering Department.

I can normally be reached during the day at 264-9628.

David F. Abbt  
Fence Viewer

## GOODNOW FUND

The provisions of this fund call for a perpetual care payment from the annual interest earned by the \$3,000 principal. The balance of the annual interest must go to the Acton Congregational Church towards the ministers' salary.

<b>Investment</b>	\$3,000.00
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<b>Receipts</b>	
Interest Received	<u>\$231.20</u>

<b>Disbursements</b>	
Town of Acton for perpetual care of the Goodnow Lot in Woodlawn Cemetery	\$20.00

Treasurer of Acton Congregational Church	<u>\$211.20</u>
	<u>\$231.20</u>

Nancy A. Gilberti, Treasurer  
Virginia Gates  
Mabel Grekula

## HANSCOM FIELD ADVISORY COMMISSION

The HFAC consists of representatives of Massport, Bedford, Concord, Lexington, Lincoln, Carlisle, Hanscom users, The League of Women Voters, The Audubon Society, U.S. Air Force, and Acton.

The significant issue for the year was the reported increase in the noise levels generated by Hanscom. A study was conducted for Massport in 1978 that became the basis for what is considered Acceptable noise levels for the community. Since 1978 these levels have been monitored by a computer program based on reported aircraft activity at Hanscom.

Because of the increase in noise levels, Massport has contracted to have noise measuring equipment installed to calibrate the projections of the computer program. In addition, a Part 150 study based on Federal Guidelines, has been initiated. This study will analyze the data and develop whatever noise mitigating measures are deemed necessary. The HFAC and the public will be party to this process. Four public meetings will be held during 1990 to provide for this interchange of information. Notice of these meetings will appear in the local papers.

The only near term action being taken by Massport was to increase the night landing (11 pm to 7 am) surcharge to reflect increases in the cost of living. These charges are subject to review at the conclusion of the Part 150 Study.

Because all of the noise maps do not extend as far as Acton, our interest is minimal. However, increased noise means increased use and that can have an effect on Acton. Increased use will modify ground traffic patterns and noise may increase if they alter flight path to mitigate the overall noise patterns.

Ken Klemmer,  
Acton Representative

## HIGHWAY DEPARTMENT

The Highway Department built walkways around the Town Hall, built a fence around the air conditioning unit in front of the Town Hall, reconstructed offices at the D.P.W. Building and installed a water service and built a sidewalk at the Arboretum. Construction signs were made and repaired. Rebuilt playground equipment and reset it in back of the Town Hall. Loam was screened for Town's use. Rebuilt and paved parking lot on Elm Street and at the back of the West Fire Station. Sidewalks were installed on Windsor Avenue at Pearl Street. All the Town roads were swept.

## TRANSFER STATION

The Transfer Station is transporting about 10,500 tons of trash per year to NESWC. The Highway started a leaf recycling program this year. About 150 tons of leaves were collected with a savings of about \$9,000.00 in tipping fees.

## SNOW

Snow fence was installed at the intersection of Main Street and Hayward Road to protect the shrubbery and another at Route 2 and Wetherbee Street for blowing snow. Sand barrels were cleaned and placed around Town (50). There were a total of 36 sandings and 2 plowable storms for a total of 15 inches of snow for the winter. Salt and sand is available at the Town yard D.P.W. Building on Forest Road for all Town's people.



## DRAINAGE

The bridge on Martin Street was repaired by putting on four 16 foot ends and rebuilding the head walls, loamed and seeded and installed a steel I-beam fence. New basins were put on Craig Road (1) and School Street (3). During the year catch basins were cleaned and approximately 15 were repaired. The bridge on Central Street at Elm Street was repaired.

## EQUIPMENT

The Highway Department purchased a new 1989 Mack Tractor for hauling trash. It was very much appreciated.

## GUARDRAIL

New guardrails were installed on Windsor Avenue, Main Street - 2 places, and one on Central Street.

## ROADS

All drainage structures were raised to meet new road grades, stones were dug out and roads were also crack filled. Approximately 5,842 tons of hot top was laid on the following streets:

Prospect Street	1,800'	550 Tons
Wheeler Lane	500'	92 Tons
Parker Street	7,200'	2,075 Tons
Hosmer Street	2,900'	825 Tons
Ethan Allen Drive	1,200'	350 Tons
Taylor Road	1,800'	450 Tons
Central Street	2,100'	525 Tons
Arlington Street	3,500'	975 Tons

TOTALS	21,000'	5,842 Tons
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I would like to thank my assistant, Dave Brown and my secretary, Elaine Ciccone for their help. Also my thanks to the men on the Highway Department for an excellent job done. I would also like to thank all other Departments for their cooperation and help throughout the year.

Richard Howe  
Highway Superintendent

## HISTORICAL COMMISSION

The survey of Acton's older and historic buildings has been a major undertaking of the Acton Historical Commission this year. According to a State mandate, structures built prior to 1940 must be included on a cultural resource list and considered for inclusion in the Town's survey. Researching dates of buildings, ownership, and studying architectural features is an

interesting but timeconsuming task; however, with the help of volunteers, we are approaching completion.

Following a public hearing for a demolition permit, negotiations between the AHC and the owner of an historic house (c1750) on Davis Road were conducted in an attempt to save this structure, but it was eventually demolished. We were saddened by the loss of another historic property on School Street. On Wednesday, September 6, the James Tuttle and Company Grocery Store (1866) burned to the point where it could not be salvaged. This was particularly unfortunate at this time as the building was an important structure in the proposed South Acton Historic District.

The Acton Historical Commission has been collaborating with the Conservation Commission concerning the preservation of Indian artifacts and sites on town land in Acton. We shall continue to research sites located on "Nashoba" land. We welcome information concerning local Indian legends or remnants of the Nashoba civilization.

We are pleased that through the efforts of Roland Bartl and others, Acton received a grant to study the feasibility of creating three local historic districts. We support historic districting and continued preservation of Acton's heritage.

Anita Dodson, Chairman  
Lawrence Story, Clerk  
Richard Boast  
William Klauer  
Virginia Milbery  
Ann Forbes, Associate

## HOUSING AUTHORITY

The Acton Housing Authority currently administers six separate housing programs for 288 low income elderly, family, and handicapped households. Our staff coordinates community outreach services and facilitates the networking of community agencies to the benefit of our clients.

During the past year members of the staff have served on several State, Regional, and Local task force groups in which the following have been reviewed: the development/construction process for public housing, the Executive Office of Communities and Development condominium acquisition process, and the Mass Guides project for Development and Modernization Projects. The Executive Director was a panelist at the Massachusetts National Association of Housing and Redevelopment Officials Annual Meeting on the Designer Selection Process, a panelist at Mass Housing Partnership's Regional Conference for Affordable Housing, and a panelist at the Citizen's

Housing and Planning Association's State Conference on Developing and Managing Community based residences.

This year the Acton Housing Authority was one of only a few New England Housing Authorities that received additional Federal Funding from HUD for the Section 8 Rental Assistance Program. Those nine Section 8 Certificates along with the 4 Emergency Draw Down Certificates from the State's Executive Office of Communities and Development will be used to house the areas homeless and those at risk of becoming homeless.

The Single Parent Pilot Program has had a highly successful first year. The program was developed to provide support to 88 Single Low Income Parents and their 125 children. The wide success of the program is due to the cooperative efforts

and dedication of individuals representing several community organizations and agencies committed to assisting and supporting these single parents, clients of the Acton Housing Authority.

As this year comes to a close the Authority's Board and Staff acknowledge that our success is in large part due to a responsive and committed community willing to work together to meet the housing and emotional needs of the area's low income residents. A sincere thank you to the Acton Selectmen, the Town Manager, and all the Town Department Heads and Staff Members for your effort, support, and cooperation.

Naomi E. McManus  
Executive Director

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## INVESTMENT ADVISORY COMMITTEE

The trust funds of the Town of Acton are for the most part held in a common trust fund that was established in May of 1980. Bank of Boston acts as custodian of the fund, and it keeps the record of the individual shares of the participants. Franklin Management Corporation acts as the investment manager with all purchases and sales being made in consultation with the Town Treasurer and the Investment Advisory Committee. Originally the funds were invested in U. S. Treasury and Government Agency bonds maturing within five years most of which were purchased at a discount from their par value. Capital gains have been realized as these securities have matured, and it has been a policy, subject to market conditions, to reinvest the gains in common stocks in order to build a balanced portfolio that provides an opportunity for growth in the income and in the market value of the portfolio. The 1988 Town Report gave a summary of the net capital gains realized over the seven-year period from the time the fund was established to June 30, 1988, the total amount being \$139,866.31. During the latest fiscal year an additional \$20,595.07 of capital gains was realized, bringing that total to \$160,461.38 as of June 30, 1989. Of this total \$108,385.24 has been realized from sales and maturities of bonds and notes, and \$52,076.14

from the sales of common stocks. The cost of the common stocks held in the portfolio as of June 30, 1989 totaled \$156,178.30, an amount which was equal to 9.1% of the book value of the trust, and the market value amounted to \$236,900 equal to 12.8% of its total market value.

The members of the Investment Advisory Committee have met at intervals throughout the fiscal year and they have been available by telephone to consider any action that might be desired in the event of a major move in the market value of a particular security or a change in the securities markets.

A summary report of Acton's Common Trust Fund as of June 30, 1989 is given in the following table. The bonds and notes have a par value of \$1,400,000 which will be realized if held to maturity and will provide a capital gain of \$81,922. These securities will average to mature in slightly under three years. The income being earned amounts to \$132,714 which amounts to a return of 7.75% based on the book value of the portfolio and a return of 7.19% based on its market.

### TOWN OF ACTON COMMON TRUST FUND

	COST		MARKET VALUE JUNE 30, 1989		UNREALIZED GAIN	ANNUAL INCOME
BONDS AND NOTES	\$1,318,078.	77.0%	\$1,371,198.	74.3%	\$ 53,120.	\$102,950.
COMMON STOCKS	156,178.	9.1	236,900.	2.8	80,722.	7,914.
CASH EQUIVALENT	237,500.	13.9	237,500.	2.9		21,850.
TOTAL	\$1,711,756.	100.0%	\$1,845,598	100.0%	\$133,842.	\$132,714.

W. Roy Wetherbee, Chairman    Director of Finance  
Brewster Conant  
James L. Greenbaum  
Charles F. Putnam

Howel T. Evans  
Allan D. Gulliver



# THE LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority (LRTA) is one of fourteen regional authorities established within the Commonwealth in 1974 to continue and improve local transit services. Working with the Acton Council on Aging and the Transportation Advisory Committee, the LRTA forms the basis of three local transportation services: the Road Runner Van, the Council on Aging Van and Amtrak Commuter Rail Service.

Services to town residents aged 60 years and older, or those who are handicapped are provided by two van services operating five days a week. The Road Runner and the COA Van provide curb-to-curb, pick-up service in Acton and surrounding towns on an advanced (24-hour) reservation basis. Both vans can accommodate ambulatory, as well as wheelchair-bound patrons.

The vans may be used for a variety of purposes including shopping, medical appointments, visits to the CES Day Care Center, Senior Center activities, recreation, or visiting friends and relatives. The nominal fare schedule is 40 cents per one-way trip within Acton, 80 cents for trips to Concord or Maynard, and 10 cents to the Senior Center at the Acton Baptist Church. Road Runner service may be arranged by calling 263-4691 while COA Van information is available at 264-9651.

For several years, the Road Runner was the sole means of transportation available through the Council on Aging. With ridership continuing to increase, it became apparent that additional facilities would be required to maintain adequate service. Thus, in February of 1987, service was expanded by initiation of the COA Van. This new service resulted from the combined efforts of the LRTA, which supplied the van, the Council on Aging, which provides the management of the service, and financial subsidy by the Town. This cooperative effort has resulted in operating costs lower than those of the Road Runner. With the availability of this second van, ridership on the combined services was over 13000 in 1989. The Road Runner has provided over 5338 trips, while the COA Van was used for 7541 elderly trips and 291 handicap transports.

Amtrak Commuter Rail Service offers 16 round-trips per weekday to Boston starting 6:26 AM. eight to Fitchburg, with three continuing on to Gardner. Saturday and Sunday schedules are more limited. Schedules can be obtained at the Acton Memorial Library or by calling 1-800-392-6099. Service to Boston terminates at North Station with an MBTA rapid transit station directly across the street. The Fitchburg run ends at Depot Square (at the junction of Rts. 2A and 12) where Montachusets Regional Transit Authority (MART) local buses connect. MART information may be

obtained by calling 1-345-7711. Trains depart from the South Acton Commuter Parking Lot located on Central Street just off Main Street. The fare from Acton to Boston is \$2.50 one way, with reduced rates 12 ride and monthly rates available. A Permit is required to park in the South Acton Lot. This can be obtained from the Town Hall.

Don Herskovitz  
Transportation Advisory Committee

## MEMORIAL LIBRARY

In May the Library held a ribbon cutting ceremony to kick off the celebrations of its centennial year. Among the guests were several descendants of William Wilde who gave the Library to the Town in 1890 as a memorial to the Civil War soldiers of Acton. Throughout the year there has been a series of events in celebration of the centennial including concerts and guest speakers. Several book discussion groups were formed to talk about selected works of current fiction and there was a special exhibition of paintings by former Librarian, Arthur Davis.

We had hoped to celebrate our centennial with the start of construction on the planned addition to the Library. Unfortunately, despite a very good proposal, the Library was not awarded any of the construction grant money made available through the Library Improvement Act of 1987. The Trustees have appealed to the Board of Library Commissioners for reconsideration, but given the fiscal health of the Commonwealth, some question if any of the awarded funds will be released.

The new carpeting, approved by Town Meeting, has not yet been installed. It had been decided that we should wait until construction of the Town Hall extension was complete, to avoid tracking in mud from the adjacent site. Given that our own construction plans have been delayed, we expect to proceed with the planned replacement.

Having spent several months converting the collection to a barcode system, the Library went fully online with the computerized catalog system in October. Our catalog is now linked directly to the Minuteman network. Patrons may use the computer terminals to find materials by searching for authors, subjects or titles. The system will show which Libraries in the network own the item and whether it is on the shelf or out on loan.

Circulation statistics are steadily increasing in almost all areas. One exception is in LP records which are gradually being replaced with compact discs and cassette tapes. The video cassette collection has proved popular and is being expanded. In addition to circulation, reference requests have increased from 8,795 to 9,241. Inter-Library loan requests have increased from 867 to 1,036.

## CIRCULATION FOR THE YEAR

	1988	1989
Fiction	41,160	42,201
Non-fiction	47,987	49,459
Teen	4,428	4,609
Juvenile	63,518	66,793
Records	3,121	2,693
Cassettes	4,850	5,661
Framed Prints	52	57
Museum Passes	721	866
Equipment	47	43
Video Cassettes	5,124	7,505
Compact Discs	1,731	2,236
TOTAL CIRCULATION	172,839	182,123

Juvenile continues to be the largest single category in circulation. The 500 children participating in the Summer reading program read over 7,000 books and the new borrowers program introduced 105 1st graders to the Library.

To maintain the collection, the Trustees continue to draw on the support of the Friends of the Acton Libraries, individual Patrons and the trust funds that have been established. In the past year the Wilde fund has been used for art books and civil war reference material. The Mark Clapp fund was used to add to the Children's collection and the Conant fund purchased genealogical materials. The Moore fund was used to fund the Wilsonline Database access for reference as well as to add to the collection of compact discs and cassette tapes. It is with regret that the Trustees have accepted the resignation of Vin Parrella as a corporate member of the Board of Trustees. Vin has served for more than twelve years and will be missed.

Dennis J. Ahern, President  
Ann Chang, Vice President  
Susan Fingerma, Secretary  
Brewster Conant  
Joseph Grandine  
Henry Hogan  
Vincent Parrella  
Raymond Shamel  
Adriaan Walther

## MINUTEMAN HOME CARE

The Minuteman Home Care (MHC) is a non-profit community service agency which assists persons 60 years and older to live in the dignity and comfort of their own homes and communities. The MHC relies on state and federal government funding for 95% of its budget.

Acton is one of the sixteen communities in this region which MHC has served since 1976. Each year Acton pays an annual share entitling it to be represented on the policy-setting Board of Members, reflecting the total older

population of residents age 60 years and over. In the fiscal year 1989 Acton was assessed \$984.

The total value of combined services for Acton from MHC for fiscal year July 1, 1988 to June 30, 1989 was \$122,521. These services include:

Case Management	37	clients
Community Resource	1	client
Homemaker Services	20	clients
Elder Support	1	client
In-Home Health Assessments	2	clients
Information and Referral	63	calls
Home Health Services	10	clients
Social Day Care	3	clients/mo.
Protective Services	3	clients
Chore	5	clients
Medical Transp. (26 trips)	2	clients
Day Care Transp.	4	clients
Companionship Program	2	clients
State Home Care Subtotal Value	\$80,699	

Legal Services	11	clients
Ombudsman Coverage	194	residents
Title III-B Day Care Transp.	2	clients
L.I.F.E.	20	people
Alzheimer's In-Home Management	1	client
Deaf Senior Ctr & Outreach Prog.	2	clients
Community Human Services Nursing Home Booklet		

Total Title III-B Contributions & Proportionate Value of Title III-B \$5,659

Services Supported by Title III-C of the Older American Act:

Eating Together Prog.	446 meals/month	62 people
Home Delivered Meals	547 meals/month	15 people
Title III-C Subtotal value	\$28,326	

Services Supported by Title V of the Older Americans Act:  
Senior Aide employment 1680 hours \$ 6,401

### Special Programs

Alzheimer's Specialist (Training & Education)	13	individuals
Coordination of Care Program (For Medicaid & non-medicaid recipients)	21	individuals

Grand Total \$122,521  
(Value of MHC contributions & services to Acton)

The community's participation through their appointed MHC board members, and the local share, are vital to the continued successful operation and provision of services to the elders in this region.

The MHC office is located at 24 Third Avenue, Burlington, MA. For further information write or call 263-8720.



Margaret Richter  
Acton Member

## MINUTEMAN HOME CARE Officers 1989-90

President Anthony Polcari, Arlington  
Vice president Carol Bergeron, Carlisle  
Treasurer Edward Culverhouse, Harvard  
Asst. Treas. Ernestine Schontag, Stow  
Clerk Alice Olsen, Stow

## MUNICIPAL PROPERTIES

The Department of Municipal Properties discharges the following duties:

1. Maintenance, management, and construction of all Town Buildings, except those controlled by the School Department.
2. Maintenance and development of the Town Common, Parks, Playgrounds, Conservation Lands, and Town Forests.
3. Management of street trees as provided in M.G.L. Chapter 87, and management of Public Nuisances related to Shade Trees, as provided in M.G.L. Chapter 132.
4. Mosquito Control as provided for in M.G.L. Chapters 40 and 252.
5. Staff support to the Conservation Commission for groundwater protection, wetlands enforcement, land acquisition, and management of conservation areas.
6. Technical expertise as needed for site plan and subdivision reviews and inspections.
7. Oversight of Cemetery operations.
8. Administration of utility budget.

## ROADSIDE VEGETATION MAINTENANCE

This year 98 dead or dangerous street trees were removed, over 300 street trees were safety pruned, 21 street trees were planted, and 45 donated trees were planted in various public areas. All intersections and sidewalks were inspected and cleared of obstructing brush as needed. Many railroad crossings were heavily trimmed to provide additional visibility, and large sections of Arlington Street, Esterbrook Road, Parker Street, Main Street, Minot Avenue, Central Street, and Taylor Road were substantially cut back. Forty-four tree stumps that presented traffic hazards were ground out below grade. Approximately 25 miles of road shoulders

were also mowed with the side arm mower to eliminate visibility problems. All town roads were inspected for poison ivy and approximately fifteen miles of roadside were sprayed to control this nuisance.

The rate of tree removal in 1989 has again declined compared to previous years. Virtually all roadside American Elms succumbed to Dutch Elm Disease in the 1960's, and have been removed. Most of the fully mature Sugar Maples succumbed to the assaults of road widening and deicing chemicals, and were removed in the 1970's. The Gypsy Moth infestation in the early 1980's left many weakened oaks, many of which have since died and been removed. The most noticeable increase in the mortality rate of street trees was due to Ash Decline. Ash Decline is believed to be caused by a mycoplasma - like organism transmitted by a leaf hopper which appears to attack mature ash trees that have been drought-stressed, a common condition for street trees. At present there is no control strategy for Ash Decline.

The level of gypsy moth activity remained low in most of Massachusetts in 1989. There has been, however, a noticeable gypsy moth population increase in Acton in the last three years, but not enough to create noticeable defoliation to this point. Informal gypsy moth egg mass surveys point to the possibility of significant defoliation in portions of Acton Center and West Acton in 1990. The introduced Entomophaga Fungus appears to have parasitized and killed many caterpillars this summer, but it is unclear if this phenomenon will continue. No Town wide gypsy moth control is planned at this point.

In 1989 Acton was recertified for the fifth consecutive year as a Tree City U.S.A. by the National Arbor Day Foundation, in recognition of our excellence in urban forestry efforts. We were specifically cited in the WBZ-TV special "Climate Out of Control" which dealt with local tree planting efforts that attempt to mitigate the greenhouse effect.

The Director reviewed and inspected all subdivision and commercial site plans for compliance with street tree and landscaping standards. As a result of the enforcement of these standards, all new roadsides were planted with trees and all new commercial sites were landscaped. Acton's mandatory site plan and subdivision landscape standards have been suggested as a model for statewide legislation by the state Department of Environmental Management.

## MOSQUITO CONTROL

The mosquito control program ran from late May until mid August, when it was discontinued due to budget reasons. The entire town was fogged four times with Malathion, each application requiring about 10 dry, calm nights to complete. Most catchbasins and areas of stagnant water were treated with the bacterial larvicide "Bactimos" in early May. The

larvicide and water management program, which are highly effective in controlling mosquitoes at the source, were eliminated for FY'90 due to the budget cutbacks.

The U.L.V. fogger dispenses a cloud of Malathion, at the rate of approximately 2 ounces per acre, in a swath 300 feet wide. The cloud can remain toxic to mosquitoes from 1 to 12 hours, depending upon weather conditions. This adulticiding technique is highly effective on a short term basis for controlling mosquitoes in subdivisions, but is less effective on isolated streets. Residents who wish to exclude their property from pesticide applications should contact this office by May 1 so that the exclusion areas can be mapped prior to program start-up.

## BUILDING MAINTENANCE

All Town buildings received minor repairs and paint as budget constraints allowed. In a number of instances these minor repairs were undertaken, at least in part, by on duty or volunteer personnel from the Department that occupies the building.

The Town Hall clock tower and weather vane were extensively renovated through a generous donation from an anonymous donor. Work on this project should be completed, and the clock made operational by early spring of 1990.

The site work was completed around the Town Hall and Library. Trees, shrubs, flowers, and stonewalls were donated by several individuals and organizations to help finish this project.

A new H.V.A.C. system was installed at the public works facility, and alterations were made to the West Acton Fire Station to alleviate the exhaust fumes from the apparatus area that were getting into the dispatch and office areas.

Construction of the Mt. Hope Cemetery service building, carpeting for the Memorial Library, and repairs to the Citizen's Library were all put on hold due to budget reasons. These authorized expenditures will hopefully be made in 1990.

## LAND MANAGEMENT

The 25 acres of turf maintained by this department were mowed on a weekly basis during the growing season, were fertilized at least once, and some heavily used areas received a second application. This regimen of light fertilization, weekly mowing, and annual aeration is the absolute minimum required to maintain healthy athletic turf. As in previous years, we have gratefully accepted donations of manpower, supplies, and contracted services from athletic leagues to supplement the maintenance program for specific areas. Due to budget problems, all fertilizer applied this year

was either donated by the leagues, or purchased from field user fee receipts.

Over 1200 acres of conservation land and town forests are managed by this Department under the direction of the Conservation Administrator, Tom Tidman, who is also responsible for wetlands protection enforcement.

This year the Department spent a great deal of time performing routine maintenance tasks, such as brush-hogging open wildlife habitat areas at Great Hill, Nagog Hill, and Heath Hen Meadow, spraying poison ivy along the hiking trails, and installing boundary markers. The Department also undertook several larger projects, such as developing an access point and bridge to the Nashoba Brook Conservation area, developing the Arboretum, renovating the North Acton Community Gardens, building a new trail and boardwalks into the Grassy Pond Conservation area, and making signs, to be installed in the spring, to clearly mark all Town conservation areas. Plans are underway to repair the dam at Robbins Mill Pond in the Nashoba Brook Conservation area, and a group of citizens are beginning a fund raising effort to try to restore the Ice House Pond. In all the large projects undertaken, we have received assistance from the Engineering Department, Cemetery Department, and Highway Department, and from many citizen groups, including the Acton Garden Club, Acton Arboretum Committee, scout groups, and other interested citizens.

In closing, I would like to acknowledge the support and cooperation this Department has received in 1989 from the taxpayers, volunteer boards, and town staff, and I would especially like to recognize department staff by name:

Andrea MacKenzie, Secretary  
Tom Tidman, Conservation Administrator  
Malcolm MacGregor, Jr., Crew Leader  
Ian MacPherson, Groundskeeper  
Dayle MacGillivray, Building Maintenance  
David Walsh, Building Maintenance  
Arnold Johnson, Building Maintenance  
James Howells, Building Maintenance  
Deniz Evin, Seasonal  
Rob Brownson, Seasonal  
Andrew Sheehan, Seasonal

Dean A. Charter  
Director of Municipal Properties

## PLANNING DEPARTMENT

Like so many communities in the greater Boston area, Acton has experienced unprecedented growth and development during the last four decades. While there were some slower times, overall business has boomed and the population has tripled, turning Acton from a more or less



sleepy rural community into a bustling suburb and prime business location. In general this growth has brought prosperity and wealth. However, gradually citizens began to realize that such rapid growth changes the fabric of community life, and threatens Acton's character and its limited natural resources such as groundwater, rivers, ponds and open spaces. At the end of this decade, we witnessed some slow down in development activities, but certainly growth pressures will return full force once again, continuing the cyclical pattern of growth.

The fast pace of development on the one hand and the growing concern for the preservation of Acton's character and natural resources on the other, have resulted in increasingly complex mechanisms to guide, regulate and control new development. This necessary complexity of state and local laws has made it more and more difficult for Acton's volunteer Boards and Committees to adequately fulfill their mandates and duties under the laws. Gradually professional staff was added to support and reinforce the volunteers' work and commitment, to tend to the day to day business and to carry out and oversee various projects.

Today, planning services are provided by an adequately staffed Planning Department with Town Planner Roland Bartl, Assistant Planners Tim Smith and Mark Wert, and Planning Board Secretary Donna Jacobs who also provides secretarial services to the Acton Engineering Department. We provide technical, logistical and administrative support to the Board of Selectmen, the Planning Board, the Planning Council, and most recently the Historic District Study Committee, to assist them in their various planning functions and duties.

As a result of full staffing and increased computer capabilities the department has gradually matured into an efficient and resourceful municipal planning agency that is dedicated to providing innovative and professional planning services to the Town's boards and citizens alike. We can offer creative and yet practical tools that Acton can use to manage future growth while preserving its natural and historic heritage. By maximizing our efficiency and utilizing outside resources where appropriate, we aim to minimize the time and resources that we spend reacting to development proposals and growth in general. Instead, we wish to focus our efforts on pro-active planning, recognizing the issues and conflicts of future growth and providing the necessary legal and regulatory framework to properly manage growth before - rather than after the fact. The current Master Plan project will give us an excellent foundation to further these efforts and to improve our services to the Town.

## THE ACTON MASTER PLAN

The Acton Planning Council is a group of dedicated Acton residents appointed by the Board of Selectmen, who are charged with the development of the Master Plan. They

undertook the formidable task of soliciting public involvement in planning for Acton's future. Their efforts brought quite a crowd to the public meetings which were held in May. An equally challenging task was to synthesize the numerous and often conflicting concerns and visions brought forward by Acton citizens. The Planning Council spent many long evenings hammering out broad goals and objectives and crafting a proposed land use and action plan. The Planning Council will bring its Master Plan proposal before Town Meeting in April 1990.

Planning Department staff played a major role in coordinating the Master Plan effort. In working with the Master Plan consultants IEP, Inc. and VHB, Inc., we have provided data, reviewed draft reports, and performed numerous oversight functions to ensure project quality and adherence to deadlines. We have also assisted the Planning Council in its publicity and public participation effort by creating and distributing flyers, posters, surveys, and a video production, all designed to attract residents into the master planning process.

## SUBDIVISION AND SPECIAL PERMIT PLAN REVIEWS

We coordinate the departmental review and legal permitting process for new development proposals submitted to the Planning Board and the Board of Selectmen under the Zoning Act (Mass. General Law, Ch.40A), the Acton Zoning Bylaw and the Subdivision Control Law (Mass. General Law Ch.41). This responsibility encompasses plan reviews, negotiations with developers, explanations to concerned neighbors and other citizens of the development proposals and the permitting process, coordination of staff reviews, the setting up of public hearing schedules, and the drafting of decisions.

**Planning Board:** The Planning Board exercises legal review and approval powers under the Subdivision Control Law for new subdivision plans, and under the Zoning Act and the Acton Zoning Bylaw for various Special Permits. We assisted the Planning Board in the review and processing of the following:

### 6 Definitive Subdivision Plans

Meadow View at 65 Robbins Street  
Kennedy Estates at 118 Arlington Street  
Autumn Lane at 49 Summer Street  
Haley Lane at 91 River Street  
Blackberry Hill at 216 School Street.  
Highridge off Nagog Park.

### 4 Preliminary Subdivision Plans.

- 1 PCRC Special Permit (Audubon Hill).
- 1 Common Driveway Special Permit (Assabet Crossing on Parker Street).
- 22 Approval Not Required Plan applications.

In total, the number of residential lots or units approved under these permits was 137. Approximately 31 acres were approved as a commercial/ industrial subdivision. The Planning Board was petitioned to determine the status of Durkee Lane. The Board decided that Durkee Lane is not a street and therefore does not provide frontage for building lots. The Planning Board renamed two private ways:

Technology Way to Post Office Square.  
Durkee Lane (Acton portion) to Westford Lane.

As of January 1989 the Planning Department was managing \$1,563,000.00 in Planning Board Subdivision Construction Bonds. In 1989 \$1,100,000.00 of new construction bonds were posted as required by the Planning Board in its approvals of subdivisions, and \$1,389,000.00 were released for satisfactory completion of construction work. In addition we are also holding 7 restrictive covenants as subdivision performance guarantees. The Planning Board held 32 public meetings, and 24 public hearings.

**Board of Selectmen:** The Board of Selectmen is designated as the special permit granting authority for site plan approvals, which are required for all non-residential developments. The Board of Selectmen is also designated to handle special permits for freestanding signs and several other special permits under the Zoning Bylaw. We have assisted the Board of Selectmen in the review and processing of

- 14 applications for Site Plan Approvals.
- 13 Preliminary Site Plan Reviews.
- 1 Special Permit for a banking drive up window.
- 10 Special Permits for freestanding signs.

Overall we collected close to \$49,000.00 in fees for permit applications, and through the sale of Zoning Bylaws, Maps and Regulations.

## **HISTORIC STUDY GRANT**

The Planning Department successfully obtained an \$8,500.00 historic study grant for the Town. A 50% local match was provided through a donation from the developers of Great Hill Village in South Acton. The grant is to study the feasibility of designating Acton's three village centers as local historic districts. Such districts would establish design standards for rehabilitation and new construction occurring within their limits. An Historic District Study Committee has been appointed by the Board of Selectmen to oversee the project, compile a study report, and formulate a proposal for the districts with appropriate design guidelines. Preservation consultant Gretchen Schuler together with Julie Johnson were hired to serve as professional consultants. As part of the historic study grant project the dedicated members of the Acton Historical Commission have committed to bring the town wide historic survey to a conclusion. The project is scheduled to for completion in 1990, and the Historic

District Study Committee will bring its proposal to Town Meeting in late 1990 or in 1991. Being the full-time planning staff of the town, we function as local project coordinator to ensure project quality and adherence to time schedules and we make available our services and resources to the Historic District Study Committee.

## **IMPROVEMENTS TO LAND USE LAWS AND REGULATIONS**

We helped strengthen the Town's land use regulations. The Site Plan and Subdivision Rules and Regulations received major revisions, and for the first time, rules and regulations for condominium conversion permits were established. We also updated the fee structure for development permit applications. Fees for site plan special approvals, subdivision applications and ANR plans were increased to more accurately reflect the Town's cost of reviewing these plans.

The Groundwater Protection District is the most significant among the 1989 zoning amendments. This bylaw provides the town with the most effective tool for regulating land use to protect the Town's drinking water supplies. With the assistance of intern and part time help, Amy Hurst, we had developed an innovative set of regulations and performance standards. Consultant Goldberg Zoino and Associates, Inc. provided the technical and scientific research and back-up for the district delineations. Acton's Groundwater Protection District is now based on one of the most advanced groundwater modeling techniques available today. The Groundwater Protection Coordinating Committee, under the leadership of Selectman Nancy Tavernier, provided direction and oversight to the project and moved the new district proposal at the Spring Town Meeting. In a joint effort with Acton resident and former Planning Board member Duncan Wood, now with Goldberg Zoino & Associates, Inc., the Acton experience in groundwater protection efforts, as well as Acton's newest approach were presented at the 1989 Annual Northeast Conference on Local Groundwater Protection.

We also worked closely with the Planning Board in developing and bringing to Town Meeting a number of other zoning changes.

## **STUDIES AND REPORTS**

We generated a number of studies and reports in a wide range of subject areas.

- Demand projections and capacity of the South Acton Commuter Lot.
- A recycling guidebook for Acton.
- Alternative use and development scenarios for the Morrison property.



- Implications and legal requirements associated with building moratoriums.

## OTHER SERVICES

Our department routinely fields numerous questions from residents, realtors, prospective developers, students, the press, and others on a wide range of planning issues. This past year was no exception. We assisted the Conservation Administrator and the Health Department in the update of permit and review fee schedules and regulations. We also frequently serve as a resource to other town departments proving help in computer-related problems and projects.

In concluding, I would like to thank Donna Jacobs, Tim Smith and Mark Wert for their first class contributions to the Planning Department. I also would like to thank all other departments and town employees for their assistance and cooperation. Special thanks to the colleagues in the Engineering Department for their patience and eagerness to assist and advise us in engineering matters, and to Tom Tidman, Conservation Administrator, for his artwork on our master plan brochures. I also would like to stress the value of the enormous contributions given by Acton residents who serve as volunteers on various boards and committees. We have worked with the Planning Board, the Planning Council, the Board of Selectmen, the Historic District Study Committee, the Acton Historical Commission, and the Transportation Advisory Committee. It was a pleasure working with all of you and we look forward to future cooperation with you.

Roland Bartl, Town Planner

## PRISON ADVISORY COMMITTEE

The Prison Advisory Committee meets quarterly with the Concord Prison Advisory Committee, the Superintendent of the Middlesex Correctional Institution (M.C.I.), Concord, and the Superintendent of the Northeastern Correctional Center. From time to time there have been opportunities for the Committee to meet with other Prison staff also.

The goal of the Committee is to keep open lines of communication between representatives of the State Department of Corrections and the Towns' Boards of Selectmen. Information is exchanged as the Committee discusses points of interest and matters of mutual concern.

Townpeople are welcome to attend the meetings which are posted.

Jean Schoch, Chairman  
Ralph Abbott  
John Georgio

## RECREATION COMMISSION

The Recreation Commission received the final report of the hydrogeological study for the North Acton Recreation Area (NARA) done by Pine and Swallow in late June of 1989. This report concluded that the swimming area at NARA was a real possibility.

To that end, the Recreation Commission has been exploring different ways to accomplish the task of digging the swimming area at little or no cost to the Town of Acton.

The Army Corps of Engineers was contacted and the Commission filled out a lengthy application for assistance with this project. Unfortunately, the Corps felt that the project was too big to handle.

The Recreation Commission has in the recent past published a Request for Proposal asking for assistance in finding a method for completing the project with little or no cost to the Town or its citizens.

Bruce Stamski  
Deborah L. Warshafsky  
Charles Sures'  
Caroline Tohline  
Edward Adelman  
Jonathan Kelly

## TOWN REPORT COMMITTEE

1989 brought about new challenges and forged new, friendships, however, one thing remained unchanged. Throughout the year the people have demonstrated that they have true conviction for the history and future of Acton. Consistent with this thought our Town Employees, School Districts, Volunteers and Residents continued to uphold the strong and proud traditions of New England and our form of Town Government.

From the Report Review Committee it has been a pleasure to be associated with the many people who make our town such a nice place to live. We commend all of your hard work, and look forward to another good year.

David Speicher  
Jamie Speicher  
Rose O'Rourke  
Sandra Masson

## TRANSPORTATION ADVISORY COMMITTEE

The Transportation Advisory Committee (TAC) provides information and advice on traffic and transportation related issues to the Town Planner, the Planning Board, and the Planning Council. Issues include road and intersection improvements, sidewalk construction, traffic signals, and public transportation. TAC reviews subdivision and other



construction site plans for their effects on traffic circulation and safety, and for vehicle and pedestrian access. The Committee's comments and recommendations are submitted to the Board of Selectmen and other Town agencies. Among the site plans reviewed by TAC in 1989 were the new Post Office at Technology Drive, the Tire Barn at Nagog Park, and the redevelopment of two buildings on Spruce Street in West Acton.

TAC also monitors regional transportation activities that may affect the town, such as the commuter-rail network, bicycle paths, and other alternative transportation modes. The Committee has been represented at meetings held early in the year to discuss the proposed bikepath to be built along the right-of-way of the former Old Colony/Conrail railroad from Lowell to Framingham. Acton's Representative to the Lowell Regional Transportation Authority (LRTA) is an associate member of TAC.

In cooperation with the Town Engineer, TAC made a little more progress towards the construction of a sidewalk on Charter Road by eliciting support for the project from almost all residents on the road.

In March, the Committee regretfully accepted the resignation of Daniel Joyce, the Committee wishes to thank him for his time and service. In November, TAC welcomed new Associate Member Elizabeth Comstock. Members are appointed the Board of Selectmen. Persons who would like to serve on TAC should notify the Volunteer Coordinating Committee. At the end of 1989 there were five vacancies.

Albert MacAdoo, Chairman  
Elizabeth Comstock (associate)  
Martin Graetz  
Sheldon Heshkovitz (associate,  
LRTA representative)  
Daniel Joyce  
Joseph Tardo

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## VETERANS' GRAVES

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Veterans' Flag standards and flags are placed on all veterans' graves in the Acton cemeteries. The United States Government will provide a veteran's marker at no cost to the family, provided the next-of-kin fills out an application, available from all funeral directors or from the Veteran's Agent, and forwards it to the proper agency.

The following are the names, dates of death, and location of interment of the ten United States Veterans interred in the Acton Cemeteries in 1989:

Grant Milton Dodson	WWII	U.S.Coast Guard	Jan. 27,1989	Woodlawn
Roland Joseph Jeanson	WWII	U.S.Army	Feb. 5,1989	Woodlawn
Phyllis M. Moyer	WWII	U.S.Navy	Feb. 8,1989	Mt. Hope
Santo John Mazzeo	WWII	U.S.Army Air Corp	June 30,1989	Mt. Hope
Lowell H. Cram	WWI	U.S.Army	Sept. 2,1989	Mt. Hope
Charles A. Morehouse	Korea	U.S.Navy	Sept.21,1989	Woodlawn
James C. Shuttle	Korea	U.S.Navy	Sept.24,1989	Woodlawn
	Vietnam			
Charles J. Bourgeois	Korea	U.S. Navy	Oct.14,1989	Mt. Hope
James C. Walters	WWII	U.S.Coast Guard	Nov.2,1989	Woodlawn
Howard W. Johnson	WWII	U.S.Army	Nov.7,1989	Woodlawn

Because of insufficient information at the time the 1988 list of veterans was reported, the following was not included in last year's report:

Daniel J. Campbell	WWII	U.S. Army Air Corp	Oct. 22, 1988	Woodlawn
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On July 30, 1900, Nathaniel M. Allen died and was buried in Woodlawn Cemetery. He was "in Hooker's First Brigade", 2nd Division, 3rd Corps, "Hooker's White Diamonds" and also took part in Blackburn's Ford, 1st Bull Run, Siege of Yorktown, Williamsburg, Fair Oaks, Savage Station, Glendale, Melvin's Mill 1st and 2nd, Bristow Station, 2nd Bull Run, Chantilly, Fredicksburg, Chancellorsville, Gettysburg, Wapping Heights, Locust Grove, Wilderness, and Spottsylvania." Remarkably, he came home without a scratch.

Nathaniel M. Allen, a Corporal, Company B, 1st Massachusetts Infantry, earned the Medal of Honor at Gettysburg, Pa. on July 2, 1863. The medal was issued March 29, 1899 with the following citation: "When his regiment was falling back, this soldier, bearing the national color, returned in the face of the enemy's fire, pulled the regimental

flag from under the body of its bearer, who had fallen, saved the flag from capture, and brought both colors off the field."

A bronze Medal of Honor Veteran's flush marker was installed on Nathaniel M. Allen's grave for Memorial Day 1989.

Stewart Kennedy  
Veteran's Grave Registration Officer

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## **VOLUNTEER COORDINATING COMMITTEE**

The Volunteer Coordinating Committee (VCC) has continued this year to facilitate citizen participation in town government by matching volunteers with appropriate town committees. The VCC interviews potential committee members and recommends candidates for appointment to one of 30 committees, boards, or commissions. This year the VCC interviewed over 35 candidates for such positions.

A major accomplishment this year was the updating of the descriptions of all committees for use in explaining their function to candidates who are interviewed by the VCC. The VCC also began an outreach to the various committees in order to initiate a dialogue between the VCC and the various Chairpersons. This is important both to keep the VCC updated on the need for members and also in helping a new Chairperson to understand their specific roll in terms of the town government. In order to facilitate the latter, the VCC compiled a packet of information for each Chairperson and will give this packet out each fall to new Chairpersons. Included in this packet are a copy of the Town Charter, a booklet entitled "Simplified Parliamentary Procedure", a

form to post dates/times of meetings, a form to submit minutes to the Town Clerk's office, an explanation of the Conflict of Interest and Open Meeting laws etc.

The VCC continues to put the "Citizen Information Sheets" - application to volunteer - in the Library, the Town Hall, and on the back of the Town Report. These completed forms are then put into the VCC box in the Town Hall and interested persons are called for an interview with the VCC. Information on specific openings are advertised on page two of the Beacon but there is always a need for associate members. The VCC meets twice a month September through April, weekly for May and June, and once a month in July and August.

Citizen participation in town committees is very high in Acton. The quality of the expertise available to us through volunteers is excellent. We are very pleased to see young adults who have grown up in the town coming in to volunteer in order to "give something back to the town". We want to thank All of the people who have applied for positions and have given hours of their time to help the Town. Acton is a better place to live as a result of their generosity.

# Protection of Persons and Property

## **ACTON POLICE DEPARTMENT**

### **Members of the Acton Police Department**

#### **CHIEF OF POLICE**

George W. Robinson

#### **LIEUTENANTS**

John T. McNiff

Frank J. Widmayer

#### **SERGEANTS**

Robert Rhodes  
James McPadden  
Bruce Nadeau

Robert Parisi  
Thomas Rogers

#### **PATROLMEN**

William Hayes	Christopher Browne	James Goodemote
Bernard Harrison	James Cooney	James Cogan
Pablo Hernandez	Michael Coughlin	Todd Fenniman
Ronald Johnson	Albert Crowley	Michael Oman
Paul Cogan	Raymond LaRoche	Christopher Prehl
Brian Goodman	Raymond Grey	Frederick Rentschler
Robert Cowan	Jeffrey Dudley	Stewart Fenniman

#### **MATRONS**

June Carney      Linda Koch      Christine Joyce

#### **SECRETARY**

June Carney

#### **DISPATCHERS**

Faith Allen	Kerry McDowell
Allura Taylor	Michael Cogan
Robert Cali	Scott Howe
Anne Milligan	

#### **OPERATIONAL ASSIGNMENTS**

<i>Officer In Charge of Patrols</i>	Lt. John McNiff
<i>Officer In Charge of Special Services</i>	Lt. Frank Widmayer
<i>Department Prosecutor</i>	Det. Bernard Harrison
<i>Department Investigator</i>	Det. Raymond Grey
<i>Youth Officer</i>	Det. Albert Crowley
<i>Youth Officer</i>	Det. James Cogan
<i>Safety/Crime Prevention Officer</i>	Ptl. Robert Cowan
<i>Firearm Training Officer</i>	Ptl. James Goodemote
<i>Firearm Training Officer</i>	Lt. John McNiff

#### **EDUCATION**

During the year, the number of officers holding degrees or working toward same from accredited colleges and universities reached 62%.

#### **TRAINING**

In 1989 all officers of the Police Department were given training in the following areas:

\*Annual 40 Hour In-Service Training at the Northeast Regional Training Institute (NERPI)

\*PR 24 Police Baton Training

\*Officer Survival Practical Training

\*In-Service Computer System Training

\*First Aid and CPR Classes

\*Firearm Training

In addition to the above, the following individual officers attended the courses listed below:

\*James Cogan

Investigation of Child Abuse

\*Michael Coughlin

Hazardous Material

\*Robert Cowan

Officer In Charge School

\*Jeffrey Dudley

Officer In Charge School

D.A.'s Seminar Legal Aspects of Patrol

\*James Goodemote

Officer In Charge School

Semi Automatic Pistol Instructor

Shotgun Intro Recertification

\*Raymond Grey

NERPI Sergt. Course

Officer In Charge School

\*James McPadden

NERPI Supervisor Course

\*Robert Parisi

NERPI Supervisor Course

Fingerprint Classification

\*Christopher Prehl

Radioactive Material

Hazardous Material Enforcement

Cargo Tank Inspection

Common Carrier Vehicle Accident Invest.

Overweight Carrier/Scale Operation

#### **PERSONNEL CHANGES**

\*Stewart Fenniman joined the department in May of 1989.

\*Ptl. Bruce Nadeau was appointed Acting Patrol Sergt. in Sept. 89.

\*In July of 1989 civilian dispatchers were added to the department.

#### **YOUTH PROGRAMS**

Drug Education (Grades 6&7)

Child/Stranger Danger (K-6)

Child Fingerprinting

Child Video Taping

Scout Police Station Visits

Baby Sitting Course

Police Youth Bowling League

Santa Claus Visits

Advisor to ABCD

Youth Commission

Governor's Alliance on Drugs

Drugs Guest Lectures

Students Against Drunk Driving

Health Fair

Rape Prevention/High School

United Students Group/High

School Code



## SELECTIVE ENFORCEMENT

Drunk Driving Patrols

School Bus Violator

Enforcement Traffic Unit

## COMMUNITY

Taxi Licensing

Bicycle Safety Update

School Bus Safe Riding

Store Crime Prevention

Neighborhood Crime

Crimes Against the Elderly

Security Implementation

Year	1988	1989
ACCIDENT NO PI	580	551
ACCIDENT W/PI	117	132
ALARM	1,279	1,453
ANIMAL PROBLEM	474	581
ARREST	434	470
ARSON	4	2
ASSAULT	39	61
BREAK & ENTRY	160	154
BY-LAW VIOL	40	15
CHILD ABUSE	17	9
CIVIL COMPLAINT	77	44
CORI-REC CHECK		17
DISTURBANCE	662	716
DOMESTIC DIST	136	125
DRUG VIOLATION	31	42
ESCORT TO BANK	31	19
FIRE	339	348
FORGERY	3	5
GENERAL SERVICE	1,631	2,769
GUN VIOLATION	31	18
HEALTH HAZARD	34	57
KIDNAPING	7	4
LARCENY	463	469
LARCENY OF M/V	54	45
LOCKOUT	579	126
MALICIOUS DEST	327	307
MEDICAL CALL	341	391
MISSING PERSON	57	100
MUTUAL-AID	134	104
M/V VIOLATION	759	1,358
POLICE INFO	232	1,240
PROT-CUSTODY	118	108
RAPE	3	1
VEHICLE REPO	26	16
ROB		6
SECURITY CHECK	1,426	1,250
SEXUAL ASSAULT	17	18
SUDDEN DEATH	8	5
SUICIDE ATTEMPT	8	26
SUSP ACTIVITY	766	843
ANNOYING CALLS	93	66
THREATENING	37	60
TRAFFIC CITATIONS	1,829	4,437
TRAFFIC HAZARD	445	387
TRESPASSING	49	44
WARRANT RECALL	48	69
TOTAL INCIDENTS	13,945	19,068

## SUMMARY

The Department hired 4 full time and 3 part time dispatchers in July. This relieved sworn officers from desk duty and placed them on patrol. Two of these officers were assigned to traffic control concentrating on truck safety and motor vehicle violations.

A grant was received to upgrade the computer system to allow incident base reporting of crime statistics which are forwarded to the FBI for analysis.

The Department and the Federal Drug Administration seized two properties allegedly purchased from drug sale profits. The cases are pending in Federal Court.

A new alarm by-law was put into effect with the intent of reducing false alarms through an increased fine structure.

A Youth Officer is assisting the Boxboro elementary school in Drug/Alcohol Resistance Education (DARE). This is a pilot program the results of which will enable the school system to determine if it is appropriate for Acton.

I would like to thank the members of the Police Department, Town Boards, Committees and Officials for their cooperation and support.

George W. Robinson  
Chief of Police

## FIRE DEPARTMENT

As in the previous year, this department experienced a slight decrease in total responses, primarily in the category of special service calls. However, unlike the previous year there was a marked increase in medical emergency responses.

There was only one major fire occurring during the year, that being a rooming house fire in South Acton. This was a three alarm fire which left approximately 20 people homeless. Fortunately there were no fatalities or serious injuries as a result of this or any other fires during the year. In addition to our own third alarm fire, towards the end of the year this department responded to and assisted at a number of out of town multiple alarm fires.

There were a number of highlights during the year which will be mentioned under specific categories below. Following then, is a synopsis of the various function areas within the department with changes and accomplishments that occurred during 1989.

## MAINTENANCE AND EQUIPMENT

During 1989, we experienced a number of maintenance problems with apparatus, largely due to the age of the

apparatus. This included problems with our ambulance, which should be replaced soon; tank and pump failure of the brush truck, which is still out of service; engine and water pipe problems on the snorkel truck and problems with the aerial device on the ladder truck.

In general, the apparatus was maintained in a satisfactory manner due to cooperative efforts by in-house personnel as well as our highway department mechanics. Also, the fire stations continued to be maintained in good condition once again due to the cooperative efforts of in-house personnel and our Municipal Properties Department.

## **PERSONNEL**

Personnel changes during the past year were minimal. In the spring, Firefighter Dana Flint resigned to pursue another career opportunity. His position, due to budget considerations was not filled until July when Firefighter Mark Peralta was hired. One month later Firefighter Peralta resigned to return to his previous place of employment. Subsequently, Firefighter Anita Arnum was hired in October as the Towns' first full time female firefighter.

In the fall of 1989, Dispatcher Mari Ann Neagle was granted maternity leave and she ultimately resigned her position in December. Mari Ann had worked for this department for a number of years and was a very capable dispatcher and of great assistance to our organization.

## **FIRE PREVENTION**

Fire prevention inspections and responsibilities continued on a fairly consistent level during the year, with many of the inspections being conducted by on-duty personnel. In addition, many regular business inspections were also conducted by on-duty personnel.

A major highlight in this area was the open house planned and conducted by on-duty personnel as well as off-duty personnel, who lent their assistance on a voluntary basis. It was a tremendous success with well over 1,000 people attending during the day. Needless to say, to thank all of the individuals responsible would be difficult as there were many. However, my thanks to all for a grand presentation.

## **TRAINING**

Unfortunately, unlike the previous year our training programs decreased dramatically, primarily due to fiscal constraints, especially for our call firefighters. Efforts are underway to restore certain programs in this area.

Notable was the fact that some of our officers and firefighters continued to seek out and attend training programs, with some courses taken voluntarily on off-duty time, from the National Fire Academy and the

Massachusetts Firefighting Academy. Their dedication and enthusiasm in this endeavor was gratifying and much appreciated.

## **FIRE ALARM**

Our municipal fire alarm system continues to be maintained in an operable condition and the number of automatic fire alarm boxes continues to grow as buildings are constructed. Along with the growth of this system has come some difficulties which should be addressed by new regulations which were authorized by the vote of the Annual Town Meeting of 1989.

## **EMERGENCY MEDICAL SERVICES**

This division continues to provide excellent service to the community. In addition, our personnel continue to train and maintain certifications in this area. During 1989 this department conducted an E.M.T. re-certification course for our personnel and those of surrounding communities, using off-duty paramedics as instructors. Also conducted was an in-house C.P.R. recertification program which we hope to expand to various outside groups and agencies.

Most notable in this area was the purchase of an automatic defibrillation unit as part of a program made possible by corporate grants, individual gifts and utilization of memorial fund monies. This device should prove to be a valuable piece of life saving equipment to those that suffer a cardiac arrest.

Also notable in this area, is the formation of and our participation in a Critical Incident Stress Debriefing program for emergency personnel and a peer support team as a supplementary facet of this program. Several of our personnel have undergone initial training in this area and most likely will become active members of this valuable personnel assistance team.

As in the past, our emergency service delivery system was enhanced by the capable support of both the Advanced Life Support Team (paramedics) from Emerson Hospital. In addition, similar more advanced support was rendered on several occasions by the helicopter medical teams from major trauma centers, such as Lifeflight from U. Mass. Medical Center or Boston Medflight serving from the major metro area.

## **SUMMARY**

I would like to once again thank the career and call personnel of the Acton Fire Department for their performance, cooperation and assistance during the past year. Likewise, I would like to thank the various other Town Departments, officials, committees and especially the Civil Defense Auxiliary Fire Department for their cooperation, support and assistance during the past year.



## STATISTICS

	1988	1989
Fire/Emergency Responses	1474	1531
Medical Responses	754	863
Special Service Responses	<u>1321</u>	<u>1087</u>
Total Responses	3549	3481

## PERMITS ISSUED

Fuel Oil Burner & Storage	101	85
Blasting	35	20
Flammable Gas/Liquid	23	26
Smoke Detector Certificates	460	407
Miscellaneous	<u>72</u>	<u>45</u>
Totals	691	583

Malcolm S. MacGregor  
Chief of Department

## CIVIL DEFENSE AGENCY

The Civil Defense Agency is responsible for providing services in emergencies that tax the resources of the local Police, Fire and Highway Departments. Two examples of emergencies occurring this year were the May 9th evacuation of a day care center in response to a bomb threat and the 5-7 School Street fire on September 8th in which 14 people lost all their possessions and were left homeless in the early morning hours. Past years have seen major snow storms, water main breaks, hurricanes, and extensive power outages which required activation of shelters and a host of other emergency services such as emergency lighting, power generation, basement pumping, and operation of emergency life support systems. Department staffing currently includes four certified Emergency Medical Technicians (EMTs) and a certified Red Cross Instructor, all of whom donate their time and talents to the town. Most of the remaining staff of approximately fifty are trained to First Responder level including CPR. Volunteers are always welcome and are encouraged to contact the Agency by calling 264-9655 anytime.

During the past year, the Town's emergency plan for hazardous material incidents was updated under the guidance of Deputy Chief Craig of the Acton Fire Department, chairman of the Local Emergency Planning Council (LEPC). Many volunteer hours were spent by Civil Defense personnel in the continuing update of this plan, particularly Deputy Director John Hawkes and Secretary Carole Landry.

The Agency's communications capability continues to improve through the purchase and installation of a packet radio system. Use of this equipment greatly increases the Agency's ability to function effectively during emergencies. We are indebted to Dave Posmoga who donated the

transceiver used in this system as well as his help in installation and checkout of the system.

The Agency continues to support a number of community activities including the 4th of July fireworks program, Patriot's Day, Town Fair, High School Prom and Graduation, as well as a variety of locally sponsored walking and biking events.

I would like to thank each of the more than fifty sworn volunteers that make up the core of the Agency, as well as those who volunteer during emergencies, for their continued efforts on behalf of the Town. The Town provides the equipment, but it is the dedicated volunteers that provide the actual service.

We are grateful to the Fire and Highway Departments for their continuing support of the Agency.

## CIVIL DEFENSE MEMBERS

Norman D. Lake - Director  
John S. Hawkes - Deputy Director  
Lawrence M. Hill - Deputy Director  
Robert W. Ingram - Warning Officer  
Charles J. Landry - Shelter Manager  
Connie Sue Ingram - Assistant Shelter Manager  
Richard E. Wright - Communications  
Mark Hickox - Communications  
Richard Hickox - Communications  
Dave Posmoga - Communications  
Debbie Foley - Dispatcher  
Anne Marie Desmarais - Medical Liaison/  
Haz Mat Consultant  
Ken Morehouse - EMT  
Christine Gray - EMT  
Carole L. Landry - Secretary  
Seth Campbell  
John C. Corrigan  
Robert Foley  
Walter Hardy  
Betty Hickox  
Ann Jones  
William Jones  
Craig MacEwan  
Cindi Posmoga  
Jackie Pudsey  
Anne Marie Reilly  
Edward Reilly  
Marc L. Smith

## AUXILIARY FIRE DEPARTMENT

The Auxiliary Fire Department is organized as a branch of the Civil Defense. It is structured and trained to provide back up capabilities in emergency situations that tax the regular



and call fire services. All members are volunteers who serve without compensation.

Auxiliary Fire answers a variety of calls that include responding to building fires and providing a wide range of on site services. With our 1980 light duty Rescue (36), with on board generator - and lighting equipment we can handle calls where lights and power are needed. The Rescue also carries a "cascade" air system for refilling breathing apparatus used by regular firefighters. Other equipment carried includes submersible pumps, hose, chain saw and a variety of hand tools used for salvage and overhauling operations. The Auxiliary also maintains a 1967 four wheel drive Engine (37), equipped with a 300 gallon tank, hose, gas pump, chain saw and other firefighting tools. This vehicle has time and time again proved its worth in fighting brush fires and in pumping operations.

During 1989 the auxiliary responded to 50 calls, which include; -16 building fires, 7 brush fires, 18 water problems, 4 misc. special services, 3 lighting details, 1 lost person and 1 bomb incident.

We are grateful for the never ending support and cooperation of the Fire Department . We especially thank the Highway Department for maintaining our vehicles and other equipment. Without their fine work we would be unable to operate.

Mark S. Flerra, Captain

#### **AUXILIARY FIRE DEPARTMENT MEMBERS**

##### **DIRECTOR**

Norman D. Lake

##### **CAPTAIN**

Mark S. Flerra

##### **LIEUTENANTS**

Scott Masson      Michael Narekiewicz      Robert Morrison

##### **FIREFIGHTERS**

Christine Bankert	Jeff Betterini	Kevin Cook
Mike Hatch	John Landry	Wayne Landry
Paul Morrison	Ken Murphy	Brian Saltgaver
Mark Tomy		

### **EXPLORER POST 7 SEARCH AND RESCUE UNIT**

Explorer Post 7 is celebrating its fifteenth year in Acton as an active group of young adults ages 14 to 22 plus. We are sponsored by the Acton Lion's Club and are a division of the Acton Civil Defense Agency. We asked the question: How many of our former members are working and helping in our

community and surrounding communities: here are the results:

Acton Police - 3, Concord Police - 1, Acton Fire - 2, Nurses - 2 , Boxboro Fire/EMT - 3, Teachers - 7, Stow Fire/EMT- 5, Dental Asst.- 2, Military Service - 4, Working in Acton - 31, Other Communities - 14, Attending College - 32. We are very proud of each and every one of them.

Events covered in the 1989 year include, snow shoveling for approximately fifty senior citizens, lining up divisions of the Maynard Christmas Parade, Bolton Fair, Conant School Crafts Fair, sponsoring our Annual Handicapped Children's Christmas Party (CASE), Isaac Davis Camporee, Nashua Valley BSA Council Spring, Fall and Freeze-out camporees and the Club Scout Polar Bear Derby, Explorer Officers Association functions, teaching First Aid to Cub Packs number 18 and 23.

The Post training consists of searching for lost persons, First Aid, CPR, First Responders and our new Auxiliary Fire Training. Our training in emergency shelters paid off at the fire on School Street.

We enjoyed a trip to Maine this summer and give special thanks to the Taylor family for the use of their cottage and lake. Our fun week-end was at Camp Split Rock in Ashburnham and we are planning our super trip to California in the coming year or two. 1989 has been a rewarding year for Explorer Post 7 by receiving national recognition in the May issue of Lion Magazine. We want to sincerely thank the Acton Lions Club for all their help in making Post 7 an outstanding organization for Acton's young adults.

A special thank you to Mr. Norman Lake and Mrs. Robert Ingram our post advisors, Mr. and Mr. Charles Landry, Mr. Bob Ingram, Mr. and Mrs. Richard Hickox, Mr. John Hawkes, Ms. Anne Marie Desmarais and each member past and present of Explorer Post 7. Posthumous to Mr. Donald W. Macaulay. HAPPY FIFTEENTH ANNIVERSARY!

Jeremy Medicus, President  
Kevin Hicks, Vice President  
Joel Newcome, Vice President  
Denise Hicks,  
Ed Reily,  
Anne Marie Reily,  
Lynn Goulet,  
Ken Morehouse,  
Scott Landry  
Semer Nanavalti,  
John Landry,  
Cathy Gulbankian  
Norm Collerton

## BOARD OF HEALTH

In 1989, the Town reached a major milestone when a Record of Decision was issued by E.P.A. regarding the manner in which the contaminants found on the W.R. Grace property at Independence Road would be contained and removed as a threat to the Town's drinking water supply. The next year should see the actual start of the closure of the contaminated areas which will bring the Town one step closer to a resolution of the problem first discovered in 1978.

The Board of Health has spent a considerable amount of time within the last year working on possible revisions to two different regulations that they administer. The Board intends to submit the proposed revisions to the Town's Hazardous Materials Bylaw to the Board of Selectmen at the beginning of this year for their review. In addition, the Board has been researching various mechanisms for protecting the Town's Groundwater supply so that the Temporary Aquifer Protection Regulation can be revamped and made a permanent part of the Board's rules and regulations. After adoption of these regulations the board will then review all its existing regulations to determine in which priority they should be rewritten.

The Board of Health has successfully administered the switch from disposal of septage at the previously unreliable Greater Lawrence facility to the contractually guaranteed Upper Blackstone facility. For fiscal year 1989 \$140,280.50 of septage was brought to the Upper Blackstone facility and it is anticipated that fiscal year 1990 will be close to \$200,000 of septage disposed of properly at a certified facility. This contractual agreement allows all homeowners in the Town to properly maintain their on-site septic systems, giving their systems a longer life span and easing the pressure for the need to sewer sections of the Town.

In regards to the proposed sewerage of South Acton and Kelley's Corner the Town has seen a major roadblock towards design and construction when the State's financial problems effectively eliminated the potential of the Town receiving grant money for the proposal. Due to this problem the Town once again entered into negotiations with Maynard to reach an agreement by which Acton could utilize Maynard's existing treatment plant for its sewage disposal. Negotiations should continue into 1990 and the Board of Selectmen hope to bring a proposal to Town Meeting in the Fall of 1990.

The State's financial crisis also had an effect on the Annual Hazardous Waste Day which was not held this year. It is anticipated that if the crisis is resolved without further impacts to the Town then a Hazardous Waste Day will be held in late May or early June, hopefully with the cooperation of the League of Women Voters.

The Town has seen a dramatic increase in the amount of septic system repairs for existing homes. This number has doubled in the last year largely due to mortgage conditions which require the inspection of a septic system prior to the

approval of a mortgage. The entire permitting statistics were as follows:

The Town has seen a dramatic increase in the amount of septic system repairs for existing homes. This number has doubled in the last year largely due to mortgage conditions which require the inspection of a septic system prior to the approval of a mortgage. The entire permitting statistics were as follows:

Well Permits	6
Septic System Installer's Licenses	58
Septage Hauler's Licenses	15
Septic Inspector's Licenses	10
Food Service Permits	86
Catering Permits	2
Mobile Vendor Permits	6
Sundries Permits	10
Motel Permit	1
Milk & Cream Permits	58
Commercial Haulers Permit	10
Temporary Food Service Permits	14
Swimming Pool Permits	21
Wading Pool Permits	5
Commercial Sewer Connections Permits	0
Commercial Septic System Repair Permits	5
New Commercial Septic System Permits	5
Sewage Treatment Plant Operation Permits	7
Residential Septic System Repair Permits	75
New Residential Septic System Permits	58
Privy Permit	1
Massage Establishment Permit	1
Massage Permit	1
Burial Permits	49

As was the case last year the Board of Health again witnessed an increase in the number of deep test holes and percolation tests for new construction. Statistics for 1989 indicate that on 117 building lots the Health Department witnessed 285 deep test hole and 93 percolation tests. These tests led to the approval of 58 new residential septic system permits. In addition, the Health Department reviewed in excess of 40 "site plans, subdivision plans, or other plans" in the past year.

Housing and food service activity figures are as follows:  
Housing complaints were logged in, each 16  
requiring at least two inspections.

Units have been inspected for the Acton 13  
Housing Authority.

Food complaints were noted and follow-up 10  
measures taken.

Other miscellaneous complaints 22

In addition, in excess of 200 comprehensive and follow-up inspections were conducted at all food establishments within the town.



Monies taken from permit fees and soil tests were:

Sewerage	\$24,351.75
Food Service	11,503.29
Misc.	3,896.05
Sealers	3,013.50
Hazardous Waste Day	2,073.00
Reproduction	142.25
Well Permits	275.00
Hazardous Material Storage	3,200.00
Commercial Hauler	275.00

Reportable disease statistics dropped in the past year. The Board has expressed concern that the drop may be due to local medical personnel failing to report all necessary incidents. The Board intends to resolve this concern in the next year. The figure are as follows:

Total 37 reports filed:

Cat Bites	2
Dog Bites	11
Viral Hepatitis	0
Salmonella	15
Giardia	5
Viral Encephalitis	1
Nseria	1
Hi-Meningitis	1
Tuberculosis	1

Sanitarian Deborah Halko assisted Dr. Kenneson, his staff and the Town Clerk's office in the Rabies Clinic/Dog License day. The morning of the first Saturday in April went without incident. The Board of Health appreciates Dr. Kenneson's efforts in conducting this program again so efficiently.

The Health Department Staff again underwent significant changes with the departure of Sanitarians Jose Alborn in April and Deborah Halko in June. The Board of Health will miss their able assistance but welcomes new sanitarians Steven Ward and Alan Perry who will continue the excellent record of services to the Town.

The Board extends its thanks to the following members of other departments who helped them in the past year: Dick Howe, Roland Bartl, Tom Tidman, Tim Smith, Gary Rhodes, Bob Craig, David Abbt, Dean Charter, and Connie Huber.

Joe Glannon (Chairman)  
George Emmons  
Gerhard Heinrich  
Marilyn Hotch  
Jonathan Bosworth

## PUBLIC HEALTH NURSING SERVICE

Acton Public Health Nursing Service provides both home health care services as a certified Medicare home health

agency, and many health promotion, disease prevention programs under the Board of Health. A statistical summary of the year's activities includes the following data.

Home Health Care: A total of 5,284 home visits were conducted for 172 patients who required skilled nursing, home health aide, medical social worker and/or therapy services.

Board of Health Programs: A total of 1,949 clients participated in one or more of the following on-site clinics or at our offices in the Town Hall.

CLINIC	NUMBER CONDUCTED	NUMBER CLIENTS
Occupational Health	11	351
Windsor Green Well-Senior	11	154
Senior Center	11	238
McCarthy Village	12	101
Well-child	4	36
Flu	7	416
Lead screening	on-going	90
Mantoux testing	on-going	89
Cholesterol screening	5	474

In addition, the fourteen nursery schools and day care centers in Acton are inspected and licensed by APHNS annually, and considerable time is spent in distributing biological immunization vaccines to local physicians, as well as providing follow-up intervention and teaching for reported communicable diseases. We also make premature baby and maternal-new-born visits for teaching, assessment and anticipatory guidance.

The Nursing Service operates on an Enterprise Fund, voted annually at Town Meeting. The Service has become largely self-supporting with reimbursement for services from Medicare, Medicaid, Blue Cross, other insurances, private fees and donations from Friends of Acton Nursing Service. This past year; however, the budget of \$171,876 was overexpended by \$17,000 to \$189,297, due to unexpected expenses. Income totaled \$164,584 with accounts receivable of \$42,898.00. While the Board of Health has traditionally supplemented the Service budget for its public health programs, concerns are being raised as to its ability to continue to do so. Thus the Service is placed in the predicament of trying to meet an increased demand for service with an insufficient budget and declining ability of the Town to pay for unanticipated expenses, such as increases in liability insurance. The Board of Health and the Professional Advisory Committee are studying the situation and examining available options which would continue the Service's mission while decreasing the Town's financial commitment.

In August of this year, APHNS staff and patients were



saddened by the sudden and grievous loss of our home health aide, Linda Hardy. She will be long remembered for her dedication and commitment to the care of frail elders in Acton.

The Professional Advisory Committee's twelve members have met eight times this past year to conduct reviews of patient records, to consider revisions to present policies and to recommend necessary changes in policies and procedures

to the Board of Health. The PAC's knowledge of community health care standards and Acton's own unique health care needs provide valuable insights and support to both the Administrator and the Board of Health.

The Friends of Acton Nursing Service (FANs), a free-standing non-profit corporation, provide funding for several programs uniquely available to Acton residents. These include educational brochures for cholesterol screening, well-child clinic, Life-lines, personal care services to frail elders and social worker services to families in crisis, and continuing education funding for the nurses and home health aides. The FANs have provided many hours of volunteer time for our clinics. In October, they organized Acton's first Annual Health Fair, a successful endeavor which is expected to be an annual event. Donations to FANs are most welcome:

Friends of Acton Nursing Service  
P.O. Box 541  
Acton, Ma. 01720

APHNS will continue to provide highest quality and continuity of health care to Acton residents, providing it has the enthusiastic support of all Town boards and of the townspeople. The present financial constraints placed upon the Town's government, coupled with the ever-increasing federal and state regulatory policies, and the slow-down in reimbursement from insurers, are making it more difficult for APHNS to continue its mission of providing access to health care for all Acton residents, regardless of ability to pay.

The Board of Health, Director Doug Halley, and the staff of APHNS want to thank the many townspeople who give their time, money and expertise to support APHNS. They include the Professional Advisory Committee, the FANs, local physicians, citizens and businesses, church groups, Town Hall staff, the Highway Department, Fire and Police Departments, and the Emerson Hospital community. We appreciate all who support and acknowledge the value of preventive health care in Acton.

Julia D. Stevens, R.N., M.S.  
Administrator/Supervisor

## SEALER OF WEIGHTS AND MEASURES

The Sealer of Weights and Measures annually checks the accuracy of all weighing and measuring devices used by retail and wholesale businesses in the conduct of their trade. This includes scales, gasoline and oil pumps, yard goods and measuring devices, as well as investigating complaints in the sale of cordwood.

Number of devices sealed - 137 gas pumps - 113 scales  
Number of devices adjusted - 7 gas pumps - 10 scales  
Cordwood complaints - 0 Total revenues collected:  
\$3,314.50

Mark Fitzpatrick  
Sealer of Weights and Measures

## METROPOLITAN AREA PLANNING COUNCIL

With the support of Acton and 100 other communities in the region, the Metropolitan Area Planning Council was able to continue to provide planning services, information and advice for regional communities during 1989.

Throughout the year, MAPC concentrated on refining MetroPlan 2000, the regional growth plan adopted in principle by representatives at the 1989 annual meeting in May. The regional development framework will aid communities in designating potential growth areas based on the availability of infrastructure, and in designating areas where growth should be discouraged.

With a regional plan, growth can be directed so that affordable housing issues are addressed, open space and environmentally sensitive areas are protected, and transportation habits that contribute to traffic congestion and air pollution are changed.

At the same time, planned growth can encourage new job opportunities by providing incentives for growth in specific areas. In addition, with a shortage of funds to build new roads or maintain old ones, planned growth encourages the best use of limited resources.

In fiscal year 1989, which runs from July 1, 1988 through June 30, 1989, Acton contributed \$3,304 to MAPC for regional planning services.

In addition to MetroPlan 2000 planning efforts, MAPC staff produced community population and employment forecasts, and updated the development file and vacant sites survey for each community.

Some communities also took advantage of information programs, and met with MAPC planners to discuss the federal Transportation Improvement Program, trip reduction tools, curb cut controls, and impact fees. In Acton:

- \* The adoption in principle of MetroPlan 2000 created new roles for council representatives; William Sawyer was named chairman of the waste management policy committee for fiscal year 1990

- \* MAPC staff produced the MAGIC Transportation Issues Paper which focused on key areas in Acton and other MAGIC communities which suffer from excessive traffic congestion or inadequate transportation delivery systems. MAGIC members will be assisted by MAPC Staff in the formulation of transportation improvement recommendations to appropriate state and federal funding agencies

- \* MAPC staff coordinated the briefing of MAGIC members on regional recycling methods and options. MAGIC members will be studying the feasibility of establishing a regional recycling program which could help mitigate some waste disposal problems.

- \* MAPC staff produced a MAGIC Regional Preservation Program (RPP) which outlines the cultural, environmental and aesthetic resources in each MAGIC community. The RPP offers each community a concrete way to protect and preserve unique local resources.

- \* MAGIC members are being assisted by MAPC staff in the development of a Developments of Regional Impacts review process to assist local boards with proposals of a more regional scope and impact.

- \* MAPC staff is working closely with MAGIC members to develop affordable housing and open space land banking model legislation for local, reliable funding for affordable housing land acquisition and open space preservation.

- \* MAPC transportation staff provided Acton with assistance on traffic impact review guidelines and worked with the town planning department to develop an Impact Fee Primer.

MAPC appreciates our continued support. In the coming year, we are encouraged to engage in MetroPlan 2000 planning activities, as well as to utilize the planning skills and knowledge available from MAPC staff.

William C. Sawyer,  
MAPC Representative

## COMMISSION FOR THE HANDICAPPED

The Acton Commission for the Handicapped completed a very busy, productive, and rewarding third year.

In the spring, the first Needs Assessment Survey was sent out with the Town Warrant. The results have been tabulated and are available from the Commission.

The "Kids on the Block" puppet shows were presented at area Nursery Schools, Elementary Schools, and general public performances. The life-size puppets each with a disability, were on loan from the state. The Commission members and volunteers found that the questions asked showed the puppets were a unique way to teach children about similarities and differences in people. We hope to continue this program and would like to purchase our own puppets so we are able to put on shows more than once a year.

A new program aimed at very young children, called "New Friends" uses life-sized dolls with different disabilities. The dolls allow children a hands-on experience to become familiar and at ease with the disability. Several volunteers, including Jr. High students helped make these dolls.

The summer and fall saw our first and second newsletters printed. The fall issue with a name ENABLER and a distribution three times that of the first issue.

Commission members attended two regional meetings last year. Although we still have a way to go, Acton is ahead of many communities in our region and some throughout the state in meeting the needs of individuals with disabilities. When we hear of the resistance and indifference some people have faced in pursuit of their rights, we are glad we live in Acton!

FAD, Friends of the Acton Disabled, is a reality and we hope this group will be a great help in raising money for the Commission's many programs and projects.

The Commission is working with Garry Rhodes, building inspector, to insure the parking laws are enforced. With the help of Explorer Post #7, we have identified all parking lots in Acton. All lot owners have received a letter stating the laws on above-ground signs, proper number of spaces and location of spaces required for handicapped parking. We hope to have every lot in Acton in complete compliance in 1990!



The Commission purchased twenty-two books on hearing, visual, physical and learning impairments and donated them to the four elementary school libraries. We hope they will encourage positive attitudes toward individuals with disabilities.

Continuing programs include: "What If I Couldn't" kits in the first and second grades, awareness programs at the Discovery Museums, our ticket program with the police department which is cutting down on abuse of handicapped parking spaces, our newsletter and our work to increase awareness, improve accessibility and change attitudes toward individuals with disabilities.

New projects for 1990 include: a cooperative effort with PAC, a television show on cable, kicking off with a one hour special on accessibility filmed in Acton with a guest, Chuck Kostro, to answer questions about the state and access, holding an awareness week, purchasing TDD's, printing a access booklet to let people know what is

accessible in Acton, preparing an awareness program with a pamphlet and tapes to present to local groups, and a cooperative project with NARFE National Association of Retired Federal Employees.

We want to give sincere thanks to Dennis Reichenberg who left the Commission after two years of dedicated service. Dennis serves as Treasurer for FAD and remains valuable as an Associate Member. Our former liaison, Chuck Kostro, is now an aide to Senator Cellucci and continues to keep in close touch with the Commission, recently helping with the formation of FAD.

There have been numerous frustrations in trying to fulfill the need to allow all individual with disabilities to participate fully in all activities in their community, but thanks to the caring support of the people in Acton, we continue to move closer to that day. Thank you to all of you and to name just a few Don Johnson, Connie Huber, Christine Joyce, Patti Sanford, our puppeteers and our "new friends" helpers and of course the specially dedicated people who serve as Commission Members!

Walter Kiver, Chairman  
Wayne Geehan, Vice Chairman  
Nancy Anselmo, Secretary  
Cary Hobson, Treasurer  
Gabrielle Pronitz  
Connie Ingram  
Carol Lake, Town Liaison

## GROUNDWATER PROTECTION COORDINATING COMMITTEE

The Groundwater Protection Coordinating Committee is composed of members from each of the following groups: Board of Selectmen, Board of Health, Planning Board, Conservation Commission and Acton Water District. In 1987, the Selectmen reactivated the GWPCC to review the existing groundwater protection program in order to seek consensus among the major boards for a single aquifer protection map. At that time, there were 3 maps in use.

Amy Hurst, a public service intern, was hired by the Town to develop one map and to draft a set of land use regulations in order to better protect Acton's groundwater resources. Early on in the process, the Committee determined that an updated map was needed that could only be created through the use of the newest available methodology for determining groundwater protection district boundaries. In 1988, Town Meeting appropriated \$75,000 and hired GZA, Inc. to complete a new map. Amy Hurst, Acton Town Planner Roland Bartl and the Committee wrote the bylaw to accompany the map.

The culmination of these efforts was the unanimous acceptance of the new map and the accompanying zoning bylaw at a Special Town Meeting held in April 1988. The current map and the zoning regulations are more specific and more defensible than the previous ones.

The Committee wishes to acknowledge the outstanding job done by Amy Hurst and staff members Roland Bartl, David Abbt and Doug Halley. Because of their efforts, future generations will be likely assured of safe drinking water in Acton.

Chairman Nancy Tavernier,  
Board of Selectmen  
George Emmons,  
Board of Health  
Rob Block,  
Planning Board  
Joe Markind,  
Acton Water District  
Amy Hurst, Intern,  
Roland Bartl,  
Planning Department  
David Abbt,  
Town Engineer  
Doug Halley,  
Health Director



# OFFICE OF THE TOWN CLERK

## BIRTHS, DEATHS, MARRIAGES

BIRTHS RECORDED	215
DEATHS RECORDED	106
MARRIAGES RECORDED	158

## BIRTHS

Please notify the Town Clerk immediately of any error or omission in the following list of births. As prescribed by Massachusetts General Laws, corrections to birth records can require a sworn affidavit, an inconvenience that may be avoided by prompt attention to this matter.

DATE	PLACE	NAME OF CHILD	NAME OF PARENTS
Jan. 6	Concord	Adams, Sean Thomas	Steven Eugene Adams and Dianne Atchison
Jan. 8	Concord	Galliher, Brenton Bernard	Parrish McLaren Galliher and Valerie Susan Mason
Jan. 15	Acton	Levine, Alex William	Jesse Neil Levine and Deborah Goodwillie
Jan. 20	Boston	Goddard, Jonathan Michael, Jr.	Jonathan Michael Goddard and Susan Geralyn Fair
Jan. 20	Concord	Spurgin, Kyle Thomas	Daniel Paul Spurgin and Wendy Marie Thompson
Jan. 20	Concord	Schemel, Justine Eaton	Craig Allan Schemel and Ruth Eaton
Jan. 21	Concord	Szewczyk, Kathryn Elizabeth	Robert Martin Szewczyk and Rosemary Baglio
Jan. 21	Concord	Shirley, Daniel James	Lyle Gordon Shirley and Laurelyn Martin
Jan. 22	Concord	Ciummei, Michael Richard	Richard Stephen Ciummei and Janet Mary Carmichael
Jan. 22	Boston	Olshan, Jeffrey Samuel	Alexander Olshan and Ludmila Mushkatkol
Jan. 24	Concord	Caldwell, Charles Wentworth	Nichols Watson Caldwell and Arlene Lois Janjikian
Jan. 26	Concord	Carlson, Eric Christian	Kenneth Eric Carlson and Niza Rondina
Jan. 27	Concord	Steger, Adam Elliot	Elliot Fred Steger and Marlene Nicole Pantucchio
Jan. 30	Concord	Hunt, Jennifer Lynn	Denis Bernard Hunt and Nancy Piantedosi
Jan. 30	Concord	Nimar, Jenna Frances	Joel Marc Nimar and Claudia Elizabeth Sweny
Feb. 2	Concord	Rogers, Maxwell Lippitt	Michael Rourke Rogers and Anita Lippitt
Feb. 3	Concord	Muehleisen, Keil Roger	Price Wilding Muehleisen and Diane Irene Gagnon
Feb. 4	Concord	Chuang, Albert	Yi-Chao Chuang and Bei-Ching Chu
Feb. 9	Concord	Guarnieri, Anshalee	Andrew John Guarneiri, Jr. and Wannee Kongdee
Feb. 11	Acton	Carhart, Kiersa Grae	Phil Douglas Carhart and Jeanine duPlanti
Feb. 12	Newton	Muff, Scott William	Bruce James Muff and Elizabeth Young
Feb. 14	Concord	Oliver, Rebecca Stefany	Richard Wilson Oliver and Kathryn Ann Schober
Feb. 14	Newton	Rogers, Adam Matloff	Richard Matloff Rogers and Sara-Jane Matloff
Feb. 21	Concord	Jarboe, Kelsey Tait	Gregory Michael Jarboe and Nancy Tait
Feb. 22	Concord	Warren, Krystal Lynn	Peter Robert Warren and Sheryl Ann Turner
Feb. 25	Concord	Larson, Jake Gustave	Richard Gustave Larson and Jill Ursprung
Feb. 27	Concord	Scheuer, Michael Louis	David Lynn Scheuer and Diane Louise Dumas
Feb. 28	Concord	Skayne, Christopher James	Eugene Bogdan Skayne and Gisela Hernandez Franco
Mar. 2	Concord	Lieto, Meaghan Catherine	Timothy Peter Lieto and Maureen Michelle McEvelly
Mar. 3	Concord	Arsenault, Cory Norman	Norman Arsenault and Tina Leona Gallant
Mar. 3	Newton	Hulecki, Andrew Gregory	Gregory Alan Hulecki and Lucinda Bair
Mar. 5	Concord	Radwin, Jill Elisabeth	Martin Ira Radwin and Helaine Sue Plitnick
Mar. 9	Newton	Backman, Allison Rachel	Lawrence Arthur Backman and Carol Robin Sarshik
Mar. 13	Concord	Hawker, Christopher William	Peter Frank Hawker and Ruth Elizabeth Savage
Mar. 15	Boston	Rasmussen, Chadwick William	William Richard Rasmussen and Donna Flora Guest
Mar. 16	Concord	Reed, Keon Alexander	Roger Wesley Reed and Nahid Keramaty
Mar. 16	Newton	Smoral, Samantha Christine	Vincent Chester Smoral, Jr. and Barbara Fisher

DATE	PLACE	NAME OF CHILD	NAME OF PARENTS
Mar. 18	Concord	Cunkelman, Benjamin Paul	Robert Paul Cunkelman and Katherine Grimes
Mar. 18	Concord	Cunkelman, Nicholas George	Robert Paul Cunkelman and Katherine Grimes
Mar. 18	Concord	Murphy, Ryan Edward	Edward Heslin Murphy and Cynthia Ann Wallace
Mar. 19	Boston	Gunther, Ingrid Mary	John Vincent Gunther and Susan Anne Howard
Mar. 20	Newton	Voss, Katherine Andell	Gregory Wagner Voss and Debra Joan Andell
Mar. 21	Concord	Herron, Carra Elisabeth	Jonathan Fleet Herron and Carmina Carra
Mar. 22	Cambridge	O'Keeffe, Philip Michael	Philip Daniel O'Keeffe and Hilda Mary O'Shea
Mar. 22	Boston	Veliz-Flores, Diego	Jorge Raul Veliz and Adriana Marisa Flores
Mar. 23	Concord	Smith, Derek Michael	Michael Thomas Smith and Barbara Jean Flannery
Mar. 23	Concord	Glaser, Theresa Drake	John Patrick Glaser and Denise Drake
Mar. 26	Concord	Horne, Anne Margaret	Mark Elliott Horne and Luanne Martin
Apr. 1	Concord	Soberg, Kelsey Williams	Howard Joseph Soberg, Jr. and Julie Anne Dion
Apr. 4	Concord	Esselen, Luke Morgan	Gustavus John Esselen, IV and Catherine Morgan
Apr. 5	Concord	Christmas, Dana Thomas	Peter Brian Christmas and Linda Jean Melanson
Apr. 5	Concord	Mooney, Nathaniel James Knapp	Reynold Walton Mooney and Hilary Ann Knapp
Apr. 8	Concord	Burns, Ian Gregory	Gregory William Burns and Joanne Marie Ardelean
Apr. 10	Concord	Nichols, Jonathan Michael	Robert Stanley Nichols, Jr. and Kimberly Susan Anthony
Apr. 10	Concord	Peters, Kathryn Barbara	David Bryan Peters and Judith Kluck
Apr. 11	Concord	Heartlein, Linda Mary	Michael William Heartlein and Susan Eklund
Apr. 11	Concord	Teebagy, Dana Marie	Thomas Charles Teebagy, Jr. and Aurelie Pepin
Apr. 12	Boston	Fagnant, Ashley Marie	Thomas Arthur Fagnant and Denise Marie Bonazzi
Apr. 13	Boston	Fagnant, Amanda Nicole	Thomas Arthur Fagnant and Denise Marie Bonazzi
Apr. 14	Concord	Gump, Joshua Albert	Jamieson Wesley Gump and Cheryl Ann Colburn
Apr. 25	Concord	Lin, Edward Eason	Min-Cheng Lin and Van-Roong Wang
May 1	Concord	Williams, Brianna VanSantvoord	Scott VanSantvoord Williams and Pamela Falone
May 2	Concord	Parada-Venegas, Stephanie	Hernando Campos and Teresa Alba
May 4	Newton	Landers, Daisy Fitzgerald	John Gregory Landers, Jr. and Anne Smithwich Fitzgerald
May 5	Concord	Colbert, Anthony Jonathon	Christopher Mark Colbert and Mary Fahey Farley
May 5	Concord	Stoddard, Owen Nathaniel Waldie	Isaac Allerton Stoddard and Jeannette Kathleen Waldie
May 9	Concord	Sirois, Emily Alexina	David Philip Sirois and Karen Elizabeth McCarthy
May 11	Boston	Minkoff, Alexander Jacob	Kenneth Mark Minkoff and Linda Mary Swain Whelan
May 12	Concord	Conant, Brian Charles	George Ervin Conant and Kristin Ruth Porter
May 12	Concord	Lukacic, Allison Dana Mika	Peter Lukacic and Sandra Kathleen Mika
May 12	Concord	Moulaison, Lesley Jean	Mark Joseph Moulaison and Melissa Mary Froude
May 13	Concord	Smith, Kristen Elaine	Michael Shaun Smith and Shirley Elaine Jackson
May 14	Concord	Jablonski, Rebecca Hope	Richard Lawrence Jablonski and Amy Steuber
May 14	Boston	Starr, Jesse William	Mark Alan Starr and Andrea Breslouf
May 17	Concord	Freeman, Hannah Elizabeth	Charles Farron Freeman and Ruth Lucille Stepnowski
May 18	Boston	Hard, Erika Graham	Jeffrey Andrew Hard and Kathleen Jane Gilardi
May 18	Newton	Cantin, Edward Leo, Jr.	Edward Leo Cantin and Janet Susan Harrison
May 21	Concord	Odryna, Chrispher Brian	Victor Odryna and Regina Antoinette Laudano
May 22	Beverly	Clancy, Scott Richard	Brian David Clancy and Diane Mary Cosgrove
May 22	Concord	Durkin, Harleigh Gallagher	John Denis Durkin and Stacey Gallagher
May 22	Concord	Melideo, Robert Vincent, Jr.	Robert Vincent Melideo and Karyn Lynn Walker
May 24	Concord	Blackwell, Elizabeth Mary	Dennis Mark Blackwell and Mary Elizabeth Kane
May 24	Concord	Siderowicz, Ethan Conlon	Joseph Adam Siderowicz and Tara Conlon
May 24	Concord	Wilbur, Travis Donovan	Richard Kent Wilbur and Elizabeth Anne Donovan
May 30	Concord	Dixon, Kyle James	Russell Joseph Dixon, Jr. and Pamela Jean-Marie Lajoie
May 31	Concord	Schneider, Lauren Nicole	Martin Scott Schneider and Penny Alison Mayer
June 1	Concord	Mayo, Jillian Paige	David Thomas Mayo and Kathy Jean Bartlett
June 2	Concord	Johnston, Michael David	Mark Towle Johnston and Robin Lee Beateay
June 6	Boston	Landolfi, Julia Elizabeth	Joseph Landolfi and Wendy Ferree Wheeler
June 7	Concord	Killion, Alaina Lee	Michael Bernard Killion and Paula Lee Callahan



DATE	PLACE	NAME OF CHILD	NAME OF PARENTS
June 10	Concord	Byler, Andrew Broderick	John Charles Byler and Lynne Broderick
June 10	Concord	LeBlanc, Sarah Anne	Denis Raymond LeBlanc and Denise Dumas
June 13	Newton	Cohen, Thomas George Alfredo	William Roy Cohen and Adria Penny Vail
June 14	Boston	Hoppe, Henry Garrett, V	Henry Hoppe, IV and Josephine Provenzano
June 14	Concord	Kravis, Valerie Waylee	Harvey Lane Kravis and Lin-Mei Hsu
June 18	Melrose	French, Jay Michael	Ronald James French and Debra Ann Bradley
June 19	Concord	Biales, Adam Karl	Michael Lee Biales and Sarah Jane Coletti
June 20	Concord	Webber, Alex Reed	Todd Stiles Webber and Margaret Thornton
June 23	Concord	Sestrich, Michael Rodman	Joseph George Sestrich and Margaret Elizabeth Burr
June 24	Concord	Whitaker, Lyndsay Jordan	Gary Leonard Whitaker and Tania Antoinette Shriver
June 26	Concord	Guarnieri, Michael Robert	Robert Stephen Guarnieri and Donna Dunavent
June 27	Concord	Jenkins, Laura Elizabeth	Robert Arthur Jenkins and Diane Frances Caisey
June 27	Concord	Levine, Lauren Beth	Kenneth Benson Levine and Lisa Jerri Mintz
June 27	Boston	Viola, Julianne Kaye	Michael Steven Viola and Jennifer Lyn Bick
June 29	Concord	Howard, Christopher Moore	Steven Charles Howard and Phyllis Chittum
June 29	Concord	Lovely, Brooke Catherine	Leo Arthur Lovely and Nancy Guidrey
July 2	Concord	Herchek, Lacey Jane	Gary Steven Herchek and Debra Debinder
July 3	Concord	Daub, Beth Lauren	Fredric Scott Daub and Susan Caras
July 3	Concord	Galbiati, Chandra Bychek	James William Galbiati and Janet Phyllis Bychek
July 3	Concord	Vanlangen, Thomas Henry	Richard Thomas Vanlangen and Deborah Louise Anderson
July 3	Boston	Welch, Caitlin Elizabeth	David Anselm Welch and Karen Jean Byers
July 4	Cambridge	Clark, Evan Douglas	Dana Farrell Clark and Jean Barsamian
July 4	Boston	Griffin, Matthew Sean	Jerome Joseph Griffin and Patricia Ann Cronin
July 5	Concord	Lewis, Samuel Henry	James Charles Lewis and Sara Hanscom
July 17	Concord	English, Kendra Joy	David Joe English and Marily Sanford
July 18	Boston	Blakeslee, Allison Judith	George Edward Blakeslee and Carolyn Lavonne Adams
July 18	Boston	Jennett, Meagan Elizabeth Caroline	Ralph Harvey Jennett and Ellen Louise Brock
July 18	Boston	Lafferty, Brendan William	Sean Patrick Lafferty and Robin Ann Bemis
July 19	Concord	Verhulst, Rebecca Joy Mur	Roelof Frederick Verhulst and Betty Mur
July 20	Concord	Loren, Scott Taylor	Ralph Allen Loren and Linda Lee Behenna
July 24	Framingham	Reuman, Emily Claire	Steven Robert Reuman and Deborah Dewing
July 25	Boston	Williams, Jessica Lynn	Donald Neilson Williams and Joanne Mary Testa
July 26	Concord	Buckley, Eamon Thomas	Daniel Joseph Buckley and Regina Hopkins
July 27	Concord	Bloom, Gregory Louis	Steven Barry Bloom and Tina Yacknowitz
July 28	Concord	Schubert, Jaime Kristine	Paul Andrew Schubert and Rita Nona Gaffud
July 29	Boston	Bedarf, Brett Eugene	George Eugene Bedarf and Susan Jane Patterson
July 29	Concord	Carr, Kaitlyn Ann	Brian Michael Carr and Noreen Ann French
July 29	Fitchburg	Rowell, Scott Frieling	Ernest John Rowell and Sherrie Frieling
Aug. 1	Concord	Ryan, Michael James	Richard Sheridan Ryan and Lisa Maria Chakalos
Aug. 2	Concord	Jager, Sarah Jane	Ronald Alvin Jager and Laurie Trinder
Aug. 3	Boston	Desai, Prarthna Vikas	Vikas S. Desai and Nitigna V. Joshi
Aug. 3	Concord	Moy, Maria Kathleen	John Thomas Moy and Sonya Ellen Keene
Aug. 8	Concord	Stern, Thomas John	David Robert Stern and Christine Mary Emanuel
Aug. 10	Boston	Stevens, Julia Frances`	David Myles Stevens and Lois Jeanne Greenbaum
Aug. 14	Concord	Ayoob, Andrew Mitchell	Mitchell Paul Ayoob and Sharon Louise Picard
Aug. 14	Boston	Forshay, Danielle Elizabeth	John Gordon Forshay and Kimberly Phelan
Aug. 15	Concord	DiRe, Michael Robert	Alfonso DiRe and Karen Ann Vanaria
Aug. 21	Concord	Barbato, John Reeve	James Joseph Barbato and Patricia Anne Lombardo
Aug. 21	Concord	Tasar, Elif Fikret	Vehbi Tasar and Omur Fatma Yalcinkaya
Aug. 22	Concord	Dumka, Philip William	Philip Royce Dumka and Priscilla May Lambert
Aug. 23	Concord	Yuhas, Jacob Christopher	Jeffrey Adam Yuhas and Allison Laura Nightingale
Aug. 24	Concord	Bielski, Kyle Thomas Wynston	Daniel Clinton Stanley Bielski and Karen Ruth Patton
Aug. 25	Concord	Hayes, Erin Stephens	Daniel Vincent Hayes and Susan Linderman



DATE	PLACE	NAME OF CHILD	NAME OF PARENTS
Sept. 2	Cambridge	Martinec, Brandon James	James Irvan Martinec and Margaret Elizabeth Hansen
Sept. 5	Boston	Cawley, Matthew James	Richard Francis Cawley, Jr. and Laura Suzanne Cady
Sept. 7	Concord	Trobagis, Monica Inez	Panagiotis Trobagis and Anamari Uriarte
Sept. 8	Concord	Austin, Michael William	Robert William Austin and Janet Anne Seale
Sept. 8	Concord	Austin, Stephen Robert	Robert William Austin and Janet Anne Seale
Sept. 8	Concord	Cosetta, Kimberlee Ann	Richard Alan Cosetta and Sandra Lois Vasil
Sept. 8	Concord	Keyworth, David Andrew	Christopher John Keyworth and Dorothy Ann Nicholas
Sept. 11	Concord	Perry, Nicholas Robert	Robert Warren Perry and Carol Ann Sutherland
Sept. 12	Cambridge	Mattocks, Andrea Nicole	Richard Peter Mattocks and Karen Lemnios
Sept. 13	Boston	Collins, Zachariah Marston	Edward Colwell Collins, III and Elisabeth Lufkin
Sept. 18	Concord	Scirocco, Tialynn Marie	Daniel Clifford Scirocco and Jennifer Charlene Brackett
Sept. 19	Newton	Cesarini, Christopher Adam	John Grieco Cesarini and Gail Love Gimbel
Sept. 20	Concord	McEvoy, Kevin Colm	Desmond Mary McEvoy and Rosaleen Mary Walsh
Sept. 24	Boston	Seger, Scott Jay	Robert Fred Seger and Susan Barbara Goldstein
Sept. 25	Concord	Gulliver, Mairin Elizabeth	Allan David Gulliver, Jr. and Jennifer Stillman
Sept. 26	Concord	Alexander, II, Mark Augustine	Mark Augustine Alexander and Susan Lorraine Dupont
Sept. 27	Boston	Czajkowski, Catherine Irene	Dennis Richard Czajkowski and Ree Wells
Sept. 28	Concord	Sparangis, Eleni	Aristidis Sparangis and Giannoula Dallas
Oct. 3	Concord	Bassett, David Carlton	Paul Douglas Bassett and Jane Elizabeth Freeman
Oct. 4	Concord	Kinicki, Sarah Elizabeth	Robert Edward Kinicki and Rachel Messina
Oct. 4	Waltham	Madden, Brian Carey	Edward Charles Madden, Sr. and Cheryl Lynn Morine
Oct. 6	Concord	Franzosa, Michael Gormally	Richard Gormally Franzosa and Mary Gormally
Oct. 6	Concord	Medici, Alicia Brooke	Richard Anthony Medici and Shelia Bernadette Keizer
Oct. 10	Waltham	Dunn, William Joseph, Jr.	William Joseph Dunn and Ann Bernadette Landry
Oct. 10	Concord	Gross, Christopher Hunt	Roger Barrett Gross and Pamela Carol Hunt
Oct. 10	Acton	Ward, Sadie Louise	Michael Edward Ward and Angela Louise Wheller
Oct. 11	Concord	Brooks, Scott Stephen	Stephen Lee Brooks and Cathy Labresh
Oct. 11	Cambridge	Gagnon, Karisa Michelle	Paul Raymond Gagnon and Cynthia Ann Indorato
Oct. 11	Concord	Gallant, Erich Richard	Ned Richard Gallant and Debra Ann Cristofono
Oct. 14	Concord	Piper, Ethan Joseph	Damon Stanton Piper and Catherine Lee Shilensky
Oct. 16	Concord	Clevenger, Carrie Adea	Vaughn Wayne Clevenger and Henri Mae Albalos
Oct. 16	Concord	Hill, Paige Cinevar Wickham	William McAndrew Hill and Jane Cinevar Susan Adams
Oct. 17	Concord	Clifford, Michael Francis	Peter Alan Clifford and Kathleen Marie Keyes
Oct. 18	Concord	Hall, Stephanie Rae	Stephen Wayne Hall and Ellen Rae Erickson
Oct. 24	Concord	Goykhman, David	Alexander Goykhman and Helen Plokhikh
Oct. 25	Concord	Dufresne, John Henry	Armand Joseph Dufresne and Maureen Elizabeth Clark
Oct. 25	Concord	Dufresne, Julian Patrick	Armand Joseph Dufresne and Maureen Elizabeth Clark
Oct. 27	Boston	Simmons, Christopher Warren	Jeffrey Ames Simmons and Donna Pitcher
Oct. 29	Concord	Klomparsens, Melissa Ann	Thomas Jay Klomparsens and Carolyn Jean Hicks
Oct. 31	Concord	Adelman, Laura Bess	Edward Henry Adelman and Michele Levy
Nov. 1	Concord	Berlied, Michael Christopher	Christopher Nels Berlied and Cynthia Marie Heyner
Nov. 1	Concord	Shoemaker, William Toy, III	Jesse Warren Shoemaker and Nancy Shuttle
Nov. 2	Boston	Driscoll, Brendan Joseph	Donald Ackles Driscoll, Jr. and Patricia Mary Keefe
Nov. 2	Boston	Redlich, Suzanne	Marc Redlich and Janis Janis
Nov. 2	Concord	Rossignol, Kevin Robert	Robert Clement Rossignol and Kathleen Mary Donovan
Nov. 2	Concord	Schunk, William Dewey	Michael William Schunk and Perry Hovey Allison
Nov. 4	Concord	Gedick, Richard Joseph, Jr.	Richard Joseph Gedick and Laura Anne Lattanzio
Nov. 9	Winchester	Livingstone, Robert Allen	George Livingstone and Lynda Marie Williams
Nov. 10	Boston	Wood, Lillian Ann	Clayton Lee Wood and Jo-Ann Sarah Spiegel
Nov. 11	Concord	Deming, Andrew Skelskie	Frank Asbury Deming and Judith Skelskie
Nov. 15	Waltham	Atkins, Christopher Townsend	Michael William Atkins and Juliann Wormwood
Nov. 19	Concord	Crockett, Emma Rose	Stephen Keith Crockett and Laurie Menzies
Nov. 20	Melrose	Valcourt, Sara Elizabeth	Kenneth John Valcourt and Maryann Patricia Seabury

DATE	PLACE	NAME OF CHILD	NAME OF PARENTS
Nov. 21	Concord	Cipar, Elizabeth Therese Martyak	John Joseph Cipar and Mary Therese Martyak
Nov. 21	Concord	Panetta, John Gerard, Jr.	John Gerard Panetta and Linda Visco
Nov. 21	Concord	Petr, Stephen Anton	Rodney Allen Petr and Elizabeth Anne Rooney
Nov. 22	Boston	Levesque, Brian Patrick	Raymond Simpson Levesque and Toni Elizabeth Dubeau
Nov. 28	Concord	Magoon, Paulina Ruth	Brian Jeffries Magoon and Susan Adelaide Hadley
Nov. 29	Concord	O'Donoghue, Brendan Mehnert	Finbarr Joseph O'Donoghue and Sarah Reynolds
Dec. 5	Concord	Sherwood, Christian Michelle	Michael Kennedy Sherwood and Therea Ann Rodgers
Dec. 8	Concord	Cronin, David Shelby	Cornelius Patrick Cronin, Jr. and Laura Brown
Dec. 8	Concord	Law, Richard Howard	Robert Whey Law and Lucy Yiming Kao
Dec. 9	Concord	Glasper, Larry Bernard, Jr.	Larry Bernard Glasper and Carolyn Rice
Dec. 12	Boston	Christophe, David Hunter, Jr.	David Hunter Christophe and Martha Laurel Legg
Dec. 12	Natick	Pesanelli, Michael Kenneth	Kenneth Felix Pesanelli and Tracy Jeanne Weir
Dec. 14	Concord	Margolius, David Richard	David Allan Margolius and Celeste Marie Paglia
Dec. 15	Concord	Baum, Thomas Simon	Derek William Baum and Fiona Claire Horsley
Dec. 20	Concord	Feindel, Benjamin Christopher	David Allen Feindel and Lynn Townsend
Dec. 20	Concord	Locicero, Aaron Lawrence John	Stephen Lawrence Locicero, II and Rae-Ann Sobral
Dec. 22	Concord	Faria, Adriana Carolina	Francisco Ignacio Faria and Ana Cristina Davila
Dec. 23	Concord	Quimby, Pauul Westlake	John Frank Westlake Quimby and Carol Edna Westlake

## DEATHS

Jan. 1	Harvey T. Carmichael	75	May 2	Daniel F. Castaldini	83
Jan. 1	Beatrice (Castonguay) Smith	99	May 4	Grace (Pellegrino) Perfetto	86
Jan. 3	Charlotte M. (Walsh) Lynch	82	May 11	Michael J. Maloney	92
Jan. 9	Muriel Cleo (Bailey) O'Neil	85	May 11	Lillian Maria (Hannu) Parker	78
Jan. 9	William Henry Kurtz	87	May 11	Roberta (Farley) Stump	43
Jan. 9	Albert C. Ward	50	May 14	Reta (Jollymore) MacCannell	84
Jan. 20	Rose (Winograd) Pomiansky	85	May 15	Dorothy (Prentiss) Smith	85
Jan. 27	Grant Milton Dodson	67	May 16	Walter Burgess Warren	81
Jan. 28	Thomas R. Crowdis	89	May 17	Helen E. (Esson) Moland	68
Jan. 29	Annie Josephine (Cahill) McMahon	86	May 30	Mary Lillian (Faucheux) Preston	66
Jan. 31	Ziazan (a/k/a Mazie) (Avakian) Kasabian	88			
Feb. 2	Mary Wilson (Winters) Atkins	45	June 3	David E. Danielson	12
Feb. 2	Margaret Frances (Stewart) Arsenault	78	June 3	Steven E. Danielson	40
Feb. 3	Ruth Oma (Hazelton) Macy	93	June 7	Florence (Castonguay) Tidd	89
Feb. 5	Roland Joseph Jeanson	64	June 11	Carter Scott Lyman, Jr.	23
Feb. 5	Clara J. Rosner	84	June 11	Louise (Aiken) Warren	71
Feb. 5	Catherine M Shea	60	June 19	Frank I. Averett	85
Feb. 7	Mary Catherine (Rose) Fultz	59	June 20	Helena E. (Pawelcik) Laing	84
Feb. 8	Richard Andrew Lowden	80	June 26	Richard Joseph Pike	88
Feb. 8	Phyllis Maude (Lightfoot) Moyer	72	June 30	Santo John Mazzeo	71
Feb. 8	Lorena G. (Gallant) Tetreault	89			
Feb. 9	Warren E. Costello	82	July 10	Jeane Inman (Caldwell) Rines	71
			July 13	Glen M. Kidder	76
			July 28	Ann C. (Carton) Emmons	59
Mar. 2	Mary Theresa (Meaney) O'Connell	71			
Mar. 4	Estelle J. (Legare) Paulhus	77	Aug. 6	Linda M. Hardy	47
Mar. 4	Bertha Gertrude (Carr) Tucker	83	Aug. 15	Richard Francis Albertelli	51
Mar. 8	Margaret A. Rennie	71	Aug. 18	Elias Bender	71
Mar. 8	Kenneth Fulton Sheldon	42	Aug. 23	Mary R. (Rennie) Smoltees	72
Mar. 13	Erna Marie (Dietrich) Uebelhoer	85	Aug. 24	John Monich, Sr.	86
Mar. 16	John Adams Poole	69	Aug. 25	James Joseph Lyons, Sr.	87
Mar. 18	Cecelia Agnes (Powers) Hunt	82			
Mar. 23	Marjorie H. (Hathorne) Walker	91	Sept. 1	Erich Graupner	92
Mar. 27	Karine (Skarpmo) Hojem	93	Sept. 2	Lowell H. Cram	97
			Sept. 5	Andrew David Heitman	18
Apr. 4	Violot E. (Lewis) Polo	80	Sept. 13	Gloria Josephine (Vinho) Driscoll	62
Apr. 6	Minetta D. (Decoster) Lee	84	Sept. 21	Charles A. Morehouse	59
Apr. 6	Elise B. (Biron) Nichols	91	Sept. 24	Frank Joseph Moscariello	75
Apr. 7	Mary Virginia (Sharpe) Watkins	53	Sept. 24	James Charles Shuttle	59
Apr. 8	John J. Sheehan	87	Sept. 24	Donna Jeanne Winroth	22
Apr. 8	William Wasiuk	87			
Apr. 9	Mabel Lucille (Robertson) Williamson	92	Oct. 2	Leslie Larsen	75
Apr. 10	Lottie Magna (Paddison) Degenais	92	Oct. 2	Laurence Gerald Ricci, III	47
Apr. 11	William Lawrence Marshall, Jr.	85	Oct. 8	Patricia P. (Kosowsky) Grace	49
Apr. 13	Martha B. (Myers) Wray	93	Oct. 10	Edith Naomi (Schnair) Wood	86
Apr. 14	Catherine (Urquhart) Sheck	83	Oct. 17	John Chopoorian	71
Apr. 20	John Charles Macone	96	Oct. 18	John J. Langan, Sr.	90
Apr. 24	Christina (Bymes) Ricard	69	Oct. 18	Euseba Ellen (Locke) Reed	92
Apr. 26	Catherine A. (Landy) Dapollonio	96	Oct. 20	Agnes Ruth (Young) Spurr	82
Apr. 26	Roland Robertson MacLean, Sr.	81	Oct. 31	Else S. (Saubert) Schanzenbach	82
Apr. 28	Evelyn F. (DeGrappo) Darcy	74			
Apr. 29	Edmund Lewis Gates	86	Nov. 2	Barbara C. (Clahane) Downing	64
Apr. 29	Gail Jean LaTorella	25	Nov. 2	James C. Walters	63



Nov. 3	Ludovicus C. Krabbendam	62	Dec. 4	Fanelli, Michele J.	85
Nov. 5	Mary Lillian (Curley) Flerra	79	Dec. 4	Casper Joseph Jenney, Jr.	88
Nov. 5	David Chester Wheaton	52	Dec. 13	Nelson, Alfred Martin	78
Nov. 6	Mary Virginia Sellers	63	Dec. 14	Brill, Mildred Myrtle	76
Nov. 13	Mary Ann (Donovan) Crowley	94			
Nov. 15	Rita E. (Cannon) MacDonald	69			

# RESULTS OF ANNUAL TOWN ELECTION HELD APRIL 3, 1989

## MODERATOR

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTALS
Donald MacKenzie	264	700	606	461	404	2435
Blanks	73	143	138	124	92	570

## SELECTMEN (2)

William F. Weeks	227	568	488	380	315	1978
Norman D. Lake	215	559	512	386	321	1993
Blanks	232	559	488	404	356	2039

## SCHOOL COMMITTEE (2)

Sally Campbell	221	593	520	373	329	2036
Patrick E. Cataldo	225	606	501	388	340	2060
Blanks	228	487	467	409	323	1914

## SCHOOL COMMITTEE (1)

Jean Butler	246	632	553	425	361	2217
Blanks	91	211	191	160	135	788

## TRUSTEE OF THE MEMORIAL LIBRARY (1)

Susan Fingerman	248	671	573	432	370	2294
Blanks	89	172	171	153	126	711

## QUESTION ONE

Shall the Town of Acton be allowed to assess an additional \$690,000 in real estate and personal property taxes for the purposes of meeting the operating expenses of the Town Government, Local School System, and Regional School System (\$665,000), and for funding a Health Effects Study (\$25,000) for the fiscal year beginning July first nineteen hundred and eighty-nine?

Yes	213	522	454	332	304	1825
No	122	315	283	250	190	1160
Blanks	2	6	7	3	2	20





**ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL  
TOWN MEETING HELD APRIL 4, 1989 WITH AN  
ADJOURNED SESSION HELD APRIL 5, 1989**

Acton's Annual Town Meeting was convened at 7:40 P.M. by Town Moderator, Donald MacKenzie. Mr. MacKenzie introduced Reverend Richard Olmstead of the Acton Center Congregational Church who, representing Acton's religious community, gave the invocation.

Following the introduction of Town Officers, Mr. MacKenzie proceeded with the first order of business, the Consent Calendar. Voters were instructed that in order to have an Article removed from the Consent Calendar, two (2) voters must voice objection by calling "hold". The Consent motions "held" shall then be taken up in normal warrant article order. All remaining articles shall be moved and voted as a group without debate.

**CONSENT CALENDAR**

**ARTICLE**

5\* Council on Aging Van Enterprise Fund: Move that the Town raise and appropriate \$29,905 for the purpose of providing a van service, and that the receipts from the van service be set aside as a separate fund under M.G.L., Chapter 44, Section 53E to meet this appropriation.

6\* Nursing Enterprise Fund: Move that the Town raise and appropriate \$188,567 for the purpose of providing public health nursing services, and that the receipts from the fees generated by providing such services be set aside as a separate fund under M.G.L., Chapter 44, Section 53E to meet this appropriation.

7\* Septage Enterprise Fund: Move that the Town raise and appropriate \$200,000 for the purpose of providing septage disposal services; and that the receipts from the fees generated by providing such services be set aside as a separate fund under M.G.L., Chapter 44, Section 53E to meet this appropriation.

18\* Police Cruisers: Move that the Town raise and appropriate \$65,000 for the purchase and equipping of four new cruisers for the Police Department, said sum to be expended by the Town Manager.

22\* 10 Wheel Tractor: Move that the Town raise and appropriate \$45,000 for the purchase of a 10 wheel tractor for the Highway Department; said sum to be expended by the Town Manager.

23\* Engineering Department Equipment: Move that the Town raise and appropriate \$12,500 for the purchase of an electronic total station for the Engineering Department; said sum to be expended by the Town Manager.

24\* Pick-up Truck: Move that the Town raise and appropriate \$12,000 for the purchase of a pick-up truck for the Municipal Properties Department; said sum to be expended by the Town Manager.

25\* Cemetery Back Hoe: Move that the Town raise and appropriate \$7,500 for the acquisition of a backhoe tractor for the Cemetery

Department and that the Town Manager be authorized to enter into a lease/purchase agreement for such acquisition.

26\* Engine 21 Refurbishment: Move that the Town raise and appropriate \$35,000 for the refurbishment of Engine 21 for the Fire Department; said sum to be expended by the Town Manger.

28\* Street Acceptances: Move that the Town accept as public ways the streets or portions thereof listed in the article, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easements for drainage, utility, or other purposes where shown on said plans or described in the Order of Layout.

29\* Gilbert Land Gift: Move in words of the article.

30\* Brown Land Eminent Domain: Move that the Selectmen be authorized to take by eminent domain the land described in the article and be authorized to convey said land as set forth in the article on such terms as the Selectmen shall determine, provided that Edmond and Madeline Brown pay all costs associated with this transaction.

31\* North Briar Land Gift: Move in words of the article.

32\* Alternate Assessor: Move in words of the article.

33\* Amend Town Charter Youth Commission: Move in words of the article.

34\* Interest on Unpaid Tax Bills: Move in words of the article.

35\* Non-Criminal Disposition: Move that Chapter E of the Town Bylaws be amended as set forth in the report of the Building Commissioner. 36\* Fees of the Town Clerk: Move that Section D6 of the Town Bylaws be amended as set forth in the report of the Town Clerk.

37\* Police and Fire Alarm: Move that Chapter E of the Town Bylaws be amended as set forth in the article.

38\* Smoke Detectors: Move in words of the article.

39\* Unpaid Bills: Move that no action be taken.

40\* Unexpended Money: Move that the balance of the appropriation under the articles listed not lapse pursuant to Section G-5 of the Town Charter, but remain open until the appropriation is expended or the Town Meeting otherwise votes.

41\* Tax Notes: Move in words of the article.

With the exception of Article 25 and 35, the Consent Calendar Articles passed unanimously.

\*INDICATES CONSENT MOTIONS.

## ARTICLE 1. CHOOSE TOWN OFFICERS

To choose all necessary Town Officers and Committees and to fix the salaries and compensation of all the elective officers of the Town as follows:

Moderator	\$ 20.00 per Town Meeting session	
Board of Selectmen	Chairman	\$750.00
	Clerk	\$650.00
	Member	\$650.00

or take any other action relative thereto.

MOTION: MR. WEEKS moves that the Town fix the compensation for elected officers as shown in the warrant.

In the case of voting for trustees of various town funds, the moderator requested nominations from the floor before closing nominations and voting.

Malcolm S. MacGregor nominates Frederick A. Harris as Trustee of the West Acton Fireman's Relief Fund, term to expires in 1992.

John F. McLaughlin nominates Walter W. Sprague as Trustee of Acton's Fireman's Relief Fund, term to expire in 1992.

Nancy Gilberti nominates Virginia Gates as Trustee of the Charlotte Goodnow Fund, term to expire in 1992.

John Powers nominates Comelia Huber as Trustee of the Elizabeth White Fund, term to expire in 1992.

Edward F. Clary nominates Virginia Hahn as Trustee of the Citizen's Library Association of West Acton, term to expire in 1991, and Frances E. Bissell as Trustee of the Citizen's Library Association of West Acton, term to expire in 1992.

MOTION CARRIES UNANIMOUSLY.

## ARTICLE 2. HEAR AND ACCEPT REPORTS

To see if the Town will accept reports, and to hear and act upon the report of any committee chosen at any previous Town Meeting that has not already reported, or take any other action relative thereto.

MOTION: MR. WEEKS moves that the Town accept the reports of the various Town Officers and Boards as set forth in the 1988 Town Report and that the Moderator call for any other reports.

MOTION CARRIES UNANIMOUSLY.

## ARTICLE 3. TOWN MEETING BYLAW

To see if the Town will vote to amend the Town Bylaws by deleting Chapter A and Sections B1 through B4 of Chapter B and substituting therefor a new Chapter A and new Sections B1 through B5 of Chapter B and renumbering the remaining sections accordingly, in accordance with the report and recommendation of the Board of Selectmen, which is on file and available for inspection in the office of the Town Clerk; or take any other action relative thereto.

MOTION: MR. HUNTER moves that the Town Bylaws be amended as set forth in this article.

## Chapter A TOWN MEETING

Section A1. Annual Town Meeting - Date and Elections (Amended) The Annual Town Meeting for the election of Town Officers shall be held on the Monday immediately preceding the first Monday in April in each year. The terms of elected officers shall be as stated in the Town Charter. The term of each such officer shall commence upon the final adjournment or dissolution of the Annual Town Meeting at which he/she is elected and shall extend until the final adjournment or dissolution of the Annual Town Meeting at which his/her successor is elected.

Section A2. Annual Town Meeting - Commencement of Other Business (Amended) All business of the Annual Town Meeting, except the election of Town Officers and the determination of such matters as by law are required to be determined at such meeting, shall be considered at an adjournment thereof, which adjournment shall be held on the first Monday in April, at such hour and place as decided by the Board of Selectmen.

Section A3. - Special Town Meeting (New) Special Town Meetings may be called by the Board of Selectmen or may be required to be called by the Board of Selectmen in response to citizen petition. Before calling a Special Town Meeting the Board of Selectmen should consult with the Moderator. Special Town Meetings ordinarily will not be held on a day or days when the Acton Public Schools are not scheduled to be in session.

Section A4. - Publication of Warrants (Combines old A3 and A4 with grammatical changes) The Board of Selectmen shall draw up a warrant for each Annual or Special Town Meeting. The Board of Selectmen shall immediately transmit a copy of such warrant to each member of the Finance Committee. At least fourteen (14) days before the day appointed for a Town Meeting, the Board of Selectmen shall cause an attested copy of the warrant therefor to be posted by the Constable of the Town, in not less than five (5) public places in the town designated by the Selectmen.

Section A5. - Contents of Warrants (New) Warrants shall set forth the Articles to be voted upon at the Town Meeting, and may, at the discretion of the Selectmen, set out the date, time and place of any adjourned sessions. To the extent practical, the Board of Selectmen shall publish a summary of the intent and purpose of each Article in the Warrant. The recommendations of the Board of Selectmen and Finance Committee as to each Article shall be printed in the Warrant.

The recommendations of the School Committee as to each Article which directly affects the schools shall also be included in the Warrant.

Section A6. - Purpose of Warrant Articles (New) The purpose of a Warrant Article is to give fair notice to the voters of the Town as to the subject matter to be voted on under that Article. Accordingly, motions made under each Article must be limited to the scope of that Article as it was published in the Warrant. The Moderator makes the decision as to whether or not a particular motion is within the scope of the Article. A change in the sum of money to be expended, if the published Article

proposed a monetary expenditure, is always within the scope of the Article.

Section A7. - identification of Town Meeting Voters (New) The Town Clerk shall be responsible for promulgation of appropriate procedures for the entry identification of Town Meeting Voters. The Town Clerk shall be the sole source of any information concerning the identities and/or numbers of voters attending Town Meeting.

Section A8. - Town Meeting Journal (New) The Town Clerk shall keep a journal of Town Meeting.

Section A9. - Moderator to Preside (New) The Moderator shall preside over Town Meeting, to the end that fair and orderly debates and impartial votes are conducted and taken, in accordance with the law and these Bylaws. The Moderator has the authority, and when appropriate, the responsibility to suggest to a speaker or presenter that he/she has had the floor for a sufficient length of time and should quickly bring his/her remarks to a close. The Moderator similarly has the opportunity, and should take it when appropriate, to suggest to the Meeting that a matter has been sufficiently discussed and should now be brought to a vote, even though some voters may still wish to speak and no motion to close debate has been made.

Section A10. - Physical Arrangement for Town Meeting (New) It is the responsibility of the Board of Selectmen to make the physical arrangements for Town Meeting. The School Committee shall comply with the reasonable requests of the Board of Selectmen in regard to such arrangements to the extent that school facilities and/or equipment are involved.

Section A11. - Town Meeting Procedural Authority (New) Acton Town Meeting procedure shall be as prescribed in these Bylaws and the General Laws of the Commonwealth of Massachusetts. Other parliamentary procedures, such as Roberts Rules of Order, or the procedural portions of Town Meeting Time which are in conflict with this Bylaw, do not apply. Town Meeting Time may, however, be consulted by the Moderator as to matters not specifically addressed by this Bylaw.

Section A12. - Town Meeting Procedures (New) (a) Budgets and Budget Warrant Articles: 1) The Finance Committee, if it chooses to do so, may make a brief initial budget and financial informational overview presentation before the budget Articles are considered. 2) The Board of Selectmen shall move the budget Articles dealing with municipal matters; the School Committee shall move the budget Articles dealing with school matters. 3) If the Finance Committee disagrees with the Board of Selectmen and/or the School Committee in regard to the content of the budget motions, it may move such amendments as it may deem appropriate.

(b) Initial Presentations:

1) The moving party, after offering a main motion which has been duly seconded, shall be afforded the opportunity to make an initial presentation. 2) The moving party may yield the floor to another speaker to make all or part of the initial presentation, so long as the length of the presentation is not thereby extended. 3) The entire initial

presentation shall not exceed ten (10) minutes in duration, except by consent of the Moderator, when the speaker is making a presentation in support of any main motion under a non-budget Warrant Article. 4) Initial presentations on budget Warrant Article main motions should be concise as possible. If the value of the service or activity to the community must be discussed as part of a budget presentation, such discussion should ordinarily be limited to events relevant to monetary matters which have occurred or arisen since the last Town Meeting at which the particular budget was discussed.

(c) Board/Committee Comments:

1) After the initial presentation, the Board of Selectmen and Finance Committee (and School Committee as to school related Articles) shall be provided an opportunity to make comments, except that the Selectmen (or School Committee) shall not make such comments if they made the initial presentation. 2) The Finance Committee must make a recommendation on any Article that has fiscal consequences. 3) Board/Committee comments shall not exceed five (5) minutes in duration, except with the consent of the Moderator, in regard to non-budget Warrant Articles. Comments concerning budget Articles should be as concise as possible.

(d) General Discussion:

1) After the initial presentation and Board/Committee comments, the floor shall be opened for general discussion and debate. 2) Except with consent of the Moderator, floor speakers comments are limited to a five (5) minute duration each time they are recognized. The Moderator may, at his discretion, exclude from such time limit any time a speaker spends in obtaining an answer to a genuine question. Rhetorical questions count against the time limit.

(e) Allowable Motions:

1) Main Motion - initially puts the subject matter of any Warrant Article before the Meeting for action. The privilege of presenting the main motion under each Warrant Article is reserved to the Board, Committee or citizens who sponsored the Warrant Article. A main motion: a) Shall be presented to the Moderator in writing and is initially read by him. b) Requires a second and is debatable. c) Requires a majority or such other vote as may be required by law in the particular circumstance for adoption. d) Is not in order if there is any other motion pending. e) Once voted may only be reconsidered pursuant to a Motion for Reconsideration as outlined below.

2) Motion to Take No Action - offered in lieu of a main motion if the sponsor desires to take no action under the relevant Warrant Article during the Meeting. A motion to take no action:

a) Should be presented to the Moderator in writing and is usually read by him. b) Requires a second and is debatable. c) Requires a majority vote for adoption. d) Is not in order if there is any other motion pending. e) Once voted may only be reconsidered pursuant to a Motion for Reconsideration as outlined below.

3) Motion to Amend - most often used to add, strike out, insert and substitute. A motion to amend: a) Requires that the mover first be recognized by the Moderator. b) Should normally be presented to the Moderator in writing. c) May not be offered to amend a prior motion to amend. d) Requires a second and is debatable. e) Requires a majority vote



for adoption. f) May be applied to main motions, and to motions to fix the time of the next meeting and to accept reports. g) Once voted may not be renewed.

4) Move the Previous Question - used to close debate after some fair opportunity for various views to be heard. A motion for the previous question:

a) Requires that the mover first be recognized by the Moderator. b) Requires a second and is not debatable. c) Is out of order if the mover attempts to make the motion after having made comments on the pending motion. d) Requires a two-thirds vote for adoption. e) Applies only to the immediately pending motion. f) If voted down, it may be renewed after further debate has occurred; if voted affirmatively it cuts off further debate on the pending motion.

5) Motion to Limit Debate - used to set a time limit on the debate of a particular question or debate limits for a Town Meeting. A motion to limit debate:

a) Requires that the mover first be recognized by the Moderator. b) Shall be presented to the Moderator in writing. c) Requires a second and is debatable. d) Requires a majority vote for adoption. e) Applies to a particular question or the specific Meeting generally as specified in the motion. f) May be amended. g) Once voted may only be reconsidered pursuant to a Motion for Reconsideration as outlined below.

6) Motion to Take Up Warrant Articles Out of Order - used to change the order in which Warrant Article main motions will be presented to the Meeting. A motion to take up Warrant Articles out of order:

a) Requires that the mover first be recognized by the Moderator. b) Shall be presented to the Moderator in writing. c) Is not in order unless notice of the intention to move to take Warrant Articles up out of order shall have been given in writing to the Town Clerk on or before the close of business six (6) days before the commencement of the Town Meeting. The Town Clerk should then have such notification, bearing the seal of the Town, posted by a Constable at the locations designated by the Selectmen for posting of the Warrant at least seventy-two (72) hours before the commencement of Town Meeting. Despite the foregoing provisions as to notice however, the Board of Selectmen, upon the affirmative vote of three (3) Selectmen, may move to take up Articles out of order when, in their judgment, such is in the best interest of the Town. d) Requires a second and is debatable. e) Requires a majority vote for adoption. f) May be amended. g) Once voted may only be reconsidered pursuant to a Motion for Reconsideration as outlined below.

7) Motion to Lay on the Table - used to put aside a main motion the Meeting does not then wish to consider. A motion to lay on the table:

a) Requires that the mover first be recognized by the Moderator. b) Requires a second and is not debatable. c) Requires a two-thirds vote for adoption. d) Applies only to a main motion then pending. e) Cannot be amended. f) Is in order when motion for the previous question (close debate) is pending or has been carried in regard to the main motion. g) May be renewed after further debate if not voted affirmatively. h) Has the effect of killing the main motion upon dissolution of Town Meeting, unless previously removed from the table.

8) Motion to Take from the Table - used to bring back before the Meeting a main motion that has previously been laid on the table during the same Meeting. A motion to take from the table:

a) Requires that the mover first be recognized by the Moderator. b) Requires a second and is not debatable. c) Requires a majority vote for adoption. d) Applies only to a main motion previously laid on the table in the same meeting. e) Cannot be amended. f) Cannot be moved when any other motion is then pending before the Meeting. g) May be renewed after further business has been conducted if not carried.

9) Motion for Reconsideration (Old A5, amended)- used to propose bringing back for a new vote an issue the Meeting has previously decided. A motion for reconsideration:

a) May be made by any voter without regard to how he/she voted on the issued which is proposed to be reconsidered. b) Requires that the mover first be recognized by the Moderator. c) Requires a second and is debatable if the "motion to be reconsidered" was debatable. d) Requires a two-thirds vote for adoption if the motion to reconsider is made during the same session at which the vote to be reconsidered was taken. If made at any adjourned session of the Meeting, a three-quarters vote shall be required and such a motion will not be in order unless notice of the intention to move such reconsideration has been given in writing to the Town Clerk at least eight (8) hours before the opening of such adjourned session. The Town Clerk should then have such notification, bearing the seal of the Town, posted by a Constable at the locations designated by the Selectmen for posting of the Warrant at least six (6) hours before the opening of such adjourned session. Despite the foregoing provisions in regard to notice, however, the Board of Selectmen may move reconsideration at any time when in the unanimous judgment of all the Selectmen present reconsideration is in the best interest of the Town. e) May be offered any number of times except that at a single Meeting session reconsideration of any particular vote may be moved only once. f) May be applied to all motions except to adjourn or to lay on the table.

10) Motion to Adjourn at a Fixed Time - used to specify at what time a session of the Town Meeting will end. (To wind up the whole Meeting at the end of the last session the Chairman of the Board of Selectmen will Move to Dissolve the Meeting.) A motion for adjournment at a fixed time:

a) Requires that the mover first be recognized by the Moderator. b) Must specify the time at which the session will end. It may be in terms of adjournment after the vote on the article being debated at a specified time or it could be an absolute clock time, in which case further debate and voting on any then pending motion will be postponed until the next session. c) Must include the time and place of the next meeting, unless the time and place of subsequent meetings has previously been published in the Warrant by the Board of Selectmen. d) Requires a second and is debatable. e) Requires a majority vote for adoption. f) May not be made while a vote count is in progress. g) May be reconsidered. h) May be renewed only after some progress has been made.

11) Motion for Adjournment - used to end a session of the Town Meeting. (To wind up the whole Meeting at the end of the last session the Chairman of the Board of Selectmen will Move to Dissolve the Meeting.) A motion for adjournment: a) Requires that the mover first be recognized by the Moderator. b) Must include the time and place of the

next meeting, unless the time and place of subsequent meetings has previously been published in the Warrant by the Board of Selectmen. c) Requires a second and is debatable. d) Requires a majority vote for adoption. e) May not be made while a vote count is in progress. f) May be reconsidered. g) May be renewed only after some progress has been made.

(e) Recesses:

The Moderator may declare a brief recess, at his discretion, at any time upon his own initiative or upon request of the voters. At the conclusion of the recess the Moderator shall call the Meeting back to order.

(f) Voting:

The Moderator shall take a voice vote on all questions put to the Meeting, first calling for the affirmatives and then for the negatives. If the Moderator cannot fairly determine the result upon a voice vote, he shall call for a standing vote and count the voters who stand in favor and the voters who stand opposed, in whichever order he deems expedient. In the event that the Moderator, in his discretion, finds that a standing vote is too close or too large for him to count, he may direct the Town Clerk to have a standing vote counted by the appointed Tellers, or have the vote taken in some other manner as he may direct. If practicable, the debate on the next question may be commenced during any teller counted vote.

(g) Appeals:

1) As to the Moderator's decision on a voice vote or a Moderator counted standing vote - if seven (7) voters immediately rise after the Moderator's announcement of the vote result and challenge the Moderator's decision the matter shall be submitted to a teller counted standing vote. There shall be no appeal from a teller counted standing vote. 2) As to any other decision by the Moderator must be made in the following form: a) Any voter may appeal any decision of the Moderator by rising immediately after the Moderator has made the decision sought to be appealed and stating "Mr. Moderator, I appeal the decision of \_\_\_\_\_." b) The person rising to the appeal must first be recognized and may interrupt a speaker who has the floor. c) An appeal must be seconded by at least two (2) other persons. d) Not debatable if made when an undebatable motion is pending. If debatable, debate is limited to six (6) minutes. The person making the appeal may speak, or yield to another person to speak, for three (3) minutes. The Moderator may recognize a person or persons opposed to the appeal to speak for three (3) minutes. If appropriate, the Moderator may also ask Town Counsel to briefly state his opinion on the question. e) After any debate the appeal shall be put to a vote, a majority vote reverses the Moderator's decision. f) An appeal may not be renewed. (h) Points of Order:

1) A voter may rise to a point of order without being first recognized, interrupting a speaker who has the floor, if necessary. 2) Points of order shall be reserved for significant procedural matters affecting the progress of the Meeting, merely informational points shall be ruled out of order. 3) A point of order is not debatable. 4) The Moderator will briefly deal with the point of order, making any decision necessary. 5) The Moderator's decision on a point of order may be appealed.

Section A13. - Consent Calendar (New) The Board of Selectmen, at its discretion, may designate certain Warrant Articles that it believes to be

non-controversial, to be part of a Consent Calendar. Early in a Town Meeting in which a Consent Calendar has been designated, the Moderator shall advise the meeting that he is about to call that calendar. Before calling the calendar, however, the Moderator shall give the Board of Selectmen an opportunity to offer a single motion to amend, as to dollar amount only, any or all of the designated Articles. That motion shall not be debatable. The Moderator shall then call the calendar. If two (2) or more voters object to any particular Article being included in the Consent Calendar, it shall be removed from the calendar to be thereafter moved, debated and voted upon in the normal order. After the completion of the call of the calendar, all remaining articles on the calendar shall be moved and voted as a group, without debate.

Section A14. - Written Handouts (New) Town Boards and Committees and citizens who have sponsored a Warrant Article by petition, may provide additional information concerning articles for the voters consideration in written form and have such material available on table (s) at or near the door of the Meeting, as provided for by the Board of Selectmen. Other voters and Town citizens may distribute materials outside the meeting in area (s) designated by the entity controlling the building. All written material should bear the name of at least one (1) natural person, or the title of the Town Board or Committee who drew up the contents.

Section A15. - Projector Displays (New) The Board of Selectmen will, if practicable, arrange for the presence of an overhead projector and a screen. With permission of the Moderator, the projector may be used to display maps, graphs, table of figures and the like which may aid the voters to understand the presentations or debate. It is not considered appropriate for a speaker to use the projector to display the text or an outline or summary of his/her remarks.

Section A16. - Moving Party's Rebuttal (New) If substantial comments have been made in opposition to a main motion, the Moderator should, if practical, recognize the person who moved such main motion at some time before the conclusion of the debate, if the mover seeks recognition, in order to provide him/her an opportunity to respond. Any such response is subject to floor speaker's time limits.

## Chapter B TOWN AGENCIES & OFFICERS

### Finance Committee

Section B1. - Committee Membership (Reworded but unchanged) There shall be a Finance Committee consisting of nine (9) voters of the Town. The Committee members shall be appointed by the Moderator for three (3) year terms. The appointments shall be made such that no more than three (3) appointments expire in any year.

Section B2. - Avoidance of Conflict of Interest (Expanded) No members of the Finance Committee shall serve on any other Town Board or Committee having to do with the expenditure of Town funds.

Section B3. - Duties (Amended) The Finance Committee shall consider any and all municipal question for the purpose of making reports and recommendations. Without restricting the general intent of the foregoing, the Finance Committee shall include in its duties the review of and recommendations concerning the budget for the Annual Town



Meeting, the review of and recommendations concerning any other matter of a financial nature arising at the Annual Town Meeting or at any Special Town Meeting, financial questions submitted to the voters by ballot, and the preparation of long-range fiscal plans or the Town.

Section B4. - Access to Financial Information (New) In order that the Finance Committee may properly discharge its assigned duties, the members of the Finance Committee shall be entitled to and be provided access to any and all financial data available to the Town and Schools, the budget and expenditure recommendations and alternative recommendations of the Town Manager and School Superintendent, and the budgets and alternative budgets adopted by the Board of Selectmen and School Committee. Such access will be provided by the School Committee and Board of Selectmen in sufficient time in advance of any Town Meeting or vote on a ballot question to allow the Finance Committee to undertake an appropriate analysis, and to publish its recommendations in the Warrant in the case of a meeting.

Section B5. - meetings with Selectmen and School Board (Old B4.Expanded) Before making recommendations concerning the budget at the Annual Town Meeting, the Finance Committee shall hold one or more hearings with the Board of Selectmen and the School Committee.

BYLAW MOTION IS DEFEATED BY VOICE VOTE.

Before proceeding with Article 4, the moderator made the following remarks:

On behalf of the Selectmen, the Town Manager and myself, the Volunteer Coordinating Committee wishes the Town's people at this Annual Meeting to recognize and honor the volunteers who have completed their service on a Town Board, Committee, or Commission. These individuals have either resigned or will finish their term this year.

Certificates of Appreciation, signed by the Chairman of the Board of Selectmen, will be mailed to each one. There are approximately 225 volunteers on 30 Boards working for the Town.

As I read your names please stand and remain standing until all names are read. You may then show your appreciation for the many hours and effort contributed by these volunteers.

First, we'd like to recognize the truly remarkable contribution of Brewster Conant who has served the Town as a member of the Conservation Commission for 18 years. Next, we'd like to make special mention of those who have served five (5) or more years:

For 7 years:	Dan Constello - Board of Health
For 7 years:	Fred Steinhauer - Council on Aging
For 7 years:	Pam Harting-Barratt - Planning Board
For 6 years:	Richard Stephens - Board of Health
For 6 years:	Charles Kadlec - Finance Committee
For 5 years:	Stanton Collins - Volunteer Coordinating Committee

Others who have served fewer years but also deserve our appreciation are:

Charlotte Sagoff - Board of Health  
Gerald King - Prison Advisory Committee  
Michael Guzzo - Youth Commission  
Nathalie Dauphine - Arts Council  
Marshall Dennis - Planning Board  
Brad Counihan - Hanscom Advisory Committee  
Marilu Nowlin - Arts Council.  
Jan Waldron - Conservation Commission

#### ARTICLE 4. TOWN OPERATING BUDGET

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the several departments, offices and boards of the Town, exclusive of the necessary expenses relative to the schools, or take any other action relative thereto.

MOTION: MR. WEEKS moves that the Town Budget for the period July 1, 1989 to June 30, 1990 in the amount of \$9,790,053 be raised and appropriated in its entirety of which \$2,000 shall be allocated to out of state travel and \$150,000 shall be allocated to a reserve fund, except that \$63,200 be transferred from cemetery trust funds, and provided further that the treasurer is hereby authorized to enter into compensating balance agreements during fiscal year 1990 as permitted by General Laws, Chapter 44, Section 53F.

MOTION: MR. KADLEC moves to amend the Town Budget for the period July 1, 1989 to June 30, 1990 be raised and appropriated in its entirety as follows:

#### GENERAL GOVERNMENT

A) TOTAL SALARIES	\$1,281,207
B) TOTAL EXPENSES	882,497
C) OUT OF STATE TRAVEL	2,000

#### PROTECTION OF PERSONS AND PROPERTY

D) TOTAL SALARIES	2,898,530
E) TOTAL EXPENSES	190,972

#### DEPARTMENT OF PUBLIC WORKS

F) TOTAL SALARIES	669,301
G) TOTAL EXPENSES	365,380

#### LIBRARIES

H) TOTAL SALARIES	312,895
I) TOTAL EXPENSES	103,225

#### INSURANCE

J) TOTAL EXPENSES	787,580
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#### RESERVE

K) RESERVE FUND	150,000
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## PENSIONS

L) PENSIONS 794,000

## DEBT AND INTEREST

M) DEBT AND INTEREST 1,352,466

TOTAL \$9,790,053

Except that \$63,200 be transferred from Cemetery Trust Funds, and provided further that the Treasurer is hereby authorized to enter into compensating balance agreements during fiscal year 1990 as permitted by General Laws, Chapter 44, Section 53F.

AMENDMENT CARRIED BY STANDING VOTE. BUDGET CARRIES BY VOICE VOTE.

MOTION: MR. WEEKS moved to adjourn the Town Meeting at 10:45 P.M. until Wednesday, April 5, 1989 at the same location. Moderator adjourns the meeting after a voice vote of approval.

### ARTICLE 5\* COUNCIL ON AGING VAN ENTERPRISE FUND

To see if the Town will raise and appropriate, or appropriate from available funds, \$28,905, or appropriate a sum of money and set aside the estimated receipts from the van service to meet such appropriation, for the purpose of providing a van service, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$29,905.00 for the purpose of providing a van service, and that the receipts from the van service be set aside as a separate fund under M.G.L. Chapter 44, Section 53E to meet this appropriation.

CONSENT MOTION CARRIES UNANIMOUSLY.

### ARTICLE 6\* NURSING ENTERPRISE BUDGET

To see if the Town will raise and appropriate or appropriate from available funds \$188,567.00, or appropriate a sum of money and set aside the estimated receipts from nursing services to meet such appropriation, for the purpose of providing nursing services, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$188,567.00 for the purpose of providing public health nursing services, and that the receipts from the fees generated by providing such services be set aside as a separate fund under M.G.L. Chapter 44, Section 53E to meet this appropriation.

CONSENT MOTION CARRIES UNANIMOUSLY.

### ARTICLE 7\* SEPTAGE DISPOSAL ENTERPRISE FUND

To see if the Town will raise and appropriate or appropriate from available funds, the sum of \$200,000.00, or any other sum, under Mass. General Law, Chapter 44, Section 53E, for the purpose of septage disposal, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$200,000.00 for the purpose of providing septage disposal services, and that the receipts from the fees generated by providing such services be set aside as a separate fund under M.G.L. Chapter 44, Section 53E to meet this appropriation.

CONSENT MOTION CARRIES UNANIMOUSLY.

### ARTICLE 8. NESWC ENTERPRISE FUND

To see if the Town will vote to accept Mass. General Law, Chapter 40, Section 39K, to establish a Solid Waste Disposal Enterprise Fund; and raise and appropriate or appropriate from available funds, including the enterprise fund, the sum of \$723,000.00, or any other sum, for the purpose of solid waste disposal; or take any other action relative thereto.

MOTION: MR. HUNTER moves that the Town accept General Laws, Chapter 40, Section 39K to establish a Solid Waste Disposal Enterprise Fund and the Town raise and appropriate \$723,000.00 for the purpose of solid waste disposal and that the receipts from the fees generated by providing such services be set aside as a separate fund to meet this appropriation.

MOTION CARRIES UNANIMOUSLY.

### ARTICLE 9. BUDGET SUPPLEMENT

To see if the Town will raise and appropriate, or appropriate from available funds, an amount of money to be used in conjunction with funds appropriated under current fiscal year budgets to be used during the current fiscal year, or take any other action relative thereto.

MOTION: MR. HUNTER moves that the Town appropriate the following amounts to indicate line items of the fiscal year 1989 budget:

\$28,300 to Line Item B - General Government Expenses  
\$45,200 to Line Item D - Protection of Persons and Property Salaries \$  
4,000 to Line Item E - Protection of Persons and Property Expenses

and that to raise the amount the following amount be transferred from the indicated line items of the fiscal year 1989 budget:

\$39,000 from Line Item A - General Government Salaries  
\$14,000 from Line Item F - Department of Public Works Salaries  
\$24,500 from Line Item G - Department of Public Works Expenses

MOTION CARRIES BY VOICE VOTE.

### ARTICLE 10. LOCAL SCHOOL BUDGET

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Local Schools, or take any other action relative thereto.

MOTION: MRS. CAMPBELL moves that the Total budget for the Local Schools, for the period July 1, 1989 to June 30, 1990 in the amount of \$7,673,787.00 as follows: Operating Expenses \$7,634,919.00, Out-of-State Travel \$6,500.00 and Blanchard Auditorium \$32,368.00, be raised and appropriated in its entirety.

MOTION CARRIES BY VOICE VOTE.

#### **ARTICLE 11. REGIONAL SCHOOL BUDGET**

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Acton-Boxborough Regional School, or take any other action relative thereto.

MOTION: MR. CATALDO moves that the Town's share of the budget for the Acton-Boxborough Regional School District for the period July 1, 1989 to June 30, 1990 in the amount of \$7,155,213.00 as follows: Operating Expenses \$6,637,451.00 and Net Maturing Debt and Interest \$517,762.00, be raised and appropriated in its entirety.

MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 12. MINUTEMAN TECHNICAL SCHOOL BUDGET**

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the Minuteman Regional Vocational Technical School, or take any other action relative thereto.

MOTION: MR. HERSKOVITZ moves that the Town raise and appropriate the sum of \$415,766.00 for the Town's share of the budget for the Minuteman Regional Vocational Technical School District for the period July 1, 1989 to June 30, 1990.

MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 13. MERRIAM SCHOOL ENTERPRISE BUDGET**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$136,974.00, or any other sum, and set aside the estimated receipts from the Merriam School rentals to meet such appropriation, for the purpose of maintaining the Merriam School, or take any other action relative thereto.

MOTION: MRS. CAMPBELL moves that the Town raise and appropriate \$136,974.00 for the purpose of maintaining the Merriam School, and that the receipts from the rental of the Merriam School be set aside as a separate fund under Mass. General Laws, Chapter 44, Section 53E to meet this appropriation.

MOTION CARRIES BY VOICE VOTE.

#### **ARTICLE 14. ASBESTOS REMOVAL - ACTON PUBLIC SCHOOLS**

To see if the Town will raise and appropriate, or appropriate from available funds the sum of \$85,000.00, or any other sum, for the removal and replacement of asbestos in the Conant, Douglas, Gates, Merriam and McCarthy-Towne Schools and to the Blanchard Auditorium, including any engineering fees and other costs incidental thereto and determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto.

MOTION: MR. CATALDO moves that the Town raise and appropriate \$85,000.00 for the removal of asbestos in the Conant, Douglas, Gates,

Merriam and McCarthy-Towne Schools and in the Blanchard Auditorium, including any engineering fees and other costs incidental thereto.

MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 15. ASBESTOS REMOVAL - ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT**

To see if the Town will raise and appropriate, or appropriate from available funds the sum of \$115,000.00, or any other sum, for the removal and replacement of asbestos in the Raymond J. Grey Junior High School and the Acton-Boxborough Regional High School, including any engineering fees and other costs incidental thereto and determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto.

MOTION: MR. CATALDO moves that the Town raise and appropriate \$114,950.00 for the removal of asbestos in the Raymond J. Grey Junior High School and the Acton-Boxborough Regional High School, including any engineering fees and other costs incidental thereto.

MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 16. MANAGEMENT INFORMATION SYSTEMS**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$50,000.00, or any other sum, to be expended by the Town Manager for the purpose of continuing the development and implementation of a Management Information System for the Town, or take any other action relative thereto.

MOTION: MR. WEEKS moves that the Town raise and appropriate \$50,000.00 for the purpose of continuing the development and implementation of a Management Information System for the town; said sum to be expended by the Town Manager.

MOTION CARRIES.

#### **ARTICLE 17. POLICE DEPARTMENT DISPATCHERS**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$200,345.00, or any other sum, for the salaries and related costs for five new dispatchers for the Police Department, or take any other action relative thereto.

MOTION: MR. KOSTRO moves that the Town raise and appropriate \$200,345.00 for the salaries and related costs for five (5) new dispatchers for the Police Department.

MOTION CARRIES BY VOICE VOTE.

#### **ARTICLE 18\* REPLACEMENT OF POLICE CRUISERS**

To see if the Town will raise and appropriate, or appropriate from available funds or borrow the sum of \$65,000.00, or any other sum, to be expended by the Town Manager for the purchase and equipping of four new cruisers for the Police Department, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$65,000.00 for the purchase and equipping of four (4) new cruisers for the Police Department, said sum to be expended by the Town Manager.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 19. ACCEPT AND OPERATE A NEW SENIOR CITIZEN CENTER**

To see if the Town will accept the gift of the existing residence and a new addition thereto, located on 2.6 acres plus or minus at 52 High Street (as described in Community Development plan "Audubon Hill Development" approved by the Planning Board on February 27, 1989) to be used as a Senior Citizen Center; and raise and appropriate, or appropriate from available funds \$37,500.00, or any other sum, for the purchase of furniture and furnishings, and the operation of the center for one year, or take any other action relative thereto.

MOTION: MR. WEEKS moves that the Town accept as a gift the building described in this Article for use as a Senior Citizen's Center and that the Town raise and appropriate \$37,500.00 for the purchase of furniture and furnishings and the operation of the center for the next fiscal year; said sum to be expended by the Town Manager.

MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 20. CULVERT REPAIR - MARTIN STREET**

To see if the Town will raise and appropriate, or appropriate from available funds a sum of money to be expended by the Town Manager for the renovation and repair of the Martin Street Culvert at Fort Pond Brook, or take any other action relative thereto.

MOTION: MR. GILBERTI moves that the Town raise and appropriate \$15,851.19 for the renovation and repair of the Martin Street culvert at Fort Pond Brook, and that to raise this amount \$3,563.37 be transferred from the appropriation voted under Article 15G of the Warrant for the 1985 Annual Town Meeting, and \$1,388.82 be transferred from the appropriation under Article 4 of the Warrant for the Special Town Meeting June 1987, and \$10,899.00 be raised and appropriated; said sum to be expended by the Town Manager.

MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 21. SIDEWALKS**

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to be expended by the Town Manager for construction of new sidewalks according to the current "Sidewalk Master Plan" prepared by the Transportation Advisory Committee, and on file in the office of the Town Planner, or take any action relative thereto.

MOTION: MR. GILBERTI moves that the Town take no action on Article 21.

MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 22\* 10 WHEEL TRACTOR**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$35,000.00, or any other sum, to be expended by the Town Manager for the purchase of a 10 wheel tractor for the Highway Department, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$35,000.00 for the purchase of a 10 wheel tractor for the Highway Department; said sum to be expended by the Town Manager.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 23\* ENGINEERING DEPARTMENT EQUIPMENT**

To see if the Town will raise and appropriate, or appropriate from available funds \$12,500.00, or any other sum, to be expended by the Town Manager for the purchase of an electronic total station for the Engineering Department, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$12,500.00 for the purchase of an electronic total station for the Engineering Department; said sum to be expended by the Town Manager.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 24\* PICK-UP TRUCK**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$12,000.00, or any other sum, to be expended by the Town Manager, for the purchase of a pick-up truck for the Municipal Properties Department, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$12,000.00 for the purchase of a pick-up truck for the Municipal Properties Department; said sum to be expended by the Town Manager.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 25\* CEMETERY BACKHOE**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$7,500.00, or any other sum, for the acquisition of a backhoe tractor for the Cemetery Department, and authorize the Town Manager to enter into a lease/purchase agreement for such acquisition, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$4,756.00 for the acquisition of a backhoe tractor for the Cemetery Department and that the Town Manager be authorized to enter into a Lease/Purchase agreement for such acquisition.

MOTION CARRIES UNANIMOUSLY.

#### **ARTICLE 26\* ENGINE 21 REFURBISHMENT**

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$35,000.00, or any other sum, to be



expended by the Town Manager, for the refurbishment of Engine 21 for the Fire Department, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town raise and appropriate \$35,000.00 for the refurbishment of Engine 21 for the Fire Department; said sum to be expended by the Town Manager.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 27. FUND HEALTH STUDY

To see if the Town will vote to fund part of the cost, in the amount of \$25,000.00, of conducting a study to determine the impact on our community's health of the W.R. Grace Company's wastes and contaminants of the air and the water from Assabet Wells, #1 and 2, during the time these were in operation.

MOTION: MRS. SAGOFF moves that the Town raise and appropriate \$25,000.00 for funding part of the cost of conducting a study to determine the impact on health of the W.R. Grace Company's wastes and contaminants of the air and the water from Assabet Wells, #1 and 2, during the time these were in operation; said sum to be expended by the Town Manager.

MOTION CARRIES.

#### ARTICLE 28\* STREET ACCEPTANCES

To see if the Town will accept as public ways the following streets or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easement in said streets by eminent domain or otherwise, including easements for drainage, utility, or other purposes where shown on said plans or described in the Order of Layout:

##### IN COCK'S CROWE FARM SUBDIVISION

A. Concetta Circle - from the northerly sideline of Parker Street a distance of 510 feet, more or less, in a generally northwesterly direction to the northerly sideline of a 70.00 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

##### IN CANDLEWOOD SUBDIVISION

B. Maillet Drive - from the northerly sideline of Adams Street a distance of 557 feet, more or less, in a generally northwesterly direction to the northerly sideline of a 64.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road,

or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town accept as public ways the streets or portions thereof listed in the article, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, and authorize the Board of Selectmen to take the fee or easements for drainage, utility, or other purposes where shown on said plans or described in the Order of Layout:

##### IN COCK'S CROWE FARM SUBDIVISION

A. Concetta Circle - from the northerly sideline of Parker Street a distance of 510 feet, more or less, in a generally northwesterly direction

to the northerly sideline of a 70.00 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

##### IN CANDLEWOOD SUBDIVISION

B. Maillet Drive - from the northerly sideline of Adams Street a distance of 557 feet, more or less, in a generally northwesterly direction to the northerly sideline of a 64.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 29\* GILBERT LAND

To see if the Town will vote to accept as a gift from Mary A. Gilbert and John F. Gilbert a parcel of vacant land containing about three (3) acres and shown on the Acton Town Atlas Map F-2 as parcel 149; said land is to be used for conservation purposes, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves to accept as a gift from Mary A. Gilbert and John F. Gilbert a parcel of vacant land containing about three (3) acres and shown on the Acton Town Atlas Map F-2 as parcel 149; said land is to be used for conservation purposes.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 30\* BROWN LAND, SCHOOL STREET

To see if the Town will vote to authorize the Board of Selectmen to take by eminent domain under Chapter 79 of the General Laws a certain parcel of vacant land on School Street in South Acton shown as "land of owners unknown" on a plan entitled "Plan of land owned by Edmond and Madeline Brown" dated April 2, 1975 and recorded in the Middlesex South District Registry of Deeds, Book 12808, page 653, in order to clear title resulting from the abandonment of a street, and authorize the Board of Selectmen to convey said land to the abutters Edmond and Madeline Brown, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Selectmen be authorized to take by eminent domain the land described in the article and be authorized to convey said land as set forth in the article on such terms as the Selectmen shall determine, provided that Edmond and Madeline Brown pay all costs associated with this transaction.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 31\* LAND GIFT - NORTH BRIAR

To see if the Town will vote to accept a gift for conservation purpose of two parcels of land in North Acton, within the new North Briar Subdivision, shown as Parcels 11-33 and 11-18 on Plate d-5 of the Town Atlas, donated by James Slattery, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town accept a gift for conservation purpose of two (2) parcels of land in North Acton, within the new North Briar Subdivision, shown as Parcels 11-33 and 11-18 on Plate d-5 of the Town Atlas, donated by James Slattery.

CONSENT MOTION CARRIES UNANIMOUSLY.

## **ARTICLE 32\* ALTERNATE ASSESSORS**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for an act to authorize the appointment of one or more alternate assessors to act in the absence of one or more regular members of the Board of Assessors; or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town authorize the Board of Selectmen to petition the General Court for an act to authorize the appointment of one or more alternate assessors to act in the absence of one or more regular members of the Board of Assessors.

CONSENT MOTION CARRIES UNANIMOUSLY.

## **ARTICLE 33\* AMEND TOWN CHARTER - YOUTH COMMISSION**

To see if the Town will vote to amend Chapter 4-2 of the Acton Town Charter by deleting reference to the Youth Commission, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves to amend Chapter 4-2 of the Acton Town Charter by deleting reference to the Youth Commission.

CONSENT MOTION CARRIES UNANIMOUSLY.

## **ARTICLE 34\* INTEREST ON UNPAID TAX BILLS**

To see if the Town will vote to revoke its acceptance of Section 57A of Chapter 59 of the General Laws and to accept Section 57B of Chapter 59 of the General Laws relating to interest on unpaid real estate or personal property taxes when the amount of the bill is not in excess of fifty dollars, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town vote to revoke its acceptance of Section 57A of Chapter 59 of the General Laws and to accept Section 57B of Chapter 59 of the General Laws relating to interest on unpaid real estate or personal property taxes when the amount of the bill is not in excess of fifty (\$50.00) dollars.

CONSENT MOTION CARRIES UNANIMOUSLY.

## **ARTICLE 35\* AMENDMENT TO GENERAL BYLAWS OF THE TOWN NON-CRIMINAL DISPOSITION**

To see if the Town will vote to amend the Town Bylaws by adding a new section to Chapter E relating to the non-criminal disposition of violations of town bylaws, rules and regulations as authorized by Section 21D of Chapter 40 of the General Laws, in accordance with the report and recommendation of the Building Commissioner, which is on file and available for inspection in the office of the Town Clerk; or take any other action relative thereto.

CONSENT MOTION: MR. HUNTER moves that Chapter E of the Town Bylaws be amended as set forth in the report of the Building Commissioner as follows:

Any bylaw of the Town of Acton or regulation of any town officer, board or department, the violation of which is subject to a specific

penalty, may, in the discretion of the town official who is the appropriate enforcing person, be enforced in the method provided in Section 21D of Chapter 40 of the General Laws. Enforcing person as used in this bylaw shall mean any regular police officer with respect to any offense; the Building Commissioner, Health Director, Fire Chief, or Deputy Chief, Conservation Administrator, DPW Director, Highway Superintendent, Engineering Administrator, and any such other official as the board of Selectmen may from time to time designate, each with respect to violation of bylaws and rules and regulations within their respective jurisdictions. If more than one official has jurisdiction in a given case, any such official may be an enforcing person with respect thereto.

Without intending to limit the generality of the foregoing, it is the intention of this bylaw that the following bylaws, rules and regulations are to be included within the scope of this bylaw and that the specific penalties as listed here shall apply in such cases:

Rules and Regulations of the Acton Board of Health enforcing person - Health Director - \$10.00 per offense per day.

Chapter E, Sections E1 - Street Numbering Bylaw; enforcing person - Chief and Deputy Chief, Fire Department - Fine \$10.00.

Chapter E, Sections E2, 3 - Discharge of Firearms Bylaw - enforcing person - regular police officer - Fine \$25.00.

Chapter E, Sections E6, 7, 8, 9 - Unregistered Motor Vehicles Bylaw; enforcing person - regular police officer - Fine \$25.00.

Chapter E, Section E11 - Fire Lanes Bylaw - enforcing person, Chief and Deputy Chief, Fire Department - Fine \$25.00.

Chapter E, Sections E12, 13, 14, 15, 16, 17, 18, 19, 20, 21 - Regulations and Licensing Solicitors and Canvassers Bylaw; enforcing person - regular police officer - Fine \$50.00. Chapter E, Sections E22, 23, 24, 25 - Dog Licenses/Animal Control Bylaw; enforcing person - Dog Officer - Fine \$25.00.

Chapter E, Sections E26, 27, 28, 29, 30, 31, 32, 33, 34 - Acton Clean Indoor Air Bylaw; enforcing person - Health Director - Fine \$10.00.

Chapter E, Sections E35, 36, 37, 38, 39, 40, 41, 42 - Miscellaneous Prohibitions Bylaw; enforcing person - regular police officer - Fine \$25.00.

Chapter F, Sections F1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 - Wetland Protection Bylaw; enforcing person - Conservation Administrator - Fine \$50.00 first offense; \$100.00 second offense, and thereafter.

Chapter G, Sections G1, 2, 3, 4, 5, 6 - Earth Removal Bylaw of the Town of Acton; enforcing person - Building Commissioner - Fine \$50.00 first offense; \$100.00 second offense; \$200.00 each subsequent offense.

Chapter H, Disposal Bylaw; enforcing person - Highway Superintendent or Director of Public Works - Fine \$200.00.

Chapter I, Hazardous Materials Control Bylaw; enforcing person - Fire Chief, Deputy Fire Chief or Health Director - Fine \$50.00 first offense; \$100.00 second offense; \$200.00 each subsequent offense.

Chapter M, Zoning Bylaw; enforcing person - Building Commissioner - Fine \$25.00.

Specification for Regulating Construction within Public Ways; enforcing person - Director of Public Works, Engineering Administrator - Fine \$50.00.

MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 36\* AMEND TOWN BYLAWS - FEES OF THE TOWN CLERK

To see if the Town will vote to amend Section D.6 of the Town Bylaws by changing the fees in accordance with the report and recommendation of the Town Clerk, which is on file and available for inspection in the office of the Town Clerk; or take any action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that Section D6 of the Town Bylaws be amended as set forth in the report of the Town Clerk, in accordance with M.G.L., Chapter 262, Section 34, as amended by Chapter 329, Section 73 of the Acts of 1980 as follows:

##### Description

For filing and indexing assignment for the benefit of creditors. (5.00) \$10.00

For entering amendment of a record of the birth of a child born out of wedlock, subsequently legitimized. (5.00) 10.00

For correcting errors in a record of birth. (5.00) 10.00

For furnishing certificate of a birth. (3.00) 5.00

For furnishing an abstract copy of a record of birth (2.00) 4.00

For entering delayed record of birth. (5.00) 10.00

For filing certificate of a person conducting business under any title other than his real name (10.00) 20.00

For filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance, retirement or withdrawal from, or change of location of, such business. (5.00) 10.00

For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth. (10.00) 20.00

For correcting errors in a record of death. (5.00) 10.00

For furnishing a certificate of death. (3.00) 5.00

For furnishing an abstract copy of a record of death. (2.00) 4.00  
For entering notice of intention of marriage and issuing certificates thereof. (10.00) 15.00

For entering certificate of marriage filed by persons married out of the Commonwealth. (3.00) 5.00

For issuing certificate of marriage. (3.00) 5.00

For furnishing an abstract copy of a record of marriage. (2.00) 4.00

For correcting errors in a record of marriage. (5.00) 10.00

For recording power of attorney. (5.00) 10.00

For recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chapter 166. (25.00) 40.00

For examining records or papers relating to births, marriages or deaths upon the application of any person, the actual expense thereof, but not less than 5.00. (no change) 5.00

For copying any manuscript or record pertaining to a birth, marriage or death. (3.00/page) 5.00/pg.

For receiving and filing a complete inventory of all items to be included in a "closing out sale", etc. (2.00) 10.00/1st pg. 2.00/add'l pg

For filing a copy of written instrument or declaration of trust by trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chapter 182. (10.00) 20.00

For recording deed of lot or plot in a public place or cemetery. (5.00)

Recording any other documents. (2.00/page) 10.00/1st pg. 2.00/add'l. pages

(FEES ADOPTED AT TOWN MEETING IN 1981 ARE IN PARENTHESES.)

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 37\* BYLAW AMENDMENT - FIRE ALARM AND POLICE ALARM

To see if the Town will vote to amend Chapter E of the Town Bylaws by adding a new section at the end thereof as follows:

No person shall install, maintain or use any alarm system or other equipment designed to summon the Acton Police Department or the



Acton Fire Department that is automatically keyed to or directly or indirectly activates the telephone numbers or lines controlled by or listed to the Police Department or Fire Department without a permit issued by the Acton Chief of Police or the Acton Fire Chief, respectively, or his designee, pursuant to rules and regulations adopted by the Board of Selectmen. Said rules and regulations may impose fines for their violation. The Police Chief or Fire Chief or his designee shall be empowered to enforce said rules and regulations and may use the alternative method pursuant to Section 21D of Chapter 40 of the Massachusetts General Laws. All such alarm systems or other equipment designed to summon the Acton Police Department or the Acton Fire Department shall be removed or an appropriate permit obtained within 60 days of the effective date of this bylaw, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that Chapter E of the Town Bylaws be amended as follows:

No person shall install, maintain or use any alarm system or other equipment designed to summon the Acton Police Department or the Acton Fire Department that is automatically keyed to or directly or indirectly activates the telephone numbers or lines controlled by or listed to the Police Department or Fire Department without a permit issued by the Acton Chief of Police or the Acton Fire Chief, respectively, or his designee, pursuant to rules and regulations adopted by the Board of Selectmen. Said rules and regulations may impose fines for their violation. The Police Chief or Fire Chief or his designee shall be empowered to enforce said rules and regulations and may use the alternative method pursuant to Section 21D of Chapter 40 of the Massachusetts General Laws. All such alarm systems or other equipment designed to summon the Acton Police Department or the Acton Fire Department shall be removed or an appropriate permit obtained within 60 days of the effective date of this bylaw.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 38\* LOCAL OPTION FOR SMOKE DETECTORS IN PRIVATE DWELLINGS

To see if the Town will vote to accept M.G.L. Chapter 148, Section 26E pertaining to Smoke Detectors in Private Dwellings, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town accept M.G.L. Chapter 148, Section 26E pertaining to Smoke Detectors in Private Dwellings.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 39\* UNPAID BILLS

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to pay unpaid bills of previous fiscal years, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves to take no action on Article 39.

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 40\* UNEXPENDED ARTICLE MONEY

To see if the Town will vote to extend, transfer, or otherwise take action to prevent the lapse of appropriations previously authorized, pursuant to section 6-5 of the Charter of the Town of Acton, or to transfer or close out any such appropriations which are no longer needed, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the balance of the appropriation under the articles listed not lapse pursuant to Section 6-5 of the Town Charter, but remain open until the appropriation is expended or the Town Meeting otherwise votes.

Article	Town Meeting	Title	Balances
29	4/83	Transfer Station	3,370.84
13A	4/84	Reconstruct Bridges	5,900.00
13I	4/84	Eng.& Design Traffic Light	3,269.00
15A	5/85	Transfer Station	77,148.93
15C	5/85	Cemetery Building	94,656.00
15D	5/85	Stow Street Bridge	57,436.02
15F	5/85	School Bldg. Repairs	130.30
15G	5/85	Sidewalks	3,563.37
37	5/85	Unpaid Bills	591.54
4	10/85	Unpaid Bills	6,720.00
9	10/85	Choose Septage Facility	23,141.04
23	4/86	Traffic Study	5,000.00
24	4/86	Sidewalks	27,347.43
25	4/86	Memorial Library Carpet	36,992.50
30	4/86	Master Plan	11,302.55
41	4/86	Land Improvements	4,217.19
46	4/86	Health Staffing	17,469.31
47	4/86	Sewer Design	40,366.00
48	4/86	Sewer Design	80,000.00
52	4/86	Waste Water Study	5,120.69

CONSENT MOTION CARRIES UNANIMOUSLY.

#### ARTICLE 41\* TAX ANTICIPATION NOTES

To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1989, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to renew any note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or take any other action relative thereto.

CONSENT MOTION: MRS. TAVERNIER moves that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1989, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

CONSENT MOTION CARRIES UNANIMOUSLY.

**ARTICLE 42. FREE CASH**

To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the fiscal year beginning July 1, 1989, or take any other action relative thereto.

MOTION: MR. WEEKS moves to take no action on this article.

MOTION CARRIES UNANIMOUSLY.

MOTION: MR. WEEKS moves that the Annual Town Meeting be dissolved at 10:40 P.M.

MOTION CARRIES UNANIMOUSLY.

Tellers at the Annual Town Meeting were Ann Chang, Isabella Choate, Elsa Collins, Craig Fingerman, Eldon Fisher, William Gately, Thomas Geagan, Phoebe Gilman, Maurice Joyal, Norman Lake, Margaret Lauzon, Philippe Lemieux, Sandra Masson, John Ormsbee, Beatrice Perkins, Paul Poppert, Regina Poppert, Catherine Reich, William Reich, Margaret Richter, Raymond Shamel, Alice Shepherd, William Smith, Norman Veenstra, and Betsy Wilson.

**ABSTRACT OF THE PROCEEDINGS OF THE SPECIAL TOWN MEETING HELD APRIL 11, 1989 AT THE R.J. GREY AUDITORIUM**

TOWN MODERATOR, DONALD MAC KENZIE CALLED THE MEETING TO ORDER AT 7:30 P.M.

THIS ARTICLE REQUIRES A 2/3 VOTE.

**ARTICLE 1 - GROUNDWATER PROTECTION DISTRICT**

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw and the Acton Zoning Map as follows:

**a) Zoning Bylaw - Section 4.3 - Aquifer Protection District:**

Delete in its entirety and replace with:

**4.3 GROUNDWATER Protection District**

**4.3.1 Purpose**

GROUNDWATER is the sole source of drinking water available to the residents, businesses and industries of the Town of Acton. The purpose of the GROUNDWATER Protection District is to protect the public health, safety, and welfare by protecting the Town's limited present and future drinking water supply, to ensure a sufficient quantity of potable pure drinking water for the present and future residents of Acton, and to limit the adverse effects of the USE and development of land on the quality of the GROUNDWATER and SURFACE WATER resources of the Town of Acton. The GROUNDWATER Protection District is an overlay district whose boundaries are superimposed on all districts established by this bylaw and whose regulations are in addition to any other regulations established by this bylaw. The regulations in this district are not intended to supersede or limit the protections contained in state or federal GROUNDWATER protection programs, but to supplement protections contained in other statutes and regulations. The GROUNDWATER Protection District encompasses the entire Town, but it is divided into four separate protection zones, the regulations for which vary depending on their proximity to the Town's present and future drinking WATER SUPPLY wells. 4.3.2 District Boundaries

The GROUNDWATER Protection District is divided into four protection zones, as follows:

**4.3.2.1 ZONE 1 - The Well Protection Area** - The area from which GROUNDWATER will travel to a pumping municipal well within a one year time period, based on average recharge conditions and anticipated pumping, as established in the "Groundwater Protection District Map of the Town of Acton, January 1989", prepared by Goldberg, Zoino and Associates (GZA) in the "Final Report - Aquifer Protection Zones, Town of Acton, Massachusetts, January 1989".

**4.3.2.2 ZONE 2 - The Recharge Protection Area** - The area within which GROUNDWATER will move toward a pumping municipal well at the end of a 180 day period of no surficial recharge and full design capacity pumping of the well (the Massachusetts Department of Environmental Quality Engineering ZONE II delineation standard), as established in the "Groundwater Protection District Map of the Town

of Acton, January 1989", prepared by Goldberg, Zoino and Associates (GZA) in the "Final Report - Aquifer Protection Zones, Town of Acton, Massachusetts, January 1989". A copy of the GZA report can be viewed at the Engineering and Planning Departments and at the Office of the Town Clerk.

**4.3.2.3 ZONE 3 - The AQUIFER Protection Area** - The Area of the TOWN underlain with the geologic formation of STRATIFIED DRIFT, based on the U.S. Soil Conservation Service's (SCS) soil map field sheets 1988 and Interim Soil Survey Report, 1986; and based on the United States Geological Survey's (USGS) Surficial Geology Maps for the Hudson Maynard Quadrangle, 1956, and the Assabet River Basin, Hydrologic Investigations Atlas, 1969.

**4.3.2.4 ZONE 4 - The Watershed Protection Area** - Consists of the entire TOWN including zones 1-3 and separates the TOWN into watershed areas along the existing GROUNDWATER divides. The areas of ZONE 4 outside from the boundaries of ZONES 1, 2 and 3 consist primarily of bedrock, glacial till and small isolated sand and gravel deposits. Water from these areas will eventually recharge into the lower lying areas of ZONES 1, 2 and 3, although at a rather slow rate. Recharge from these areas into ZONES 1, 2 and 3 occurs through movement of GROUNDWATER and SURFACE WATER. The purpose of ZONE 4 is to promote public awareness that all GROUNDWATER areas in the Town are interconnected and to prevent possible contamination of the GROUNDWATER from any source.

**4.3.2.5 Boundary Determination** - The location of the various ZONES are shown on the "Groundwater Protection District Map of the Town of Acton, January 1989", consisting of Map Number 3A showing all ZONES at a scale of 1"=1200', and of Map Number 3B. Map Number 3B consists of sheet 3B-1 through 3B-17 showing ZONE 1 and ZONE 2 at a scale of 1"=200'. The sheets 3B-1 through 3B-18 correspond to the matching town atlas pages which are also indicated on these sheets, and the ZONE delineations are either traced on these corresponding town atlas pages or on matching overlays to these pages. The "Groundwater Protection District Map of the Town of Acton, January 1989" is available at the office of the Town Clerk and the Engineering and Planning Departments. Actual site locations of the ZONE 1 and ZONE 2 boundary lines shall be determined by scaling from the Map Number 3B. Actual site location of the ZONE 3 boundary line shall be determined by the Building Commissioner, or in the case of a Special Permit hereunder, by the Planning Board, based on information from Map Number 3A. Said determination may be assisted through field investigations conducted by a soil scientist who is certified under qualification class A (advanced qualifications) by the Society of Soil Scientist of Southern New England.

**4.3.2.6 Split ZONE LOTS** - Notwithstanding any other provisions of this Bylaw, whenever a GROUNDWATER Protection District ZONE boundary line divides a LOT, each portion of the LOT shall comply with the requirements of this Bylaw applicable to its respective ZONE.

**4.3.3 Definitions** For the purpose of the GROUNDWATER Protection District the following terms shall have the following meaning:



**4.3.3.1 AQUIFER** - An area of permeable deposits of rock or soil, containing significant amounts of potentially recoverable water.

**4.3.3.2 DIVERSION BOX** - A precast concrete box or similar structure, designed and positioned to direct a defined initial portion of runoff from a storm event in one direction and to direct the remainder of the runoff water in another direction.

**4.3.3.3 PRIMARY, SECONDARY, TERTIARY TREATED EFFLUENT** - As defined from time to time in the applicable regulations of the Massachusetts Department of Environmental Quality Engineering.

**4.3.3.4 FILL** - Any material taken from on-site or off-site used for the purpose of augmenting or altering existing on-site topography, including but not limited to, landscaping, grading, or leveling of naturally occurring depressions in the land or of man-made excavations.

**4.3.3.5 GENERATOR OF HAZARDOUS MATERIALS OR WASTE** - Any individual or business that produces, uses or stores (stores: within the meaning of STORAGE pursuant to Section 4.3.3.13) on site HAZARDOUS MATERIAL OR WASTE as defined in Section 4.3.3.7, as a PRINCIPAL or ACCESSORY USE and in quantities exceeding normal household or BUILDING maintenance needs.

**4.3.3.6 GROUNDWATER** - Water beneath the ground surface in the zone of saturation where every pore space between rock and soil particles is saturated with water.

**4.3.3.7 HAZARDOUS MATERIAL OR WASTE** - Any substance, including petroleum or derivatives thereof, or combination of substances which because of their quantity, concentration, physical, chemical, infectious, flammable, combustible, radioactive, or toxic characteristics, may cause or significantly contribute to a present or potential risk to human health, safety or welfare; to the GROUNDWATER resources; or to the natural environment. Any substance, including but not limited to those regulated under the applicable Acton Board of Health regulations and under any of the following State and Federal laws and regulations, or any amendments thereof, shall be considered HAZARDOUS MATERIAL OR WASTE:

- M.G.L., Chapter 21, 315 CMR 2.04;
- M.G.L., Chapter 21, 310 CMR 40.00;
- M.G.L., Chapter 11F, 105 CMR 670.00;
- M.G.L., Chapter 148, Section 13;
- Toxic Substances Control Act - 15 U.S.C. s.2601 et seq.;
- Federal Insecticide, Fungicide and Rodenticide Act - 7 U.S.C. s.136 et seq.;
- Resource Conservation and Recovery Act - 42 U.S.C. s.6901 et seq.;
- Comprehensive Environmental Response, Compensation and Liability Act of 1980 - 42 U.S.C. s. 9601 et seq.;
- Federal Clean Water Act - 33 U.S.C. s.1251 et seq..

For the purposes of this section, sanitary domestic wastes from residential sources shall not be considered a HAZARDOUS MATERIAL OR WASTE.

**4.3.3.8 IMPERVIOUS COVER** - Refers to material covering the ground, with a coefficient of runoff greater than 0.7 (as defined in Data Book for Civil Engineers by Seelye; C = runoff/rainfall) including, but not limited to, macadam, concrete, pavement and buildings.

**4.3.3.9 MAXIMUM GROUNDWATER ELEVATION** - The height of the GROUNDWATER table when it is at its maximum level or elevation. This level is usually reached during the months of December through April. Determination of the MAXIMUM GROUNDWATER ELEVATION shall be made upon adequate field testing, and where necessary upon the assumption that any well, which during pumping would draw down the GROUNDWATER elevation at the site, is not operating and that the GROUNDWATER table has leveled off.

**4.3.3.10 UNDISTURBED OPEN SPACE** - An area within the OPEN SPACE that lies outside of any disturbances due to clearing, grading, paving, building, landscaping or other site development activities. It may be subject to limited and selected cutting of trees, removal of dead wood, or yearly mowing of grass and brush.

**4.3.3.11 SOLID WASTE** - For the purpose of this section, SOLID WASTE shall mean any unwanted or discarded solid material, as defined in 310 CMR 18, with the exception of brush, yard trimmings and grass clippings.

**4.3.3.12 STRATIFIED DRIFT** - Permeable, porous deposits of glacial outwash, consisting primarily of sand and gravel. The particular deposits referred to herein are those occurring in glacial river valleys in which the town's drinking WATER SUPPLIES are located. These deposits are defined in the United States Geologic Survey's (USGS) Surficial Geology Maps for the Hudson Maynard Quadrangle, 1956, and the Assabet River Basin, Hydrologic Investigations Atlas, 1969, and in the U.S. Soil Conservation Service's (SCS) soil map field sheets, 1988, and Interim Soil Survey Report, 1986; soil types associated with STRATIFIED DRIFT listed in the Interim Soil Survey Report are: Agawam series, Amostown series, Birdsall series, Carver series, Deerfield series, Freetown series, Freetown-ponded, Hadley series, Haven series, Hinkley series, Hinkley series-bouldery, Limerick series, Merrimac series, Merrimac-urban land complex, Ninigret series, Occum series, Pipestone series, Pootatuck series, Quonset series, Raynham series, Rippowam series, Saco series, Scarboro series, Scio series, Sudbury series, Suncook series, Swansea series, Tisbury series, Walpole series, Windsor series, Winoski series; also Udorthents, Gravel Pits, Landfills, and Urban Land Complexes when surrounded by or primarily associated with soil types listed above. The above referenced soil types are associated with STRATIFIED DRIFT in general, however, not necessarily every listed soil type does occur within the boundaries of the Town of Acton.

**4.3.3.13 STORAGE** - On-site containment or retention of materials (liquid, gas, solid) for PRINCIPAL or ACCESSORY USE for a period of more than 24 hours and occurring with a frequency of more than once a month.

**4.3.3.14 SURFACE WATER** - All surface water bodies and wetlands protected under Massachusetts General Laws, Chapter 131, Section 40.

**4.3.3.15 WATER SUPPLY - A GROUNDWATER AQUIFER and SURFACE WATER recharge to a GROUNDWATER AQUIFER, which is a present or potential future drinking WATER SUPPLY source for the Town of Acton.**

#### **4.3.4 OPEN SPACE and LOT cover**

The following requirements shall apply for OPEN SPACE, UNDISTURBED OPEN SPACE and IMPERVIOUS COVER:

**4.3.4.1 ZONE 1 - In the Well Protection Area (ZONE 1) a minimum of 90% of every LOT shall remain OPEN SPACE, 50% of every LOT shall remain as UNDISTURBED OPEN SPACE. No more than 10% of every LOT shall be covered with IMPERVIOUS COVER.**

**4.3.4.2 ZONE 2 - In the Recharge Protection Area (ZONE 2) a minimum of 70% of every LOT shall remain OPEN SPACE, 40% of every LOT shall remain as UNDISTURBED OPEN SPACE. No more than 30% of a LOT shall be covered with IMPERVIOUS COVER.**

**4.3.4.3 ZONE 3, ZONE 4 - In the Aquifer Protection Area (ZONE 3) and in the Watershed Protection Area (ZONE 4) the OPEN SPACE requirements of the underlying Zoning District shall apply.**

**4.3.4.4 Outdoor STORAGE - Outdoor STORAGE areas shall not be considered a part of the OPEN SPACE of any LOT.**

#### **4.3.5 Depth to GROUNDWATER**

Except for single FAMILY residential USES or BUILDINGS, no land within ZONES 1, 2 and 3 of the GROUNDWATER Protection District shall be developed or used except in accordance with the following requirements:

**4.3.5.1 Minimum Distance to GROUNDWATER - The vertical distance between the existing or pre-development land surface and the MAXIMUM GROUNDWATER ELEVATION shall generally not be reduced, except when necessary to properly grade and construct STREETS, driveways, parking facilities and BUILDING sites, in order to comply with applicable regulations and to meet generally accepted access and safety standards. (1) The minimum distance between the finished or post-development grade from the MAXIMUM GROUNDWATER ELEVATION shall be not less than ten (10) feet, except as provided in Section 4.3.5.2. (2) If the distance between the existing or pre-development land surface and the MAXIMUM GROUNDWATER ELEVATION is less than ten (10) feet, the distance may be reduced in accordance with Section 4.3.5.2.**

**4.3.5.2 Maximum Allowed Reduction within 10ft of GROUNDWATER - Where the existing or pre-development land surface is less than 10 feet above the MAXIMUM GROUNDWATER ELEVATION, the vertical distance between the finished or post-development grade to the MAXIMUM GROUNDWATER ELEVATION may be not less than ninety (90) percent of the pre-development distance.**

**4.3.5.3 GROUNDWATER Recharge Facilities - The bottom elevation of a leaching pond, or the bottom elevation of the stone layer in a**

leaching galley or trench shall be not less than two (2) feet above the MAXIMUM GROUNDWATER ELEVATION. This section shall apply to structures associated with surface drainage only.

#### **4.3.6 Other Design and Operation Requirements**

Except for single FAMILY residential USES or BUILDINGS, no land within ZONES 1, 2 and 3 of the GROUNDWATER Protection District, and with respect to Sections 4.3.6.1 and 4.3.6.2 no land within the entire GROUNDWATER Protection District, shall be developed or used except in accordance with the following requirements:

**4.3.6.1 FILL - FILL material shall not contain either HAZARDOUS MATERIAL OR WASTE, or SOLID WASTE. This Section shall also apply in ZONE 4.**

**4.3.6.2 Watershed Recharge - The amount of annual precipitation being captured and recharged to the GROUNDWATER on site shall not be reduced due to development related surface runoff from the site when compared to pre-development conditions. Where a Special Permit or Subdivision Approval is required the Special Permit Granting Authority or the Planning Board shall require a hydrologic budget or water balance calculation for the site, showing pre- and post-development conditions, prepared by a Massachusetts Registered Professional Engineer experienced in hydrogeology. This Section shall also apply in ZONE 4.**

**4.3.6.3 Treatment and Renovation of Runoff - All water runoff from impervious covers shall, at a minimum, be funneled into gas trap catch basins. The first (1st) inch of every storm event shall be directed into a retention pond(s), where it shall be retained for an average of at least 3 days prior to recharge into the ground or discharge from the site. The retention pond(s) shall be exposed to sunlight, vegetated, and lined with soil featuring a permeability of 0.0001 cm/sec (0.1417 in/hr) or less. A DIVERSION BOX shall direct all water, which falls onto the site in excess of one (1) inch during a single storm event, toward additional storage, direct infiltration, or discharge from the site.**

**4.3.6.4 Pollution Safeguards - (1) Drainage facilities shall be designed to prevent leaks and shall be equipped with emergency slide gates or similar provisions to be closed in the event of an emergency. (2) Loading and unloading areas for HAZARDOUS MATERIALS OR WASTE, including fuel and heating oils, shall be equipped with a containment dike. (3) Compliance with the Acton Hazardous Materials Control Bylaw shall be required.**

**4.3.6.5 Location - Where a LOT is divided into two or more protection ZONES, potential pollution sources, such as HAZARDOUS MATERIALS OR WASTE processing, storage and disposal systems, septic systems, or wastewater treatment plants, shall be located on that portion of the LOT which is in the ZONE farthest away from the public wells. Where the ZONE boundary in question is one between ZONE 3 and ZONE 4, septic systems and wastewater treatment plants may be located in either ZONE, subject to certain restrictions contained in Section 4.3.7 of this Bylaw.**

**4.3.7 GROUNDWATER Protection District Use Regulations No land which lies in ZONE 1, 2, and 3 of the GROUNDWATER Protection**

District shall be USED and no activity shall be conducted on any land within these ZONES of the GROUNDWATER Protection District except in conformance with the following regulations:

4.3.7.1 Permitted USES all ZONES - All USES allowed in the underlying zoning district except those which are prohibited or regulated in section 4.3.7.2 are permitted.

4.3.7.2 Prohibited USES and USES requiring a Special Permit - In the following table of USE regulations "N" indicates that the USE is prohibited. "Y" indicates that a USE is permitted, and "SP" indicates that the USE may only be permitted by a Special Permit from the Planning Board.

Table 4.3.7.2

	USE Regulations within the GROUNDWATER Protection District		
	ZONE 1 Well Protection Area	ZONE 2 Recharge Protection Area	ZONE 3 Aquifer Protection Area
1. Sanitary landfill/solid waste disposal site, refuse treatment and disposal facility	N	N	N
2. GENERATOR OF HAZARDOUS MATERIALS OR WASTE, except for municipal USES as defined in Section 3.4.1 of this Bylaw.	N	N	SP
3. Motor Vehicle Repair Facility .	N	N	SP
4. Motor vehicle STORAGE for the purposes of leasing, rental, sale, resale, parts recovery, or similar USES	N	N	SP
5. Car, truck and equipment washing facilities.	N	N	SP
6. STORAGE of petroleum products for purposes other than heating the premises on which it is located	N	N	SP
7. Underground STORAGE of fuel oil, gasoline, or other HAZARDOUS MATERIALS.	N	N	SP
8. Underground STORAGE of fuel oil, gasoline, or other HAZARDOUS MATERIALS associated with residential Use.	N	N	N
9. Commercial Laundries	N	N	SP
10. Dry cleaners with on-site cleaning facilities	N	N	SP
11. Furniture/wood stripping, painting & refinishing.	N	N	SP
12. Disposal of snow contaminated with deicing chemicals and originating from a protection ZONE further distant from a public well than the location of disposal.	N	N	N
13. Outdoor STORAGE of fertilizer, pesticide, herbicide and deicing chemicals.	N	N	SP



	<b>ZONE 1</b> <b>Well</b> <b>Protection</b> <b>Area</b> <b>N</b>	<b>ZONE 2</b> <b>Recharge</b> <b>Protection</b> <b>Area</b> <b>N</b>	<b>ZONE 3</b> <b>Aquifer</b> <b>Protection</b> <b>Area</b> <b>N</b>
14. Chemical, bacteriological, biological or radiological laboratory or production facility.			
15. Subsurface disposal of wastewater effluent at a rate of less than 3.5gpd/1000sf of land area.	Y	Y	Y
16. Subsurface disposal of wastewater effluent at a rate of 3.5gpd or more per 1000sf of land area but at a rate of less than 6gpd/1000sf of land area.	N	Y	Y
17. Subsurface disposal of wastewater effluent at a rate of 6gpd or more per 1000sf of land area.	N	N	Y
18. Subsurface disposal of wastewater effluent on a non-buildable LOT(**) except where expressly permitted otherwise in this Bylaw.	N	N	N
19. Subsurface disposal of wastewater effluent at a rate of less than 750gpd per buildable LOT(**).	Y	Y	Y
20. Subsurface disposal of wastewater effluent at a rate of 750gpd or more per buildable LOT(**) but at a rate of less than 2,000gpd per buildable LOT(**)	N	Y	Y
21. Subsurface disposal of wastewater effluent at a rate of 2,000gpd or more per buildable LOT(**) but at a rate of less than 6,000gpd per buildable LOT(**)	N	N	Y
22. Subsurface disposal of wastewater effluent at a rate of 6,000gpd or more per buildable LOT(**)	N	N	N
23. Subsurface disposal of tertiary treated wastewater effluent at a rate of 6,000gpd or more but at a rate of less than 15,000gpd(**).	N	SP	SP
24. Subsurface disposal of tertiary treated wastewater effluent at a rate of 15,000gpd or more(**).	N	N	SP

NOTES: (\*) A USE may fall under one or more categories listed in this Table. Except as indicated in NOTE(\*\*), any USE must be able to qualify for a Y or a SP in every applicable category, in order to be considered allowed (Y) or in order to be considered eligible for consideration of a special permit (SP), as the case may be.

(\*\*)For the purpose of this table buildable LOT shall mean a LOT that qualifies as a BUILDING LOT in the underlying zoning district in which it is located.

(\*\*\*)If a USE qualifies for consideration of a special permit (SP) under this item, it shall be so qualified regardless of any requirements in items 15 through 22.

gpd - Gallons per day

#### 4.3.8 Special Permit in the GROUNDWATER Protection District

4.3.8.1 Special Permit Granting Authority - The Special Permit Granting Authority for USES in the GROUNDWATER Protection District shall be the Planning Board.

4.3.8.2 Applicability - A special permit in the GROUNDWATER Protection District shall be required for:

a) Any new PRINCIPAL and ACCESSORY USE designated SP in the Table of USE Regulations - Section 4.3.7.2.

b) Any change or substantial extension of any PRINCIPAL or ACCESSORY USE designated SP in the Table of USE Regulations - Section 4.3.7.2 - previously authorized through a Special Permit under this section, including any change or increase in HAZARDOUS MATERIALS OR WASTE produced, used or stored on the site, or any change in the grade of the land or the drainage system for the LOT, which affects the flow of GROUNDWATER or SURFACE WATER from the site.

c) Any change or substantial extension of any PRINCIPAL or ACCESSORY USE designated SP or N in the Table of USE Regulations - Section 4.3.7.2 - existing as of the date of adoption of this section, including any change or increase in HAZARDOUS MATERIALS OR WASTE produced, used or stored on the site, or any change in the grade of the land or the drainage system for the LOT, which affects the flow of GROUNDWATER or SURFACE WATER from the site.

4.3.9 Contents of Special Permit Applications in the GROUNDWATER Protection District:

4.3.9.1 Filing Requirements - Each application for a Special Permit shall be filed with the Town Clerk and the Planning Board. The application, including any plans and accompanying text, shall be sufficient, in the opinion of the Planning Board, to allow full evaluation of the proposed USE and its impact on the GROUNDWATER resources and shall comply with the rules and regulations governing Special Permits in the GROUNDWATER Protection District. Such rules and regulations shall be adopted by the Planning Board pursuant to section 10.3.1 of this bylaw and shall be available in the offices of the Town Clerk and the Planning Board.

4.3.9.2 Hydrogeologic Assessment - The application shall include an analysis prepared by a Massachusetts Registered Professional Engineer experienced in hydrogeology, to demonstrate that the proposed activity will comply with the purpose of this section of the Bylaw. At a minimum, the analysis shall fully describe: the seasonal profile of elevation, velocity and direction of GROUNDWATER and SURFACE WATER flows with and without the proposed USE; the location of all present, and potential future public drinking water supplies that could be affected by the proposed USE; the location of any other public or private GROUNDWATER and SURFACE WATER resources that could be affected by the proposed USE. The application shall also include the results of an analysis of the GROUNDWATER below the site, testing for Priority Volatile Organic Compounds, nitrates and sodium chloride.

The Planning Board may require the testing for additional compounds as it deems appropriate. All GROUNDWATER Protection District ZONE boundaries on the site shall be shown on a plan.

4.3.9.3 Watershed Recharge Capacity - The application shall include a local hydrologic budget or water balance calculation for the site showing pre - and post-development conditions. Such calculation shall be performed by a Massachusetts Registered Professional Engineer experienced in hydrogeology.

4.3.9.4 GROUNDWATER Recharge Systems - The application shall include plans and written materials as appropriate to allow full evaluation of the proposed recharge and drainage systems and their compliance with this Bylaw.

4.3.9.5 Pollution Sources - The application shall include a list of all HAZARDOUS MATERIALS OR WASTE to be produced, stored, loaded, unloaded or otherwise processed on site as part of the PRINCIPAL or ACCESSORY USE, and shall show on a plan the locations where such HAZARDOUS MATERIALS will be or may be present or accumulated during normal operations on the site. The application shall demonstrate compliance with the HAZARDOUS MATERIALS Control Bylaw of the Town of Acton.

4.3.9.6 Profile of Events, Emergency Response Plan - The application shall include a full profile of potential events which could adversely affect the normal range of the quality of water leaving the site and an Emergency Response Plan proposed to respond to and mitigate such events. Such events shall include any which could, in the opinion of the Planning Board, reasonably be expected to occur at least once in the lifetime of the proposed USE. The Emergency Response Plan shall be site specific and shall be prepared according to applicable state and federal regulations. It shall outline measures to be taken and procedures to be followed in the event of a HAZARDOUS MATERIALS OR WASTE spill or any other emergencies that could threaten the GROUNDWATER and SURFACE WATER resources of the site and of the Town of Acton as a whole. A specific location on site shall be designated where emergency response equipment, i.e. shovels, absorbent materials, foam, protective wear, water tight barrels etc., shall be kept ready for use. The Planning Board may require that a yearly emergency response training course be provided for some or all personnel employed at the site and that participation in such a course shall be a condition of employment at the site.

4.3.9.7 Provisions of Safeguards - The application shall include, in form of plans and written materials, provisions to protect against HAZARDOUS MATERIAL OR WASTE discharge or loss resulting from corrosion, accidental damage, spillage, or vandalism through measures such as: spill control provisions in the vicinity of HAZARDOUS MATERIAL OR WASTE, chemical or fuel delivery and pickup points; secured STORAGE areas for HAZARDOUS MATERIALS or WASTES; indoor STORAGE provisions for corrodible, volatile or dissolvable HAZARDOUS MATERIALS OR WASTE; and closed vapor recovery systems for operations which allow evaporation of HAZARDOUS MATERIALS into the interior of any STRUCTURE.

**4.3.9.8 HAZARDOUS MATERIALS management and disposal** - The application shall include a HAZARDOUS MATERIALS management plan describing all aspects of the handling process, from the description of the source to the location of final disposal.

**4.3.10 Action by the Planning Board, Criteria for Special Permit After notice and public hearing, and after due consideration of all reports and recommendations submitted to the Planning Board regarding the Special Permit application, the Planning Board may grant such a Special Permit provided that it shall make the following findings:**

**4.3.10.1 Maintain GROUNDWATER Quality** - That the proposed USE will not cause the GROUNDWATER quality at the down-gradient property boundary to fall below the drinking water standards established by the Acton Water District, or where no such standards exist, below standards established in 314 CMR 6.00, Massachusetts Drinking Water Standards, or by the Acton Board of Health. Where existing GROUNDWATER quality is already below those standards, the Planning Board may grant such Special Permit upon determination that the proposed USE will not result in further degradation of the GROUNDWATER quality, and will not impede its improvement over time.

**4.3.10.2 Protection of Overall WATER SUPPLY** - That the proposed USE will not, during construction or thereafter, have an adverse effect on the GROUNDWATER, SURFACE WATER and overall WATER SUPPLY of the Town of Acton. In the case of a change or extension of a PRINCIPAL or ACCESSORY USE designated SP or N in the Table of USE Regulations - Section 4.3.7.2 - existing as of the date of adoption of this section, the Planning Board shall find that the USE after the change or extension will be in harmony with the specific purpose and intent of this section to protect the GROUNDWATER, SURFACE WATER and overall WATER SUPPLY of the Town of Acton.

**4.3.10.3 Compliance** - That the proposed USE is in harmony with the purpose and intent of this Section and complies with the standards of Section 10.3.5 of this Bylaw.

In making such determinations, the Planning Board shall give consideration to the proposed USE, the demonstrated reliability and feasibility of the proposed pollution control measures associated with the USE, and the degree of pollution threat to the GROUNDWATER which would result if the control measures perform at less than design specifications. The Planning Board may impose such conditions, safeguards, and limitations as it deems appropriate to protect the GROUNDWATER and SURFACE WATER resources of the Town of Acton.

**4.3.11 Submittal of "As Built" Plan**

Upon completion of any work authorized through a Special Permit under this section, an "as built" plan prepared by a Registered Professional Engineer, showing all improvements authorized or required, shall be submitted to the Building Commissioner for approval prior to the issuance of an Occupancy Permit.

b) Zoning Bylaw - Section 2.1 - Overlay Districts:

Delete "Aquifer Protection District.AP" and replace with: Groundwater Protection District.....GPD.

c) Zoning Bylaw - Section 2.2 - 3rd paragraph only:

Delete in its entirety and replace:

"Groundwater Protection District Map of the Town of Acton, January 1989", designated Map Number 3A, consisting of a single sheet at a scale of 1" = 1200', and Map Number 3B, consisting of sheets 3B-1 through 3B-18 at a scale of 1" = 200'. See Section 4.3.2 of this Bylaw for a more detailed description of the GROUNDWATER Protection District and the use of these maps.

d) Zoning Bylaw - Section 10.4.5.5:

Delete in its entirety and replace with:

10.4.5.5 Will not derogate from the intent of this bylaw to limit the adverse effects of the USE and development of land on the surface and groundwater resources of the Town of Acton. If a proposed USE has obtained a Special Permit from the Planning Board under Section 4.3 of this Bylaw, the requirement of this section shall be deemed to have been met.

e) Zoning Map - "Aquifer Protection District Map of the Town of Acton", November 28th, 1984, Map Number 3:

Delete in its entirety and replace with:

"Groundwater Protection District Map of the Town of Acton, January 1989", consisting of Map Number 3A showing all ZONES at a scale of 1"=1200',and of Map Number 3B. Map Number 3B consists of sheet 3B-1 through 3B-18 showing ZONE 1 and ZONE 2 at a scale of 1"=200'. The sheets 3B-1 through 3B-18 correspond to the matching town atlas pages which are also indicated on these sheets, and the ZONE delineations are either traced on these corresponding town atlas pages or on matching overlays to these pages.

or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves that the Town amend the Zoning Bylaw as set forth in the warrant.

MOTION: MR. BRUCE STAMSKI moves to amend the motion by adding the following sentence to the end of section 4.3.6.3 "alternative methods of runoff treatment and renovation may be approved by the Special Permit Granting Authority if the Special Permit Granting Authority determines the intent of this section is met.

**ARTICLE 1 NOW READS AS FOLLOWS:**

a) Zoning Bylaw - Section 4.3 - Aquifer Protection District:

Delete in its entirety and replace with:

**4.3 GROUNDWATER Protection District**



#### **4.3.1 Purpose**

GROUNDWATER is the sole source of drinking water available to the residents, businesses and industries of the Town of Acton. The purpose of the GROUNDWATER Protection District is to protect the public health, safety, and welfare by protecting the Town's limited present and future drinking water supply, to ensure a sufficient quantity of potable pure drinking water for the present and future residents of Acton, and to limit the adverse effects of the USE and development of land on the quality of the GROUNDWATER and SURFACE WATER resources of the Town of Acton.

The GROUNDWATER Protection District is an overlay district whose boundaries are superimposed on all districts established by this bylaw and whose regulations are in addition to any other regulations established by this bylaw. The regulations in this district are not intended to supersede or limit the protections contained in state or federal GROUNDWATER protection programs, but to supplement protections contained in other statutes and regulations. The GROUNDWATER Protection District encompasses the entire Town, but it is divided into four separate protection zones, the regulations for which vary depending on their proximity to the Town's present and future drinking WATER SUPPLY wells.

#### **4.3.2 District Boundaries**

The GROUNDWATER Protection District is divided into four protection zones, as follows:

**4.3.2.1 ZONE 1 - The Well Protection Area** - The area from which GROUNDWATER will travel to a pumping municipal well within a one year time period, based on average recharge conditions and anticipated pumping, as established in the "Groundwater Protection District Map of the Town of Acton, January 1989", prepared by Goldberg, Zoino and Associates (GZA) in the "Final Report - Aquifer Protection Zones, Town of Acton, Massachusetts, January 1989".

**4.3.2.2 ZONE 2 - The Recharge Protection Area** - The area within which GROUNDWATER will move toward a pumping municipal well at the end of a 180 day period of no surficial recharge and full design capacity pumping of the well (the Massachusetts Department of Environmental Quality Engineering ZONE II delineation standard), as established in the "Groundwater Protection District Map of the Town of Acton, January 1989", prepared by Goldberg, Zoino and Associates (GZA) in the "Final Report - Aquifer Protection Zones, Town of Acton, Massachusetts, January 1989". A copy of the GZA report can be viewed at the Engineering and Planning Departments and at the Office of the Town Clerk.

**4.3.2.3 ZONE 3 - The AQUIFER Protection Area** - The Area of the TOWN underlain with the geologic formation of STRATIFIED DRIFT, based on the U.S. Soil Conservation Service's (SCS) soil map field sheets 1988 and Interim Soil Survey Report, 1986; and based on the United States Geologic Survey's (USGS) Surficial Geology Maps for the Hudson Maynard Quadrangle, 1956, and the Assabet River Basin, Hydrologic Investigations Atlas, 1969.

**4.3.2.4 ZONE 4 - The Watershed Protection Area** - Consists of the entire TOWN including zones 1-3 and separates the TOWN into watershed areas along the existing GROUNDWATER divides. The areas of ZONE 4 outside from the boundaries of ZONES 1, 2 and 3 consist primarily of bedrock, glacial till and small isolated sand and gravel deposits. Water from these areas will eventually recharge into the lower lying areas of ZONES 1,2 and 3, although at a rather slow rate. Recharge from these areas into ZONES 1,2 and 3 occurs through movement of GROUNDWATER and SURFACE WATER. The purpose of ZONE 4 is to promote public awareness that all GROUNDWATER areas in the Town are interconnected and to prevent possible contamination of the GROUNDWATER from any source.

**4.3.2.5 Boundary Determination** - The location of the various ZONES are shown on the "Groundwater Protection District Map of the Town of Acton, January 1989", consisting of Map Number 3A showing all ZONES at a scale of 1"=1200', and of Map Number 3B. Map Number 3B consists of sheet 3B-1 through 3B-17 showing ZONE 1 and ZONE 2 at a scale of 1"=200'. The sheets 3B-1 through 3B-18 correspond to the matching town atlas pages which are also indicated on these sheets, and the ZONE delineations are either traced on these corresponding town atlas pages or on matching overlays to these pages. The "Groundwater Protection District Map of the Town of Acton, January 1989" is available at the office of the Town Clerk and the Engineering and Planning Departments. Actual site locations of the ZONE 1 and ZONE 2 boundary lines shall be determined by scaling from the Map Number 3B. Actual site location of the ZONE 3 boundary line shall be determined by the Building Commissioner, or in the case of a Special Permit hereunder, by the Planning Board, based on information from Map Number 3A. Said determination may be assisted through field investigations conducted by a soil scientist who is certified under qualification class A (advanced qualifications) by the Society of Soil Scientist of Southern New England.

**4.3.2.6 Split ZONE LOTS** - Notwithstanding any other provisions of this Bylaw, whenever a GROUNDWATER Protection District ZONE boundary line divides a LOT, each portion of the LOT shall comply with the requirements of this Bylaw applicable to its respective ZONE.

#### **4.3.3 Definitions**

For the purpose of the GROUNDWATER Protection District the following terms shall have the following meaning:

**4.3.3.1 AQUIFER** - An area of permeable deposits of rock or soil, containing significant amounts of potentially recoverable water.

**4.3.3.2 DIVERSION BOX** - A precast concrete box or similar structure, designed and positioned to direct a defined initial portion of runoff from a storm event in one direction and to direct the remainder of the runoff water in another direction.

**4.3.3.3 PRIMARY, SECONDARY, TERTIARY TREATED EFFLUENT** - As defined from time to time in the applicable regulations of the Massachusetts Department of Environmental Quality Engineering.

**4.3.3.4 FILL** - Any material taken from on-site or off-site used for the purpose of augmenting or altering existing on-site topography,

including but not limited to, landscaping, grading, or leveling of naturally occurring depressions in the land or of man-made excavations.

#### **4.3.3.5 GENERATOR OF HAZARDOUS MATERIALS OR WASTE -**

Any individual or business that produces, uses or stores (stores: within the meaning of STORAGE pursuant to Section 4.3.3.13) on site HAZARDOUS MATERIAL OR WASTE as defined in Section 4.3.3.7, as a PRINCIPAL or ACCESSORY USE and in quantities exceeding normal household or BUILDING maintenance needs.

**4.3.3.6 GROUNDWATER** - Water beneath the ground surface in the zone of saturation where every pore space between rock and soil particles is saturated with water.

**4.3.3.7 HAZARDOUS MATERIAL OR WASTE** - Any substance, including petroleum or derivatives thereof, or combination of substances which because of their quantity, concentration, physical, chemical, infectious, flammable, combustible, radioactive, or toxic characteristics, may cause or significantly contribute to a present or potential risk to human health, safety or welfare; to the GROUNDWATER resources; or to the natural environment. Any substance, including but not limited to those regulated under the applicable Acton Board of Health regulations and under any of the following State and Federal laws and regulations, or any amendments thereof, shall be considered HAZARDOUS MATERIAL OR WASTE:

- M.G.L., Chapter 21, 315 CMR 2.04;
- M.G.L., Chapter 21, 310 CMR 40.00;
- M.G.L., Chapter 11F, 105 CMR 670.00;
- M.G.L., Chapter 148, Section 13;
- Toxic Substances Control Act - 15 U.S.C s.2601 et seq.;
- Federal Insecticide, Fungicide and Rodenticide Act - 7 U.S.C s.136 et seq.;
- Resource Conservation and Recovery Act - 42 U.S.C.s.6901 et seq.;
- Comprehensive Environmental Response, Compensation and Liability Act of 1980 - 42 U.S.C. s. 9601 et seq.;
- Federal Clean Water Act - 33 U.S.C. s.1251 et seq..

For the purposes of this section, sanitary domestic wastes from residential sources shall not be considered a HAZARDOUS MATERIAL OR WASTE.

**4.3.3.8 IMPERVIOUS COVER** - Refers to material covering the ground, with a coefficient of runoff greater than 0.7 (as defined in Data Book for Civil Engineers by Seelye;  $C = \text{runoff/rainfall}$ ) including, but not limited to, macadam, concrete, pavement and buildings.

**4.3.3.9 MAXIMUM GROUNDWATER ELEVATION** - The height of the GROUNDWATER table when it is at its maximum level or elevation. This level is usually reached during the months of December through April. Determination of the MAXIMUM GROUNDWATER ELEVATION shall be made upon adequate field testing, and where necessary upon the assumption that any well, which during pumping would draw down the GROUNDWATER elevation at the site, is not operating and that the GROUNDWATER table has leveled off.

**4.3.3.10 UNDISTURBED OPEN SPACE** - An area within the OPEN SPACE that lies outside of any disturbances due to clearing, grading, paving, building, landscaping or other site development activities. It may be subject to limited and selected cutting of trees, removal of dead wood, or yearly mowing of grass and brush.

**4.3.3.11 SOLID WASTE** - For the purpose of this section, SOLID WASTE shall mean any unwanted or discarded solid material, as defined in 310 CMR 18, with the exception of brush, yard trimmings and grass clippings.

**4.3.3.12 STRATIFIED DRIFT** - Permeable, porous deposits of glacial outwash, consisting primarily of sand and gravel. The particular deposits referred to herein are those occurring in glacial river valleys in which the town's drinking WATER SUPPLIES are located. These deposits are defined in the United States Geologic Survey's (USGS) Surficial Geology Maps for the Hudson Maynard Quadrangle, 1956, and the Assabet River Basin, Hydrologic Investigations Atlas, 1969, and in the U.S. Soil Conservation Service's (SCS) soil map field sheets, 1988, and Interim Soil Survey Report, 1986; soil types associated with STRATIFIED DRIFT listed in the Interim Soil Survey Report are: Agawam series, Amostown series, Birdsall series, Carver series, Deerfield series, Freetown series, Freetown-ponded, Hadley series, Haven series, Hinkley series, Hinkley series-bouldery, Limerick series, Merrimac series, Merrimac-urban land complex, Ninigret series, Occum series, Pipestone series, Pootatuck series, Quonset series, Raynham series, Rippowam series, Saco series, Scarboro series, Scio series, Sudbury series, Suncook series, Swansea series, Tisbury series, Walpole series, Windsor series, Winooski series; also Udothents, Gravel Pits, Landfills, and Urban Land Complexes when surrounded by or primarily associated with soil types listed above. The above referenced soil types are associated with STRATIFIED DRIFT in general, however, not necessarily every listed soil type does occur within the boundaries of the Town of Acton.

**4.3.3.13 STORAGE** - On-site containment or retention of materials (liquid, gas, solid) for PRINCIPAL or ACCESSORY USE for a period of more than 24 hours and occurring with a frequency of more than once a month.

**4.3.3.14 SURFACE WATER** - All surface water bodies and wetlands protected under Massachusetts General Laws, Chapter 131, Section 40.

**4.3.3.15 WATER SUPPLY** - A GROUNDWATER AQUIFER and SURFACE WATER recharge to a GROUNDWATER AQUIFER, which is a present or potential future drinking WATER SUPPLY source for the Town of Acton.

#### **4.3.4 OPEN SPACE and LOT cover**

The following requirements shall apply for OPEN SPACE, UNDISTURBED OPEN SPACE and IMPERVIOUS COVER:

**4.3.4.1 ZONE 1** - In the Well Protection Area (ZONE 1) a minimum of 90% of every LOT shall remain OPEN SPACE, 50% of every LOT shall remain as UNDISTURBED OPEN SPACE. No more than 10% of every LOT shall be covered with IMPERVIOUS COVER.



**4.3.4.2 ZONE 2** - In the Recharge Protection Area (ZONE 2) a minimum of 70% of every LOT shall remain OPEN SPACE, 40% of every LOT shall remain as UNDISTURBED OPEN SPACE. No more than 30% of a LOT shall be covered with IMPERVIOUS COVER.

**4.3.4.3 ZONE 3, ZONE 4** - In the Aquifer Protection Area (ZONE 3) and in the Watershed Protection Area (ZONE 4) the OPEN SPACE requirements of the underlying Zoning District shall apply.

**4.3.4.4 Outdoor STORAGE** - Outdoor STORAGE areas shall not be considered a part of the OPEN SPACE of any LOT.

#### **4.3.5 Depth to GROUNDWATER**

Except for single FAMILY residential USES or BUILDINGS, no land within ZONES 1, 2 and 3 of the GROUNDWATER Protection District shall be developed or used except in accordance with the following requirements:

**4.3.5.1 Minimum Distance to GROUNDWATER** - The vertical distance between the existing or pre-development land surface and the MAXIMUM GROUNDWATER ELEVATION shall generally not be reduced, except when necessary to properly grade and construct STREETS, driveways, parking facilities and BUILDING sites, in order to comply with applicable regulations and to meet generally accepted access and safety standards. (1) The minimum distance between the finished or post-development grade from the MAXIMUM GROUNDWATER ELEVATION shall be not less than ten (10) feet, except as provided in Section 4.3.5.2. (2) If the distance between the existing or pre-development land surface and the MAXIMUM GROUNDWATER ELEVATION is less than ten (10) feet, the distance may be reduced in accordance with Section 4.3.5.2.

**4.3.5.2 Maximum Allowed Reduction within 10ft of GROUNDWATER** - Where the existing or pre-development land surface is less than 10 feet above the MAXIMUM GROUNDWATER ELEVATION, the vertical distance between the finished or post-development grade to the MAXIMUM GROUNDWATER ELEVATION may be not less than ninety (90) percent of the pre-development distance.

**4.3.5.3 GROUNDWATER Recharge Facilities** - The bottom elevation of a leaching pond, or the bottom elevation of the stone layer in a leaching galley or trench shall be not less than two (2) feet above the MAXIMUM GROUNDWATER ELEVATION. This section shall apply to structures associated with surface drainage only.

#### **4.3.6 Other Design and Operation Requirements**

Except for single FAMILY residential USES or BUILDINGS, no land within ZONES 1, 2 and 3 of the GROUNDWATER Protection District, and with respect to Sections 4.3.6.1 and 4.3.6.2 no land within the entire GROUNDWATER Protection District, shall be developed or used except in accordance with the following requirements:

**4.3.6.1 FILL** - FILL material shall not contain either HAZARDOUS MATERIAL OR WASTE, or SOLID WASTE. This Section shall also apply in ZONE 4.

**4.3.6.2 Watershed Recharge** - The amount of annual precipitation being captured and recharged to the GROUNDWATER on site shall not be reduced due to development related surface runoff from the site when compared to pre-development conditions. Where a Special Permit or Subdivision Approval is required the Special Permit Granting Authority or the Planning Board shall require a hydrologic budget or water balance calculation for the site, showing pre- and post-development conditions, prepared by a Massachusetts Registered Professional Engineer experienced in hydrogeology. This Section shall also apply in ZONE 4.

**4.3.6.3 Treatment and Renovation of Runoff** - All water runoff from impervious covers shall, at a minimum, be funneled into gas trap catch basins. The first (1st) inch of every storm event shall be directed into a retention pond(s), where it shall be retained for an average of at least 3 days prior to recharge into the ground or discharge from the site. The retention pond(s) shall be exposed to sunlight, vegetated, and lined with soil featuring a permeability of 0.0001 cm/sec (0.1417 in/hr) or less. A DIVERSION BOX shall direct all water, which falls onto the site in excess of one (1) inch during a single storm event, toward additional storage, direct infiltration, or discharge from the site. Alternate methods of runoff treatment and renovation may be approved by the Special Permit Granting Authority if the Special Permit Authority determines the intent of this section is met.

**4.3.6.4 Pollution Safeguards** - (1) Drainage facilities shall be designed to prevent leaks and shall be equipped with emergency slide gates or similar provisions to be closed in the event of an emergency. (2) Loading and unloading areas for HAZARDOUS MATERIALS OR WASTE, including fuel and heating oils, shall be equipped with a containment dike. (3) Compliance with the Acton Hazardous Materials Control Bylaw shall be required.

**4.3.6.5 Location** - Where a LOT is divided into two or more protection ZONES, potential pollution sources, such as HAZARDOUS MATERIALS OR WASTE processing, storage and disposal systems, septic systems, or wastewater treatment plants, shall be located on that portion of the LOT which is in the ZONE farthest away from the public wells. Where the ZONE boundary in question is one between ZONE 3 and ZONE 4, septic systems and wastewater treatment plants may be located in either ZONE, subject to certain restrictions contained in Section 4.3.7 of this Bylaw.

#### **4.3.7 GROUNDWATER Protection District Use Regulations**

No land which lies in ZONE 1, 2, and 3 of the GROUNDWATER Protection District shall be USED and no activity shall be conducted on any land within these ZONES of the GROUNDWATER Protection District except in conformance with the following regulations:

**4.3.7.1 Permitted USES all ZONES** - All USES allowed in the underlying zoning district except those which are prohibited or regulated in section 4.3.7.2 are permitted.

**4.3.7.2 Prohibited USES and USES requiring a Special Permit** - In the following table of USE regulations "N" indicates that the USE is prohibited. "Y" indicates that a USE is permitted, and "SP" indicates that the USE may only be permitted by a Special Permit from the Planning Board.



Table 4.3.7.2

**USE Regulations within the  
GROUNDWATER Protection District**

	<b>ZONE 1 Well Protection Area</b>	<b>ZONE 2 Recharge Protection Area</b>	<b>ZONE 3 Aquifer Protection Area</b>
1. Sanitary landfill/solid waste disposal site, refuse treatment and disposal facility	N	N	N
2. GENERATOR OF HAZARDOUS MATERIALS OR WASTE, except for municipal USES as defined in Section 3.4.1 of this Bylaw.	N	N	SP
3. Motor Vehicle Repair Facility .	N	N	SP
4. Motor vehicle STORAGE for the purposes of leasing, rental, sale, resale, parts recovery, or similar USES	N	N	SP
5. Car, truck and equipment washing facilities.	N	N	SP
6. STORAGE of petroleum products for purposes other than heating the premises on which it is located	N	N	SP
7. Underground STORAGE of fuel oil, gasoline, or other HAZARDOUS MATERIALS.	N	N	SP
8. Underground STORAGE of fuel oil, gasoline, or other HAZARDOUS MATERIALS associated with residential Use.	N	N	N
9. Commercial Laundries	N	N	SP
10. Dry cleaners with on-site cleaning facilities	N	N	SP
11. Furniture/wood stripping, painting & refinishing.	N	N	SP
12. Disposal of snow contaminated with deicing chemicals and originating from a protection ZONE further distant from a public well than the location of disposal.	N	N	N
13. Outdoor STORAGE of fertilizer, pesticide, herbicide and deicing chemicals.	N	N	SP
14. Chemical, bacteriological, biological or radiological laboratory or production facility.	N	N	N
15. Subsurface disposal of wastewater effluent at a rate of less than 3.5gpd/1000sf of land area.	Y	Y	Y
16. Subsurface disposal of wastewater effluent at a rate of	N	Y	Y

	ZONE 1 Well Protection Area	ZONE 2 Recharge Protection Area	ZONE 3 Aquifer Protection Area
3.5gpd or more per 1000sf of land area but at a rate of less than 6gpd/1000sf of land area.			
17. Subsurface disposal of wastewater effluent at a rate of 6gpd or more per 1000sf of land area.	N	N	Y
18. Subsurface disposal of wastewater effluent on a non-buildable LOT(**) except where expressly permitted otherwise in this Bylaw.	N	N	N
19. Subsurface disposal of wastewater effluent at a rate of less than 750gpd per buildable LOT(**).	Y	Y	Y
20. Subsurface disposal of wastewater effluent at a rate of 750gpd or more per buildable LOT(**) but at a rate of less than 2,000gpd per buildable LOT(**)	N	Y	Y
21. Subsurface disposal of wastewater effluent at a rate of 2,000gpd or more per buildable LOT(**) but at a rate of less than 6,000gpd per buildable LOT(**)	N	N	Y
22. Subsurface disposal of wastewater effluent at a rate of 6,000gpd or more per buildable LOT(**)	N	N	N
23. Subsurface disposal of tertiary treated wastewater effluent at a rate of 6,000gpd or more but at a rate of less than 15,000gpd(***)	N	SP	SP
24. Subsurface disposal of tertiary treated wastewater effluent at a rate of 15,000gpd or more(***)	N	N	SP

(\*\*\*).

NOTES: (\*) A USE may fall under one or more categories listed in this Table. Except as indicated in NOTE(\*\*\*), any USE must be able to qualify for a Y or a SP in every applicable category, in order to be considered allowed (Y) or in order to be considered eligible for consideration of a special permit (SP), as the case may be.

(\*\*)For the purpose of this table buildable LOT shall mean a LOT that qualifies as a BUILDING LOT in the underlying zoning district in which it is located.

(\*\*\*)If a USE qualifies for consideration of a special permit (SP) under this item, it shall be so qualified regardless of any requirements in items 15 through 22.

gpd - Gallons per day

#### 4.3.8 Special Permit in the GROUNDWATER Protection District

4.3.8.1 Special Permit Granting Authority - The Special Permit Granting Authority for USES in the GROUNDWATER Protection District shall be the Planning Board.

4.3.8.2 Applicability - A special permit in the GROUNDWATER Protection District shall be required for:

a) Any new PRINCIPAL and ACCESSORY USE designated SP in the Table of USE Regulations - Section 4.3.7.2.

b) Any change or substantial extension of any PRINCIPAL or ACCESSORY USE designated SP in the Table of USE Regulations - Section 4.3.7.2 - previously authorized through a Special Permit under this section, including any change or increase in HAZARDOUS MATERIALS OR WASTE produced, used or stored on the site, or any change in the grade of the land or the drainage system for the LOT, which affects the flow of GROUNDWATER or SURFACE WATER from the site.

c) Any change or substantial extension of any PRINCIPAL or ACCESSORY USE designated SP or N in the Table of USE Regulations - Section 4.3.7.2 - existing as of the date of adoption of this section, including any change or increase in HAZARDOUS MATERIALS OR WASTE produced, used or stored on the site, or any change in the grade of the land or the drainage system for the LOT, which affects the flow of GROUNDWATER or SURFACE WATER from the site.

#### 4.3.9 Contents of Special Permit Applications in the GROUNDWATER Protection District:

4.3.9.1 Filing Requirements - Each application for a Special Permit shall be filed with the Town Clerk and the Planning Board. The application, including any plans and accompanying text, shall be sufficient, in the opinion of the Planning Board, to allow full evaluation of the proposed USE and its impact on the GROUNDWATER resources and shall comply with the rules and regulations governing Special Permits in the GROUNDWATER Protection District. Such rules and regulations shall be adopted by the Planning Board pursuant to section 10.3.1 of this bylaw and shall be available in the offices of the Town Clerk and the Planning Board.

4.3.9.2 Hydrogeologic Assessment - The application shall include an analysis prepared by a Massachusetts Registered Professional Engineer experienced in hydrogeology, to demonstrate that the proposed activity will comply with the purpose of this section of the Bylaw. At a minimum, the analysis shall fully describe: the seasonal profile of elevation, velocity and direction of GROUNDWATER and SURFACE WATER flows with and without the proposed USE; the location of all present, and potential future public drinking water supplies that could be affected by the proposed USE; the location of any other public or private GROUNDWATER and SURFACE WATER resources that could be affected by the proposed USE. The application shall also include the results of an analysis of the GROUNDWATER below the site, testing for Priority Volatile Organic Compounds, nitrates and sodium chloride. The Planning Board may require the testing for additional compounds as it deems appropriate. All GROUNDWATER Protection District ZONE boundaries on the site shall be shown on a plan.

4.3.9.3 Watershed Recharge Capacity - The application shall include a local hydrologic budget or water balance calculation for the site showing pre - and post-development conditions. Such calculation shall be performed by a Massachusetts Registered Professional Engineer experienced in hydrogeology.

4.3.9.4 GROUNDWATER Recharge Systems - The application shall include plans and written materials as appropriate to allow full

evaluation of the proposed recharge and drainage systems and their compliance with this Bylaw.

4.3.9.5 Pollution Sources - The application shall include a list of all HAZARDOUS MATERIALS OR WASTE to be produced, stored, loaded, unloaded or otherwise processed on site as part of the PRINCIPAL or ACCESSORY USE, and shall show on a plan the locations where such HAZARDOUS MATERIALS will be or may be present or accumulated during normal operations on the site. The application shall demonstrate compliance with the HAZARDOUS MATERIALS Control Bylaw of the Town of Acton.

4.3.9.6 Profile of Events, Emergency Response Plan - The application shall include a full profile of potential events which could adversely affect the normal range of the quality of water leaving the site and an Emergency Response Plan proposed to respond to and mitigate such events. Such events shall include any which could, in the opinion of the Planning Board, reasonably be expected to occur at least once in the lifetime of the proposed USE. The Emergency Response Plan shall be site specific and shall be prepared according to applicable state and federal regulations. It shall outline measures to be taken and procedures to be followed in the event of a HAZARDOUS MATERIALS OR WASTE spill or any other emergencies that could threaten the GROUNDWATER and SURFACE WATER resources of the site and of the Town of Acton as a whole. A specific location on site shall be designated where emergency response equipment, i.e. shovels, absorbent materials, foam, protective wear, water tight barrels etc., shall be kept ready for use. The Planning Board may require that a yearly emergency response training course be provided for some or all personnel employed at the site and that participation in such a course shall be a condition of employment at the site.

4.3.9.7 Provisions of Safeguards - The application shall include, in form of plans and written materials, provisions to protect against HAZARDOUS MATERIAL OR WASTE discharge or loss resulting from corrosion, accidental damage, spillage, or vandalism through measures such as: spill control provisions in the vicinity of HAZARDOUS MATERIAL OR WASTE, chemical or fuel delivery and pickup points; secured STORAGE areas for HAZARDOUS MATERIALS or WASTES; indoor STORAGE provisions for corrodible, volatile or dissolvable HAZARDOUS MATERIALS OR WASTE; and closed vapor recovery systems for operations which allow evaporation of HAZARDOUS MATERIALS into the interior of any STRUCTURE.

4.3.9.8 HAZARDOUS MATERIALS management and disposal - The application shall include a HAZARDOUS MATERIALS management plan describing all aspects of the handling process, from the description of the source to the location of final disposal.

4.3.10 Action by the Planning Board, Criteria for Special Permit After notice and public hearing, and after due consideration of all reports and recommendations submitted to the Planning Board regarding the Special Permit application, the Planning Board may grant such a Special Permit provided that it shall make the following findings:



**4.3.10.1 Maintain GROUNDWATER Quality** - That the proposed USE will not cause the GROUNDWATER quality at the down-gradient property boundary to fall below the drinking water standards established by the Acton Water District, or where no such standards exist, below standards established in 314 CMR 6.00, Massachusetts Drinking Water Standards, or by the Acton Board of Health. Where existing GROUNDWATER quality is already below those standards, the Planning Board may grant such Special Permit upon determination that the proposed USE will not result in further degradation of the GROUNDWATER quality, and will not impede its improvement over time.

**4.3.10.2 Protection of Overall WATER SUPPLY** - That the proposed USE will not, during construction or thereafter, have an adverse effect on the GROUNDWATER, SURFACE WATER and overall WATER SUPPLY of the Town of Acton. In the case of a change or extension of a PRINCIPAL or ACCESSORY USE designated SP or N in the Table of USE Regulations - Section 4.3.7.2 - existing as of the date of adoption of this section, the Planning Board shall find that the USE after the change or extension will be in harmony with the specific purpose and intent of this section to protect the GROUNDWATER, SURFACE WATER and overall WATER SUPPLY of the Town of Acton.

**4.3.10.3 Compliance** - That the proposed USE is in harmony with the purpose and intent of this Section and complies with the standards of Section 10.3.5 of this Bylaw.

In making such determinations, the Planning Board shall give consideration to the proposed USE, the demonstrated reliability and feasibility of the proposed pollution control measures associated with the USE, and the degree of pollution threat to the GROUNDWATER which would result if the control measures perform at less than design specifications. The Planning Board may impose such conditions, safeguards, and limitations as it deems appropriate to protect the GROUNDWATER and SURFACE WATER resources of the Town of Acton.

**4.3.11 Submittal of "As Built" Plan**

Upon completion of any work authorized through a Special Permit under this section, an "as built" plan prepared by a Registered Professional Engineer, showing all improvements authorized or required, shall be submitted to the Building Commissioner for approval prior to the issuance of an Occupancy Permit.

b) Zoning Bylaw - Section 2.1 - Overlay Districts:  
Delete "Aquifer Protection District.AP" and replace with: Groundwater Protection District.....GPD.

c) Zoning Bylaw - Section 2.2 - 3rd paragraph only:  
Delete in its entirety and replace:

"Groundwater Protection District Map of the Town of Acton, January 1989", designated Map Number 3A, consisting of a single sheet at a scale of 1" = 1200', and Map Number 3B, consisting of sheets 3B-1 through 3B-18 at a scale of 1" = 200'. See Section 4.3.2 of this Bylaw for a more detailed description of the GROUNDWATER Protection District and the use of these maps.

d) Zoning Bylaw - Section 10.4.5.5:

Delete in its entirety and replace with:

**10.4.5.5** Will not derogate from the intent of this bylaw to limit the adverse effects of the USE and development of land on the surface and groundwater resources of the Town of Acton. If a proposed USE has obtained a Special Permit from the Planning Board under Section 4.3 of this Bylaw, the requirement of this section shall be deemed to have been met.

e) Zoning Map - "Aquifer Protection District Map of the Town of Acton", November 28th, 1984, Map Number 3:

Delete in its entirety and replace with:

"Groundwater Protection District Map of the Town of Acton, January 1989", consisting of Map Number 3A showing all ZONES at a scale of 1"=1200', and of Map Number 3B. Map Number 3B consists of sheet 3B-1 through 3B-18 showing ZONE 1 and ZONE 2 at a scale of 1"=200'. The sheets 3B-1 through 3B-18 correspond to the matching town atlas pages which are also indicated on these sheets, and the ZONE delineations are either traced on these corresponding town atlas pages or on matching overlays to these pages.

AMENDED MOTION CARRIES UNANIMOUSLY BY VOICE VOTE

THIS ARTICLE REQUIRES A 2/3 VOTE.

**ARTICLE 2 - ZONING MAP - "GROUNDWATER PROTECTION DISTRICT MAP OF THE TOWN OF ACTON, JANUARY 1989".**

To see if the Town of Acton will vote to further amend the Acton Zoning Map as follows:

Include and show on the "Groundwater Protection District Map of the Town of Acton, January 1989" a Well Buffer Area - Zone 1 and a Recharge Protection Area - Zone 2 surrounding the site of the future O'Toole well of the Acton Water District in West Acton. The O'Toole well site is located between Massachusetts Avenue and Baxter Road, approximately 300 feet in a north easterly direction from the end of Baxter Road. Zone 1 shall consist of all land located within a 400 foot radius of the O'Toole well site. Zone 2 shall consist of all land located within a 1/2 mile radius of the O'Toole well site and situated over stratified drift deposits in the Fort Pond Brook valley.

or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves that the Town amend the Zoning Map as set forth in the warrant.

MOTION IS DEFEATED. YES - 124 NO - 90  
TOTAL VOTE - 214

THIS ARTICLE REQUIRES A 2/3 VOTE.

## ARTICLE 3 - ZONING BYLAW - OPEN SPACE DEVELOPMENT

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

a) Delete Section 4.2 - Cluster Development and replace with:

**4.2 Open Space Development** - Open Space Development shall be the preferred method of land development in the Residential Districts. Open Space Development as set forth in this Section is authorized by The Zoning Act, M.G.L. c. 40A, Section 9, and is based on the general concept of "Cluster Development" described therein.

**4.2.1 Purpose** - The purpose of Open Space Development is to enhance the preservation of common land for conservation, OPEN SPACE, recreation, agriculture and forestry; to preserve unique and significant natural, historical and archeological resources, and to promote development in harmony with those resources; to protect scenic vistas from Acton's roadways and other places; to preserve and foster the rural character of the Town of Acton; to promote development of land that creates clusters and villages and, thereby, is in greater harmony with the historic and traditional landscape of the Town of Acton and New England as a whole; to protect existing and potential municipal water supplies; to promote better overall site planning and optimal siting of BUILDINGS, accessory structures and wastewater disposal systems in relation to the resources of the development site; to reduce roadway maintenance cost and the cost of providing municipal services; and to enhance the general purpose of this Bylaw.

**4.2.2 Special Permit from the Planning Board** - The Planning Board shall grant a Special Permit for an Open Space Development in the R-2, R-4 and R-8 Districts, for single FAMILY detached dwellings and accessory STRUCTURES, subject to the following:

**4.2.2.1 Contents of Applications for an Open Space Development Special Permit** - The application for an Open Space Development Special Permit shall be accompanied by an "Open Space Development Site Plan", showing the information required by the Rules and Regulations for Open Space Development. The information shall include but not be limited to: the topography; soil characteristics as shown on the Soil Conservation Service Maps; wetlands as defined by M.G.L. Chapter 131, Section 40; Flood Plain boundary lines; existing types of vegetation; any other unique natural, historical, archeological, and aesthetic resources; the approximate layout of the LOTS without the benefit of Open Space Development standards and under given site limitations; the proposed layout of the LOTS and the Common Land in the Open Space Development; the proposed location of the DWELLINGS, setback lines, garages, driveways, wells, septic systems; the proposed finished grades of the land; the proposed vegetation and landscaping including where existing vegetation is retained; the Land Use Plan for the Common Land; the proposed form of ownership of the Common Land including any improvements proposed thereon.

**4.2.2.2 Procedural Requirements** - If the Open Space Development requires approval under the Subdivision Control Law, M.G.L., Chapter 41, the "Open Space Development Site Plan" shall contain a plan in the form and with the contents required of a Definitive Subdivision Plan

by the Acton Subdivision Rules and Regulations. The applications for an Open Space Development Special Permit and for approval of a Definitive Subdivision Plan shall be filed concurrently. To the extent permitted by law, the Planning Board shall consider both applications at the same time. If the Open Space Development contains a Common Driveway subject to Section 3.8.1.5 of the Bylaw, the applications for an Open Space Development Special Permit and a Common Driveway Special Permit shall be filed concurrently and the Planning Board shall, to the extent permitted by law, consider both applications at the same time.

**4.2.2.3 Planning Board Action** - In evaluating the proposed Open Space Development the Planning Board shall consider the general objectives of this Bylaw and of Open Space Development in particular; the existing and probable future development of surrounding areas; the appropriateness of the proposed layout of the LOTS and the proposed layout and USE of the Common Land in relation to the topography, soils and other characteristics and resources of the TRACT OF LAND in question. The Planning Board shall grant a Special Permit for Open Space Development if it finds that the Open Space Development and the proposed USES

a) comply in all respects to the requirements of the Bylaw and enhance the purpose and intent of Open Space Development,

b) are in harmony with the existing and probable future USES of the area and with the character of the surrounding area and neighborhood, and

c) comply with the requirements of Section 10.3.5.

The Planning Board may require changes to the "Open Space Development Site Plan" and impose additional conditions, safeguards and limitations as it deems necessary to secure the objectives of this Bylaw, including without limitation, any conditions, safeguards or limitations listed in Section 10.3.6.

**4.2.2.4 Revisions and Amendments of "Open Space Development Site Plans"** - Any change in the layout of STREETS; in the configuration of the Common Land; in the ownership or USE of the Common Land; or any other change which, in the opinion of the Building Commissioner, would significantly alter the character of the Open Space Development, shall require the written approval of the Planning Board. The Planning Board may, upon its own determination, require a new special permit and hold a public hearing pursuant to Section 10.3 of this Bylaw, if it finds that the proposed changes are substantial in nature and of public concern.

**4.2.3 Open Space Development Standards** - The following standards shall apply to all Open Space Developments:

**4.2.3.1 Minimum Tract Size** - Open Space Developments shall be located upon a TRACT OF LAND which has an area of at least 6 acres in the R-2 District, or 8 acres in the R-4 and R-8 Districts.

**4.2.3.2 Maximum Number of BUILDING LOTS permitted** - The total number of BUILDING LOTS in an Open Space Development shall not exceed the number of BUILDING LOTS that could be developed without



the benefit of Open Space Development standards in the District in which the TRACT OF LAND is located. In making the determination of the number of allowable BUILDING LOTS, the Planning Board shall require that the applicant provide a plan demonstrating evidence that, if such TRACT OF LAND were to be developed under the standard requirements applicable for the underlying zoning district,

a) the development would comply with all requirements of the Bylaw;

b) the development would comply with the Massachusetts Wetlands Protection Act and the Acton Wetlands Bylaw.

The Planning Board shall consider the recommendations of the Board of Health, the Conservation Commission and the Engineering Department of the Town of Acton in making said determination.

**4.2.3.3 Dimensional Requirements for LOTS and BUILDINGS** - Where the requirements of the Open Space Development differ from or conflict with the requirement of Section 5 of this Bylaw, the requirements established for Open Space Developments shall prevail. The following requirements shall be observed in all Open Space Developments. Where appropriate, the Planning Board may impose additional requirements upon the TRACT OF LAND or on any parts thereof as a condition to the granting of a special permit: a) Average LOT Area: The minimum average LOT area for all BUILDING LOTS in an Open Space Development in the R-2 District shall not be less than 10,000 square feet; in the R-4 District not less than 20,000 square feet; and in the R-8 District not less than 30,000 square feet.

b) Minimum LOT Area: In the R-2 District not less than 8,000 square feet; in the R-4 District not less than 10,000 square feet; and in the R-8 District not less than 20,000 square feet.

c) Minimum FRONTAGE: Not less than 50 feet.

d) Minimum LOT Width: Not less than 200 feet.

e) Minimum Front Yard: In the R-2 District not less than 15 feet; in the R-4 and R-8 Districts not less than 20 feet.

f) Minimum Side and Rear Yard: In the R-2 District not less than 10 feet. In the R-4 and R-8 Districts not less than 20 feet.

g) Minimum Yard Area: Not less than 70% of the LOT.

**4.2.3.4 Dimensional Requirements for the Common Land** - Not less than 30% in the R-2 District, 40% in the R-4 District, and 50% in the R-8 District of the total area of the TRACT OF LAND to be developed as an Open Space Development shall be dedicated as Common Land. The following additional requirements shall apply:

a) The minimum required area of the Common Land shall not contain a greater percentage of wetlands, as defined in M.G.L. Chapter 131, Section 40, than the percentage of wetlands found in the overall TRACT OF LAND.

b) The Common Land shall be reasonably contiguous and coherent.

c) If the TRACT OF LAND abuts adjacent Common Land or undeveloped LOTS, the Common Land shall be connected with such adjacent Common Land and with such undeveloped abutting LOTS.

d) The Common Land shall be provided with adequate ACCESS, at least 20 feet wide.

**4.2.3.5 USE of the Common Land** - The Common Land shall be dedicated and used for conservation, historic preservation and education, outdoor education, recreation, park purposes, agriculture, horticulture, forestry, or for a combination of those USES. No other USES shall be allowed in the Common Land, except as provided for herein:

a) The proposed USE of the Common Land shall be specified on a Land Use Plan and appropriate dedications and restrictions shall be part of the deed to the Common Land. The Planning Board shall have the authority to approve or disapprove particular USES proposed for the Common Land in order to enhance the specific purposes of Open Space Development.

b) The Common Land shall remain unbuilt upon, provided that an overall maximum of five (5) percent of such land may be subject to pavement and STRUCTURES accessory to the dedicated USE or USES of the Common Land, and provided that the Common Land may be subject to temporary easements for the construction, maintenance, and repair of roads, utilities, and sewer or drainage facilities serving the Open Space Development or adjacent land.

c) In addition, a portion of the Common Land may also be used for the construction of leaching areas, if associated with septic disposal systems serving the Open Space Development, and if such USE, in the opinion of the Planning Board, enhances the specific purpose of Open Space Development to promote better overall site planning. Septic disposal easements shall be no larger than reasonably necessary. If any portion of the Common Land is used for the purpose of such leaching areas, the Planning Board shall require adequate assurances and covenants that such facilities shall be maintained by the LOT owners within the Open Space Development.

d) In addition, a portion of the Common Land may also be used for ways serving as pedestrian walks, bicycle paths, and emergency access or egress to the Open Space Development or adjacent land, if such a USE, in the opinion of the Planning Board, enhances the general purpose of this Bylaw and enhances better site and community planning, and if the Planning Board finds that adequate assurances and covenants exist, to ensure proper maintenance of such facilities by the owner of the Common Land.

**4.2.3.6 Ownership of the Common Land** - The Common Land shall be conveyed in whole or in part to the Town of Acton and accepted by it, or to a non-profit organization, the principal purpose of which is the conservation of open space and/or any of the purposes and USES to which the Common Land may be dedicated. The Common Land may also be conveyed to a corporation or trust owned or to be owned by the



owners of LOTS within the Open Space Development. If the Common Land or any portion thereof is not conveyed to the Town of Acton, a perpetual restriction, approved by the Planning Board and enforceable by the Town of Acton, shall be imposed on the USE of such land, providing in substance that the land be kept in its open or natural state and that the land shall not be built upon or developed or used except in accordance with the provisions of Open Space Development as set forth herein and, if applicable, as further specified in the decision of the Planning Board governing the individual Open Space Development. The proposed ownership of all Common Land shall be shown on the Land Use Plan for the Open Space Development. At the time of its conveyance, the Common Land shall be free of all encumbrances, mortgages or other claims, except as to easements, restrictions and encumbrances required or permitted by this Bylaw.

b) Insert in Section 1.3 - Definitions new Section 1.3.14 as follows:

**1.3.14 TRACT OF LAND:** An area of land consisting of a single LOT or of several contiguous LOTS; and re-number existing Sections 1.3.14 and 1.3.15 to become 1.3.15 and 1.3.16 respectively. or take any other action relative thereto.

**MOTION:** MR. BRATHWAITE moves that the Town amend the Zoning Bylaw as set forth in the warrant, except that Section 4.2.3.3 d) of this article, which currently reads "Minimum LOT Width: Not less than 200 feet.; be amended to read instead:

"4.2.3.3. d) Minimum LOT Width: Not less than 50 feet"

**MOTION CARRIES BY STANDING VOTE.**

YES - 100 NO - 22 TOTAL VOTE 122

#### **ARTICLE 3 NOW READS AS FOLLOWS:**

**4.2.2 Special Permit from the Planning Board -** The Planning Board shall grant a Special Permit for an Open Space Development in the R-2, R-4 and R-8 Districts, for single FAMILY detached dwellings and accessory STRUCTURES, subject to the following:

**4.2.2.1 Contents of Applications for an Open Space Development Special Permit -** The application for an Open Space Development Special Permit shall be accompanied by an "Open Space Development Site Plan", showing the information required by the Rules and Regulations for Open Space Development. The information shall include but not be limited to: the topography; soil characteristics as shown on the Soil Conservation Service Maps; wetlands as defined by M.G.L. Chapter 131, Section 40; Flood Plain boundary lines; existing types of vegetation; any other unique natural, historical, archeological, and aesthetic resources; the approximate layout of the LOTS without the benefit of Open Space Development standards and under given site limitations; the proposed layout of the LOTS and the Common Land in the Open Space Development; the proposed location of the DWELLINGS, setback lines, garages, driveways, wells, septic systems; the proposed finished grades of the land; the proposed vegetation and landscaping including where existing vegetation is retained; the Land

Use Plan for the Common Land; the proposed form of ownership of the Common Land including any improvements proposed thereon.

**4.2.2.2 Procedural Requirements -** If the Open Space Development requires approval under the Subdivision Control Law, M.G.L., Chapter 41, the "Open Space Development Site Plan" shall contain a plan in the form and with the contents required of a Definitive Subdivision Plan by the Acton Subdivision Rules and Regulations. The applications for an Open Space Development Special Permit and for approval of a Definitive Subdivision Plan shall be filed concurrently. To the extent permitted by law, the Planning Board shall consider both applications at the same time. If the Open Space Development contains a Common Driveway subject to Section 3.8.1.5 of the Bylaw, the applications for an Open Space Development Special Permit and a Common Driveway Special Permit shall be filed concurrently and the Planning Board shall, to the extent permitted by law, consider both applications at the same time.

**4.2.2.3 Planning Board Action -** In evaluating the proposed Open Space Development the Planning Board shall consider the general objectives of this Bylaw and of Open Space Development in particular; the existing and probable future development of surrounding areas; the appropriateness of the proposed layout of the LOTS and the proposed layout and USE of the Common Land in relation to the topography, soils and other characteristics and resources of the TRACT OF LAND in question. The Planning Board shall grant a Special Permit for Open Space Development if it finds that the Open Space Development and the proposed USES

a) comply in all respects to the requirements of the Bylaw and enhance the purpose and intent of Open Space Development,

b) are in harmony with the existing and probable future USES of the area and with the character of the surrounding area and neighborhood, and

c) comply with the requirements of Section 10.3.5. The Planning Board may require changes to the "Open Space Development Site Plan" and impose additional conditions, safeguards and limitations as it deems necessary to secure the objectives of this Bylaw, including without limitation, any conditions, safeguards or limitations listed in Section 10.3.6.

**4.2.2.4 Revisions and Amendments of "Open Space Development Site Plans" -** Any change in the layout of STREETS; in the configuration of the Common Land; in the ownership or USE of the Common Land; or any other change which, in the opinion of the Building Commissioner, would significantly alter the character of the Open Space Development, shall require the written approval of the Planning Board. The Planning Board may, upon its own determination, require a new special permit and hold a public hearing pursuant to Section 10.3 of this Bylaw, if it finds that the proposed changes are substantial in nature and of public concern.

**4.2.3 Open Space Development Standards -** The following standards shall apply to all Open Space Developments:

**4.2.3.1 Minimum Tract Size - Open Space** Developments shall be located upon a TRACT OF LAND which has an area of at least 6 acres in the R-2 District, or 8 acres in the R-4 and R-8 Districts.

**4.2.3.2 Maximum Number of BUILDING LOTS permitted -** The total number of BUILDING LOTS in an Open Space Development shall not exceed the number of BUILDING LOTS that could be developed without the benefit of Open Space Development standards in the District in which the TRACT OF LAND is located. In making the determination of the number of allowable BUILDING LOTS, the Planning Board shall require that the applicant provide a plan demonstrating evidence that, if such TRACT OF LAND were to be developed under the standard requirements applicable for the underlying zoning district,

- a) the development would comply with all requirements of the Bylaw;
- b) the development would comply with the Massachusetts Wetlands Protection Act and the Acton Wetlands Bylaw.

The Planning Board shall consider the recommendations of the Board of Health, the Conservation Commission and the Engineering Department of the Town of Acton in making said determination.

**4.2.3.3 Dimensional Requirements for LOTS and BUILDINGS -** Where the requirements of the Open Space Development differ from or conflict with the requirement of Section 5 of this Bylaw, the requirements established for Open Space Developments shall prevail. The following requirements shall be observed in all Open Space Developments. Where appropriate, the Planning Board may impose additional requirements upon the TRACT OF LAND or on any parts thereof as a condition to the granting of a special permit:

- a) **Average LOT Area:** The minimum average LOT area for all BUILDING LOTS in an Open Space Development in the R-2 District shall not be less than 10,000 square feet; in the R-4 District not less than 20,000 square feet; and in the R-8 District not less than 30,000 square feet.
- b) **Minimum LOT Area:** In the R-2 District not less than 8,000 square feet; in the R-4 District not less than 10,000 square feet; and in the R-8 District not less than 20,000 square feet.
- c) **Minimum FRONTAGE:** Not less than 50 feet.
- d) **Minimum LOT Width:** Not less than 50 feet.
- e) **Minimum Front Yard:** In the R-2 District not less than 15 feet; in the R-4 and R-8 Districts not less than 20 feet.
- f) **Minimum Side and Rear Yard:** In the R-2 District not less than 10 feet. In the R-4 and R-8 Districts not less than 20 feet.
- g) **Minimum Yard Area:** Not less than 70% of the LOT.

**4.2.3.4 Dimensional Requirements for the Common Land -** Not less than 30% in the R-2 District, 40% in the R-4 District, and 50% in the R-8 District of the total area of the TRACT OF LAND to be developed as an

Open Space Development shall be dedicated as Common Land. The following additional requirements shall apply:

- a) The minimum required area of the Common Land shall not contain a greater percentage of wetlands, as defined in M.G.L. Chapter 131, Section 40, than the percentage of wetlands found in the overall TRACT OF LAND.
- b) The Common Land shall be reasonably contiguous and coherent.
- c) If the TRACT OF LAND abuts adjacent Common Land or undeveloped LOTS, the Common Land shall be connected with such adjacent Common Land and with such undeveloped abutting LOTS.
- d) The Common Land shall be provided with adequate ACCESS, at least 20 feet wide.

**4.2.3.5 USE of the Common Land -** The Common Land shall bededicated and used for conservation, historic preservation and education, outdoor education, recreation, park purposes, agriculture, horticulture, forestry, or for a combination of those USES. No other USES shall be allowed in the Common Land, except as provided for herein:

- a) The proposed USE of the Common Land shall be specified on a Land Use Plan and appropriate dedications and restrictions shall be part of the deed to the Common Land. The Planning Board shall have the authority to approve or disapprove particular USES proposed for the Common Land in order to enhance the specific purposes of Open Space Development.
- b) The Common Land shall remain unbuilt upon, provided that an overall maximum of five (5) percent of such land may be subject to pavement and STRUCTURES accessory to the dedicated USE or USES of the Common Land, and provided that the Common Land may be subject to temporary easements for the construction, maintenance, and repair of roads, utilities, and sewer or drainage facilities serving the Open Space Development or adjacent land.
- c) In addition, a portion of the Common Land may also be used for the construction of leaching areas, if associated with septic disposal systems serving the Open Space Development, and if such USE, in the opinion of the Planning Board, enhances the specific purpose of Open Space Development to promote better overall site planning. Septic disposal easements shall be no larger than reasonably necessary. If any portion of the Common Land is used for the purpose of such leaching areas, the Planning Board shall require adequate assurances and covenants that such facilities shall be maintained by the LOT owners within the Open Space Development.
- d) In addition, a portion of the Common Land may also be used for ways serving as pedestrian walks, bicycle paths, and emergency access or egress to the Open Space Development or adjacent land, if such a USE, in the opinion of the Planning Board, enhances the general purpose of this Bylaw and enhances better site and community planning, and if the Planning Board finds that adequate assurances and



covenants exist, to ensure proper maintenance of such facilities by the owner of the Common Land.

**4.2.3.6 Ownership of the Common Land** - The Common Land shall be conveyed in whole or in part to the Town of Acton and accepted by it, or to a non-profit organization, the principal purpose of which is the conservation of open space and/or any of the purposes and USES to which the Common Land may be dedicated. The Common Land may also be conveyed to a corporation or trust owned or to be owned by the owners of LOTS within the Open Space Development. If the Common Land or any portion thereof is not conveyed to the Town of Acton, a perpetual restriction, approved by the Planning Board and enforceable by the Town of Acton, shall be imposed on the USE of such land, providing in substance that the land be kept in its open or natural state and that the land shall not be built upon or developed or used except in accordance with the provisions of Open Space Development as set forth herein and, if applicable, as further specified in the decision of the Planning Board governing the individual Open Space Development. The proposed ownership of all Common Land shall be shown on the Land Use Plan for the Open Space Development. At the time of its conveyance, the Common Land shall be free of all encumbrances, mortgages or other claims, except as to easements, restrictions and encumbrances required or permitted by this Bylaw.

b) Insert in Section 1.3 - Definitions new Section 1.3.14 as follows:

**1.3.14 TRACT OF LAND:** An area of land consisting of a single LOT or of several contiguous LOTS;

and re-number existing Sections 1.3.14 and 1.3.15 to become 1.3.15 and 1.3.16 respectively.

THIS ARTICLE REQUIRES A 2/3 VOTE.

**ARTICLE 4 - ZONING BYLAW - PHASED GROWTH IN THE RESIDENTIAL DISTRICTS**

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

a) Insert a new SECTION 11 - PHASED GROWTH IN THE RESIDENTIAL DISTRICTS as follows:

**SECTION 11 PHASED GROWTH IN THE RESIDENTIAL DISTRICTS**

**11.1 Purpose** - The purpose of this Section is to ensure that growth occurs in an orderly and planned manner allowing the Town reasonable time to maintain the quality of municipal services and a desirable living environment for its residential population. Furthermore the purpose of this Section is to provide a planning mechanism by which certain types of developments can be encouraged or discouraged, as the case may be, depending on their degree of suitability and desirability within the overall planning context of the Town. Using this approach, this Section specifically exempts from its requirements those developments which preserve Open Space for the long term benefit of the Town.

**11.2 Effective Date and Duration** - This Section shall be effective as of April 11th, 1989 and shall remain effective for a duration of ten (10) years from said date. Any development on a TRACT OF LAND to which this section applies, that is begun during the ten year time period in which this section is effective, shall be subject to the Phased Growth Rate and Construction Sequence as set forth herein until such development is completed according to the Subdivision Plan or Approval Not Required Plan approved by the Planning Board under M.G.L. c. 41, or according to any amendment thereof, regardless of the date on which such completion occurs.

**11.3 Applicability** - This Section shall apply to all newconstruction of DWELLING UNITS occurring on a TRACT OF LAND which, at the effective date of this Section or any timethereafter, was held in common ownership, either as a singleLOT or as several contiguous LOTS with a combined minimumland area of 6 acres in the R-2 District, 8 acres in the R-4 District, 8 acres in the R-8 District, except land shown on a definitive subdivision plan, or on a preliminary plan followed by a definitive plan, submitted to the Planning Board before the effective date of this section, in accordance with M.G.L. c. 40A., Section 6.

**11.4 Phased Growth Rate** - The Building Commissioner shall not issue any Building Permits for a TRACT OF LAND to which this section applies in excess of the maximum cumulative number of Building Permits which can be issued in each calendar year following approval of a Subdivision Plan or of an Approval Not Required Plan for the TRACT OF LAND as shown in the table 11.4. below:

Table 11.4 Phased Growth Rate		
Maximum Cumulative of Building Permits Allowed	By December 31st of Number Calendar Year Following Plan Approval	
2	year	1
4	year	2
6	year	3
8	year	4
etc.		

For purposes of this section, year 1 in the above table shall be the calendar year following the calendar year in which the Subdivision Plan or Approval Not Required Plan was approved by the Planning Board under M.G.L. c. 41.

**11.5 Construction Sequence** - A Subdivision Plan and an Approval Not Required Plan of a TRACT OF LAND to which this section applies, submitted to the Planning Board under M.G.L. c. 41, shall indicate on the Plan the sequence in which building permits shall be issued for new construction of DWELLING UNITS on the TRACT OF LAND. Every LOT on such Plan shall show the first year in which such LOT will be eligible for construction, and appropriate reference shall be made on the deeds to each LOT. The Building Commissioner shall issue building permits only in accordance with the maximum allowed Phased Growth Rate and with the predetermined sequence shown on such Plan, except that the sequence may be amended upon presentation to the Building Commissioner of the written consent to such amendment by all owners



of LOTS within the TRACT OF LAND shown on such Plan, for which Building Permits have not been issued.

11.6 Exceptions - If the development of a TRACT OF LAND has been approved by the Planning Board in accordance with Section 4.2 (Open Space Development) or with Section 9 (Planned Conservation Residential Community) the Phased Growth Rate shall not apply.

11.7 Zoning Change Protection - The protection against zoning changes as granted by M.G.L. c.40A, Section 6, shall, in the case of a development whose completion has been delayed by this section, be extended to the minimum time necessary for completion under the Phased Growth Rate set forth herein.

b) Re-number SECTION 11 - ENFORCEMENT to become SECTION 12 - ENFORCEMENT.

or take any other action relative thereto.

MOTION: MR. BRATHWAITE moves that the Town amend the Zoning Bylaw as set forth in the warrant.

MOTION IS DEFEATED.

YES - 98 NO - 102 TOTAL VOTE - 200

THIS ARTICLE REQUIRES A 2/3 VOTE.

#### ARTICLE 5 - ZONING BYLAW: AMEND SECTION 3-TABLE OF PRINCIPAL USES, PRINCIPAL USE DEFINITIONS

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

a) Amend the following sections of the Table of Principal Uses to read:

	LI	GI
Section 3.5.18 - Motor Vehicle Service Station or Car Wash		N
Section 3.5.19 - Motor Vehicle Repair or Body Shop		N
Section 3.5.20 - Light Vehicular and Equipment Sales	N	N
Section 3.5.21 - Parking Facility	N	N

b) Section 3.6.6 - Heavy Vehicular Sales or Repair Garage:

Delete in its entirety and renumber existing Section 3.6.7 - Light Manufacturing to be Section 3.6.6 - Light Manufacturing. Delete Section 3.6.6. of the corresponding Principal Use Definitions in its entirety and renumber existing Section 3.6.7 to be a new section 3.6.6.

c) Section 3.7 - Prohibited Uses:

Add to Section 3.7 of the Table of Principal Uses, a new Section 3.7.5 as follows:

3.7.5 Heavy Vehicular Sales or Repair Garage....., with N in each column of the Table, except NR in the last column.

d) Section 3.7 - Prohibited Uses: Add to Section 3.7 of the corresponding Principal Use Definitions, a new Section 3.7.5 to read as follows:

3.7.5 Heavy Vehicular Sales or Repair Garage - Salesroom and related facilities, including but not limited to open air display of trucks, buses, construction and industrial equipment; establishments for the repair of trucks, buses, construction and industrial equipment;

or take any other action relative thereto.

MOTION: MR. BRATHWAITE moves that the Town amend the Zoning Bylaw as set forth in the warrant.

MOTION CARRIES. YES - 102 NO - 44 TOTAL VOTE - 146

THIS ARTICLE REQUIRES A 2/3 VOTE.

#### ARTICLE 6 - ZONING MAP - AMENDMENT TO MAP 1.

To see if the Town of Acton will vote to amend the Acton Zoning Map by rezoning the following parcels of land identified by their Town Atlas Map and Parcel Numbers from the Light Industrial District (LI) to the Residential 2 District (R-2 - 20,000 s.f. minimum lot size):

Map H3, Parcels:

154 (91 River Street)  
167 (93 River Street)  
183 (95 River Street)  
184 (97 River Street);

or take any other action relative thereto.

(Note: Street addresses are given for reference purposes only.)

MOTION: MR. BRATHWAITE moves that the Town amend the Zoning Bylaw as set forth in the warrant.

MOTION CARRIES UNANIMOUSLY.

THIS ARTICLE REQUIRES A 2/3 VOTE.

#### ARTICLE 7 - ZONING BYLAW - TECHNICAL CORRECTIONS

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

a) Section 10.3.2 - Delete in its entirety and replace with:  
10.3.2.Application - Any person who desires to obtain a special permit shall file a written application with the Office of the Town Clerk.

On the same day, the Petitioner shall submit said application, including the date and time of filing, certified by the Town Clerk, to the Office of the Special Permit Granting Authority. Each application shall be completed on a form and accompanied by the information required by the Special Permit Granting Authority.

b) **Section 10.3.4** - Delete in its entirety and replace with:

**10.3.4. Public Hearing and Decision** - The Special Permit Granting Authority shall hold a public hearing no later than 65 days after the filing of an application. The decision of the Special Permit Granting Authority shall be made within 90 days following the date of the public hearing. The Special Permit Granting Authority shall have the power to continue a public hearing if it finds that such continuance is necessary to gather additional information in order to make an informed decision. Such continuance shall not automatically extend the required time limits set forth herein. The required time limits for a public hearing and/or a decision by the Special Permit Granting Authority may be extended by written agreement between the Petitioner and the Special Permit Granting Authority. A copy of such agreement shall be filed in the Office of the Town Clerk. Failure by the Special Permit Granting Authority to take final action within said 90 days or extended time, if applicable, shall be deemed to be a grant of the special permit subject to the applicable provisions of Chapter 40A, Section 9, of the Massachusetts General Laws.

c) **Section 10.5.2** - Delete in its entirety and replace with:

**10.5.2 Application** - Any person who desires to obtain a variance from the requirements of this bylaw shall file a written application with the Office of the Town Clerk on a form prescribed by the Board of Appeals. On the same day, the Petitioner shall submit said application, including the date and time of filing, certified by the Town Clerk, to the Board of Appeals. Each application shall be completed on a form and accompanied by the information required by the Board of Appeals. Each application shall be completed on a form and accompanied by the information required by the Board of Appeals. d) **Section 10.5.4** - Delete in its entirety and replace with:

**10.5.4 Public Hearing and Decision** - The Board of Appeals shall hold a public hearing no later than 65 days after the filing of an application. The decision of the Board of Appeals shall be made within 100 days following the date of the filing of such application. The Board of Appeals shall have the power to continue a public hearing if it finds that such continuance is necessary to gather additional information in order to make an informed decision. Such continuance shall not automatically extend the required time limits set forth herein. The required time limits for a public hearing and/or a decision by the Board of Appeals may be extended by written agreement between the Petitioner and the Board of Appeals. A copy of such agreement shall be filed in the Office of the Town Clerk. Failure by the Board of Appeals to take final action within said 100 days or extended time, if applicable, shall be deemed to be a grant of the variance subject to the applicable provisions of Chapter 40A, Section 15, of Massachusetts General Laws.

e) **Section 10.4.3.6** - Delete in its entirety and replace with:

**10.4.3.6 MAXIMUM NET FLOOR AREA** - The MAXIMUM NET FLOOR AREA on a LOT shall not exceed the product of the

DEVELOPABLE SITE AREA and the MAXIMUM FLOOR AREA RATIO set forth in the Table of Standard Dimensional Regulations.

f) **Section 4.1.3.2** - Delete in its entirety and replace with:

**4.1.3.2** The base flood elevations and floodway data for A-Zones shall be determined based on hydrologic and hydraulic analysis of the development area by a registered professional engineer. However, base flood elevations and floodway data for A-Zones may also be based, when available, upon information from a federal or state source, or from the office of the Town Engineer. g) **Section 4.1.9.c** - Delete in its entirety and replace with:

**4.1.9.c)** Detailed calculations and supporting materials prepared by a Registered Professional Engineer showing the existing and proposed flood storage volume of the site between the elevation(s) of the property as it existed on June 14, 1978 and the elevation(s) of the base flood. In A-Zones, the supporting materials shall include the methods and all data used in determining the location of the floodway and the elevation of the base flood;

h) **Section 4.1.4** - Delete in its entirety and replace with:

**4.1.4 Prohibited USES** within the limits of the Floodway - Except as provided in 4.1.5, all new construction and encroachments including grading, filling, excavating, substantial improvements and other development is prohibited unless:

a) a technical evaluation by a registered professional engineer demonstrates that the new construction or encroachment will not result in any increase in flood levels during the occurrence of the base flood discharge;

b) and it is otherwise allowed by a special permit from the Board of Appeals under Section 4.1.8;

i) **Section 4.1.9** - Delete the first paragraph in its entirety and replace with:

**4.1.9 - Procedures for Review by the Board of Appeals** - Any person who desires to erect any STRUCTURE or excavate, fill, grade or otherwise develop land in accordance with Section 4.1.4 or Section 4.1.8 shall submit a written application to the Board of Appeals. Each such application shall be accompanied by the following;

or take any other action relative thereto.

MOTION: MR. BRATHWAITE moves that the Town adopt each of the amendments set forth in the warrant.

MOTION: MR. CHARLES ORCUTT moves to amend the motion by adding the following language to 10.4.3.6 ....except to simplify the determination of net floor area. 80 percent of the gross floor area may be used for projects for which application for Site Plan Special Permit has been filed or a plan has been presented to the Town for pre-application and preliminary technical site plan review on or before April 10, 1989.

**ARTICLE 7 NOW READS:**

Amend the Acton Zoning Bylaws as follows:

a) **Section 10.3.2** - Delete in its entirety and replace with:

**10.3.2 Application** - Any person who desires to obtain a special permit shall file a written application with the Office of the Town Clerk. On the same day, the Petitioner shall submit said application, including the date and time of filing, certified by the Town Clerk, to the Office of the Special Permit Granting Authority. Each application shall be completed on a form and accompanied by the information required by the Special Permit Granting Authority.

b) **Section 10.3.4** - Delete in its entirety and replace with:

**10.3.4. Public Hearing and Decision** - The Special Permit Granting Authority shall hold a public hearing no later than 65 days after the filing of an application. The decision of the Special Permit Granting Authority shall be made within 90 days following the date of the public hearing. The Special Permit Granting Authority shall have the power to continue a public hearing if it finds that such continuance is necessary to gather additional information in order to make an informed decision. Such continuance shall not automatically extend the required time limits set forth herein. The required time limits for a public hearing and/or a decision by the Special Permit Granting Authority may be extended by written agreement between the Petitioner and the Special Permit Granting Authority. A copy of such agreement shall be filed in the Office of the Town Clerk. Failure by the Special Permit Granting Authority to take final action within said 90 days or extended time, if applicable, shall be deemed to be a grant of the special permit subject to the applicable provisions of Chapter 40A, Section 9, of the Massachusetts General Laws.

c) **Section 10.5.2** - Delete in its entirety and replace with:

**10.5.2 Application** - Any person who desires to obtain a variance from the requirements of this bylaw shall file a written application with the Office of the Town Clerk on a form prescribed by the Board of Appeals. On the same day, the Petitioner shall submit said application, including the date and time of filing, certified by the Town Clerk, to the Board of Appeals. Each application shall be completed on a form and accompanied by the information required by the Board of Appeals. Each application shall be completed on a form and accompanied by the information required by the Board of Appeals.

d) **Section 10.5.4** - Delete in its entirety and replace with:

**10.5.4 Public Hearing and Decision** - The Board of Appeals shall hold a public hearing no later than 65 days after the filing of an application. The decision of the Board of Appeals shall be made within 100 days following the date of the filing of such application. The Board of Appeals shall have the power to continue a public hearing if it finds that such continuance is necessary to gather additional information in order to make an informed decision. Such continuance shall not automatically extend the required time limits set forth herein. The required time limits for a public hearing and/or a decision by the Board of Appeals may be extended by written agreement between the Petitioner and the Board of Appeals. A copy of such agreement shall be filed in the Office of the Town Clerk. Failure by the Board of Appeals to take final action within said 100 days or extended time, if applicable, shall be deemed to be a

grant of the variance subject to the applicable provisions of Chapter 40A, Section 15, of Massachusetts General Laws.

e) **Section 10.4.3.6** - Delete in its entirety and replace with:

**10.4.3.6 MAXIMUM NET FLOOR AREA** - The MAXIMUM NET FLOOR AREA on a LOT shall not exceed the product of the DEVELOPABLE SITE AREA and the MAXIMUM FLOOR AREA RATIO set forth in the Table of Standard Dimensional Regulations....except to simplify the determination of net floor area, 80 percent of the gross floor area may be used for projects for which application for Site Plan Special Permit has been filed or a plan has been presented to the Town for pre-application and preliminary technical site plan review on or before April 10, 1989.

f) **Section 4.1.3.2** - Delete in its entirety and replace with:

**4.1.3.2** The base flood elevations and floodway data for A-Zones shall be determined based on hydrologic and hydraulic analysis of the development area by a registered professional engineer. However, base flood elevations and floodway data for A-Zones may also be based, when available, upon information from a federal or state source, or from the office of the Town Engineer. g) **Section 4.1.9.c)** - Delete in its entirety and replace with:

**4.1.9.c)** Detailed calculations and supporting materials prepared by a Registered Professional Engineer showing the existing and proposed flood storage volume of the site between the elevation(s) of the property as it existed on June 14, 1978 and the elevation(s) of the base flood. In A-Zones, the supporting materials shall include the methods and all data used in determining the location of the floodway and the elevation of the base flood;

h) **Section 4.1.4** - Delete in its entirety and replace with:

**4.1.4 Prohibited USES** within the limits of the Floodway - Except as provided in 4.1.5, all new construction and encroachments including grading, filling, excavating, substantial improvements and other development is prohibited unless:

a) a technical evaluation by a registered professional engineer demonstrates that the new construction or encroachment will not result in any increase in flood levels during the occurrence of the base flood discharge;

b) and it is otherwise allowed by a special permit from the Board of Appeals under Section 4.1.8;

i) **Section 4.1.9** - Delete the first paragraph in its entirety and replace with:

**4.1.9 - Procedures for Review by the Board of Appeals** - Any person who desires to erect any STRUCTURE or excavate, fill, grade or otherwise develop land in accordance with Section 4.1.4 or Section 4.1.8 shall submit a written application to the Board of Appeals. Each such application shall be accompanied by the following;

THIS ARTICLE REQUIRES A 2/3 VOTE.

**ARTICLE 8 - ZONING BYLAW - STRUCTURES IN STREETS OR WAYS IN THE FLOOD PLAIN AND FLOODWAY**



To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

a) **Section 4.1.5.2** Maintenance and repair of structures in the floodway. Delete in its entirety and replace with:

**4.1.5.2** Maintenance, repair, improvement and replacement of existing structures in a STREET or in an associated easement which is maintained or operated by the Town of Acton or the Water Supply District of Acton. Maintenance, repair and replacement of existing structures in a driveway or private way or in an associated easement. Structures referred to herein are banks, walls, culverts, bridges or similar structures.

b) **Section 4.1.7.5** Maintenance of structures within the floodway fringe.

Delete in its entirety and replace with:

**4.1.7.5** Maintenance, repair, improvement and replacement of existing structures in a STREET or in an associated easement which is maintained or operated by the Town of Acton or the Water Supply District of Acton. Maintenance, repair and replacement of existing structures in a driveway or private way or in an associated easement. Structures referred to herein are banks, walls, culverts, bridges or similar structures.  
or take any other action relative thereto.

MR. BRATHWAITE moves that the Town amend the Zoning Bylaw as set forth in the warrant.

MOTION CARRIES UNANIMOUSLY.

THIS ARTICLE REQUIRES A 2/3 VOTE.

#### ARTICLE 9 - ZONING BYLAW - SECTION 5 - DIMENSIONAL STANDARDS NURSING HOMES

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

Insert into Section 5 - Dimensional Requirements, the following new Section 5.3.8:

**5.3.8** Nursing Homes in the Residential Districts - Nursing Homes in the Residential Districts shall be built according to the following dimensional standards:

- minimum LOT area - 100,000 square feet;
- minimum FRONTAGE - 200 feet;
- minimum LOT width - 50 feet;
- minimum front, side and rear yards - 60 feet;
- minimum setback of pavement areas other than
  - access driveways from the front LOT line - 45 feet;
- minimum setback of pavement areas from the side and rear LOT lines - 60 feet;
- minimum OPEN SPACE - 35 percent;
- maximum FLOOR AREA RATIO - 0.20;
- maximum height - 36 feet.
- maximum number of stories above finished ground level - 2;

or take any other action relative thereto.

MOTION: MR. BRATHWAITE moves that the Town amend the Zoning Bylaw as set forth in the warrant except that words in line 7 of Section 5.3.8 of this article, which currently reads "minimum LOT width - 50 feet", be amended to read instead:

"minimum LOT width - 200 feet"

MOTION CARRIES UNANIMOUSLY. ARTICLE 9 NOW READS:

Insert into Section 5 - Dimensional Requirements, the following new Section 5.3.8:

**5.3.8** Nursing Homes in the Residential Districts - Nursing Homes in the Residential Districts shall be built according to the following dimensional standards:

- minimum LOT area - 100,000 square feet;
- minimum FRONTAGE - 200 feet;
- minimum LOT width - 200 feet;
- minimum front, side and rear yards - 60 feet;
- minimum setback of pavement areas other than
  - access driveways from the front LOT line - 45 feet;
- minimum setback of pavement areas from the side and rear LOT lines - 60 feet;
- minimum OPEN SPACE - 35 percent;
- maximum FLOOR AREA RATIO - 0.20;
- maximum height - 36 feet.
- maximum number of stories above finished ground level - 2;

THIS ARTICLE REQUIRES A 2/3 VOTE.

#### ARTICLE 10 - ZONING BYLAW - SECTION 10.4.3.5 - DEVELOPABLE SITE AREA

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw by inserting a fourth paragraph to Section 10.4.3.5 as follows:

4) an access or right of way easement.

or take any other action relative thereto.

MOTION: MR. BRATHWAITE moves that the Town amend the Zoning Bylaw as set forth in the warrant.

MOTION CARRIES UNANIMOUSLY.

NOTE: The following article is part of the General Bylaws of the Town of Acton and is not part of the Acton Zoning Bylaw.

**ARTICLE 11 - AMEND WETLAND PROTECTION BYLAW**  
To see if the Town will vote to amend Chapter F of the Town Bylaws (Environmental Protections - Wetland Protection Bylaw) as follows:

Delete Chapter F in its entirety and replace it with:

## CHAPTER F ENVIRONMENTAL PROTECTION

### WETLAND PROTECTION

#### Section F1 Purpose

The purpose of this Bylaw is to protect the wetlands and adjoining buffer zones of the Town of Acton by controlling activities deemed to have a significant impact upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution prevention, fisheries, and wildlife habitat (collectively, the "interests protected by this Bylaw"). The Town of Acton Wetlands Map shows the approximate location of most of the Town's wetlands and shall be used as a guide to wetland location.

#### Section F2 Provisions

No person shall remove, dredge, fill, or alter any wetland or land within the 100 foot buffer zone of a wetland, or any brook, stream, river, pond or lake, except as provided in Section 4, without first filing a Determination of Applicability, or a written Notice of Intent under this Bylaw and obtaining and complying with the terms of said Determination or with an Order of Conditions.

#### Section F3.1 Definitions

The term "person" as used in this Bylaw shall include any individual, group of individuals, administrative agency, association, business organization trust, company, corporation, the Commonwealth, estate, or political subdivision thereof, partnership, public or quasipublic corporation or body, or any other legal entity or its legal representatives, agents or assigns. Section F3.2

The term "abutter" as used in this Bylaw shall include all property owners, determined by the most recent maps in the Assessors Office, that abut the land on which the proposed activity is to take place and such other persons as the Commission may determine.

#### Section F3.3

The term "alter" as used in this Bylaw shall include, without limitation, the following actions when undertaken in areas subject to this Bylaw:

- (a) Removal, excavation, or dredging of soil, sand, gravel, or aggregate materials of any kind;
- (b) Changing of drainage characteristics, flushing characteristics, sedimentation patterns, flow patterns and flood retention characteristics;
- (c) Drainage or other disturbance of water level or water table;
- (d) Dumping, discharging or filling with any material which may degrade water quality;
- (e) Driving of piles, erection of buildings or structures of any kind;
- (f) Placing of obstructions whether or not they interfere with the flow of water;

(g) Destruction of plant life, including the cutting of trees, which may significantly impact the interests protected by this Bylaw;

(h) Changing of water temperature, biochemical oxygen demand or other physical or chemical characteristics of the water.

#### Section F3.4

"Buffer zone" - that area of uplands within 100 feet horizontally outward from the boundary of a wetland.

#### Section F3.5

The term "wetland" as used in this Bylaw includes any area where 50% or more of the vegetative community consists of wetland plant species as defined in Massachusetts Wetlands Protection Act, (M.G.L. Ch. 131, s. 40 as of July 28, 1978) and any non-vegetated area such as a creek, brook, stream, river, pond, lake, or lands under said waters, or certified vernal pools, also as defined in M.G.L. Ch. 131, s. 40 as of July 28, 1978.

#### Section F4.1

Exemptions No Notice of Intent hereunder need be filed in connection with an emergency project necessary for the protection of health or safety of the citizens of Acton to be performed or ordered to be performed by an administrative agency of the Commonwealth or by the Town. An emergency project shall mean any project certified to be an emergency by the Town of Acton Conservation Commission or its agents within 24 hours. In no case shall any removal, dredging, filling or altering commence prior to such emergency certification nor extend beyond the time necessary to abate the emergency.

#### Section F4.2

No Notice of Intent hereunder need be filed in connection with maintaining, repairing, or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, or telecommunication services.

#### Section F4.3

No Notice of Intent need be filed in connection with normally accepted maintenance procedures on land in agricultural use. The term "land in agricultural use" shall mean any qualifying wetland within a farm which is qualified or eligible to be qualified under the Farmland Assessment Act, Massachusetts General Laws, Ch. 61A ss. 1 & 2. Any proposed changes to land in agricultural use which may have a significant impact on any of the interests protected by this Bylaw must be submitted to the Conservation Commission for a Determination of Applicability.

#### Section F5 Determination of Applicability

Any person may request the Conservation Commission to make a determination as to whether or not a proposed project in the wetland or "buffer zone" is significant to the interests protected by the Bylaw. This request for a Determination of Applicability shall be sent by certified mail, or hand delivered to the Acton Conservation Commission or its authorized representative. A person delivering this request by hand shall be given a dated receipt. The Commission shall make such a determination within 21 days of the receipt of said request, and it shall

notify the applicant by certified mail, of the results of the determination. If the Conservation Commission determines that the subject area is significant to the interests protected by this Bylaw, and said interests are not fully protected by the project as proposed, the Commission will require the applicant to file a Notice of Intent, or will attach such Orders of Conditions to ensure protection of the interests of this Bylaw. The Commission, or its agents, may, for the purpose of carrying out its duties under this Bylaw, request such plans or information as may be necessary for its evaluation, may enter upon the subject land, and may make or require to be made such examination or survey as it deems necessary.

#### **Section F6.1 Filing Procedure for a Notice of Intent**

The Notice of Intent shall be sent by certified mail, or hand delivered to the Acton Conservation Commission or its authorized representative, and shall include plans and specifications as required of an applicant by the Commission. A person delivering this Notice by hand shall be given a dated receipt. This Notice shall also include a filing fee to be designated in the rules and regulations of the Commission payable to the Town of Acton. No filing fee is required when the Town of Acton files an application. These plans shall also show the location of the wetland boundaries and shall be at a scale of 1" = 40' or any such scale that adequately depicts the area. The applicant shall also notify the clerk of the Town of Acton by hand delivery or certified mail, that such plans have been submitted to the Conservation Commission. Provided that the Notice of Intent fulfils the requirements of this Bylaw and M.G.L. Ch. 131, s. 40, only one Notice of Intent need be submitted.

#### **Section F6.2 Notification of Filing**

Any person filing a Notice of Intent under this Bylaw shall also notify by certified mail all abutters and the owner of the subject property, if different from the applicant, of the filing of such Notice of Intent. Such Notice shall clearly identify the land on which the work is to be done and describe the general nature of the work. Notice shall include the date, place, and time of said public hearing, and where plans may be reviewed. A list of persons so notified and proof of such notification shall be filed with the Conservation Commission prior to the Public Hearing.

#### **Section F7.1 Public Hearing**

Prior to issuing any Order of Conditions (Section 8.2) the Conservation Commission shall hold a public hearing within 21 days of the filing of said Notice of Intent. Notice of the time and place of such hearing shall be given by the Conservation Commission not less than five days prior to the public hearing, by publication in a newspaper of general circulation in the Town and by mailing a notice to the applicant, the Board of Health and the Planning Board. Such hearing may be held at the same time and place as any public hearing required to be held under M.G.L. Ch. 131, s. 40. If the Commission determines that additional data or information is necessary, the hearing may be continued to a future date time certain, agreeable to both the Applicant and the Commission, and shall be posted not less than five (5) days prior to said continuation.

#### **Section F7.2 Failure to Act**

If the Conservation Commission has failed to hold a public hearing within the 21 day period as required, or if after holding such a hearing,

has failed within 21 days from the date of the close of the public hearing to issue an Order of Conditions, an appeal may be made to the Board of Selectmen, who within ten days, shall instruct the Commission to act within a period not to exceed ten days. If, after this ten day period, no action has been taken by the Conservation Commission, the application shall be considered approved.

#### **Section F8.1 Burden of Proof**

The applicant shall bear the burden of proving that the work proposed in the application will not harm the interests protected by this Bylaw. Failure to provide adequate evidence to the Commission that the proposed work will not harm any of the interests protected by this Bylaw shall be sufficient cause for the Commission to deny the application or to grant a permit with an Order of Conditions, or, at the Commission's discretion, to continue the hearing to another date to enable the applicant or others to present additional evidence.

#### **Section F8.2 Order of Conditions**

The Conservation Commission may impose such conditions on any proposed removing, dredging, filling or altering as it deems necessary to protect and preserve the interests covered by this Bylaw. Such Order of Conditions shall be in writing and may be subject to the same constraints and be identical to any such order issued by the Acton Conservation Commission under the provisions of M.G.L. Ch. 131, s. 40, or successor statutes, and shall be issued within 30 days after the public hearing. Such Order of Conditions will expire three years from the date of issuance, unless renewed prior to expiration. No proposed work governed by an Order of Conditions shall be undertaken until all permits, approvals, and variances required by local Bylaws have been obtained and all applicable appeal periods have expired. The final Order of Conditions issued under this Bylaw shall be recorded with the Registry of Deeds for the district in which the land is located. However, if said Order is identical to the final Order of Conditions issued under the provisions of M.G.L. Ch. 131, s. 40, only one Order of Conditions need be recorded. The Conservation Commission shall have the right to file the Order of Conditions with the Registry of Deeds should the applicant fail to do so within 60 days. If a wetlands replication is required, the applicant will adhere to replication procedures established by the Commission or as set down in the Commission's Rules and Regulations.

#### **Section F9 Denial**

The Conservation Commission may deny permission for any removing, dredging, filling, or altering if, in its judgement such denial is necessary to protect and preserve the interests identified in Section I of this Bylaw. Due consideration shall be given to possible effects of the proposal on such interests and to any demonstrated hardship on the petitioner by reason of denial as brought forth at the public hearing.

#### **Section F10 Prior Violation**

Any person who purchases, inherits or otherwise acquires real estate upon which work has been done in violation of any order pursuant to this Bylaw, shall forthwith comply with any such order, or restore such real estate to its condition prior to any such violation; provided however that no such action, civil or criminal shall be brought against such person unless commenced within three years following the date of acquisition of the real estate by such person.



#### **Section F11 Bond**

The Conservation Commission may require the posting of a bond with surety, running to the Town of Acton, and sufficient as to form and surety in the opinion of the Town Counsel, to secure the faithful and satisfactory performance of work required by any final Order of Conditions, in such sum and upon such conditions as the Commission may require. Other evidence of financial responsibility which is satisfactory to the Commission may be accepted in lieu of a bond. Notwithstanding the above, the amount of such bond shall not exceed either the estimated cost of the work required by the final Order of Conditions, or the estimated cost of the work required for the restoration of affected lands and properties if the work is not performed as required, whichever is greater.

#### **Section F12 Rules and Regulations**

After due notice and public hearing, the Commission may promulgate procedural rules and regulations to effectuate the purposes of this bylaw. However, failure to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this bylaw.

#### **Section F13 Enforcement**

Any person who violates any provision of this bylaw or of any condition of a permit issued pursuant to it shall be punished by a fine of not more than \$300. Each day during which a violation continues shall constitute a separate offense. This bylaw may be enforced pursuant to Mass. General Laws Chapter 40, Section 21D, by a Town police officer or other officer having police powers. Upon request of the Commission, the Board of Selectmen or Town Counsel shall take such legal action as may be necessary to enforce this bylaw and permits pursuant to it.

#### **Section F14 Appeals**

A decision of the Commission shall be reviewed by the Superior Court in an action filed within 60 days thereof, in accordance with Massachusetts General Law 249, Section 4.

#### **Section F15 Severability**

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof.

or take any other action relative thereto.

MOTION: MR. SHEEHAN moves to amend Chapter F of the Town Bylaws as set forth in this warrant.

MOTION CARRIES UNANIMOUSLY.

MOTION: MRS. TAVERNIER MOVES TO DISSOLVE THIS SPECIAL TOWN MEETING.

MOTION CARRIES UNANIMOUSLY. SPECIAL TOWN MEETING IS DISSOLVED AT 11:02 P.M.

Tellers at the Special Town Meeting were Ann Chang, Isabella Choate, Elsa Collins, Craig Fingerman, Eldon Fisher, William Gately, Thomas Geagan, Phoebe Gilman, Maurice Joyal, Norman Lake, Margaret Lauzon, Philippe Lemieux, Sandra Masson, John Ormsbee, Beatrice Perkins, Paul Poppert, Regina Poppert, Catherine Reich, William Reich, Margaret Richter, Raymond Shamel, Alice Shepherd, William Smith, Norman Veenstra and Betsy Wilson.

## TOWN MEETING HELD NOVEMBER 14, 1989

The special town meeting was convened by Town Moderator, Donald MacKenzie, at 7:35 P.M. Following introduction of Town Officers and the Finance Committee the warrant articles were addressed in order.

### ARTICLE 1 - CHANGE ELECTION DATE

To see if the Town will vote to amend the Town Bylaws, by amending Section A1. as follows:

Section A1. The Annual Town meeting for the election of Town Officers shall be held on the Tuesday immediately preceding the first Monday of April in each year. The terms of elected officers shall be as stated in the Town Charter. The term of each such officer shall commence upon the final adjournment of the Annual Town Meeting at which he/she is elected and shall extend until the final adjournment of the Annual Town meeting which his/her successor is elected, or take any other action relative thereto.

MOTION: MR. HUNTER moves that Section A1 of the Town Bylaws be amended as set forth in this article.

MOTION CARRIED UNANIMOUSLY.

### ARTICLE 2 - CHANGE TOWN MEETING DATE

To see if the Town will vote to amend the Town Bylaws by amending Section A2. as follows:

Section A2. All business of the Annual Town Meeting, except the election of such officers and the determination of such matters as by law are required to be determined at such meeting, shall be considered at an adjournment thereof, which adjournment shall be held on the first Monday in April, following the Town election at such hours and such place as decided by the Board of Selectmen, or take any other action relative thereto.

MOTION: MR. HUNTER moves that Section A2 of the Town Bylaws be amended as set forth in this article.

MOTION CARRIED UNANIMOUSLY.

### ARTICLE 3 - REALLOCATION TO ADJUST FOR DECREASE STATE AID

(1) To see if the Town will vote to reconsider the vote taken under Article 4 of the Warrant for the 1989 Annual Town Meeting to change the funding source of Line Items L and M, or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves that the vote under Article 4 of the Warrant for the 1989 Annual Town Meeting be amended to change the funding source of Line Items L and M as follows:

L.) PENSIONS - \$794,000.00 except that \$311,000.00 be transferred from the Pension Fund Balance and the balance be raised and appropriated.

M) DEBT AND INTEREST - \$1,352,466.00 except that \$111,000.00 be transferred from the Merriam Fund Balance and the balance be raised and appropriated.

MOTION CARRIED UNANIMOUSLY.

### ARTICLE 4 - REALLOCATION TO ADJUST FOR DECREASED STATE AID (2)

To see if the Town will vote to reconsider the votes taken under Articles 6, 15, 18, 22 and 26 of the Warrant for the 1989 Annual Town Meeting, relating to nursing services, asbestos removal, police cruisers, tractor, and fire truck refurbishment, to change the funding source, or take any other action relative thereto.

MOTION: (a) MR. ROGERS moves that the vote under Article 6 of the warrant for the 1989 Annual Town Meeting be amended to read as follows: that the Town appropriate \$188,567.00 for the purpose of providing public health nursing services, and that to raise this amount \$164,547.00 of the receipts from the fees generated by providing such service be set aside as a separate fund under M.G.L. Chapter 44, Section 53E, and that \$24,020.00 be transferred from the Nursing Enterprise Fund; and

(b) that the votes under Articles 15, 18, 22 and 26 be amended to provide that the appropriations be raised by transfer from the Stabilization Fund.

MOTION CARRIED UNANIMOUSLY.

### ARTICLE 5 - REALLOCATION TO ADJUST FOR DECREASED STATE AID

(3) To see if the Town will vote to reconsider the votes taken under Articles 10 and 14 of the Warrant for the 1989 Annual Town Meeting, relating to the local school budget and to asbestos removal, to reduce the amounts appropriated, or take any other action relative thereto.

MOTION: (a) MRS. HOLWAY moves that the vote under Article 10 of the warrant for the 1989 Annual Town Meeting be amended by striking the figure "\$7,634,919.00" and substituting therefor the figure "\$7,608,919.00"; and

(b) that the vote under Article 14 of the warrant for the 1989 Annual Town Meeting be amended by striking the figure "\$85,000.00" and substituting therefor the figure "\$5,000.00".

MOTION CARRIED UNANIMOUSLY.

### ARTICLE 6 - FREE CASH

To see if the Town will determine an amount of free cash which shall be used for the purpose of reducing the tax rate for the current fiscal year, or take any other action relative thereto.

MOTION: MR. PERRY moves that the Town transfer \$337,050.00 from Free Cash to reduce the tax rate for the current fiscal year.

MOTION CARRIED

#### **ARTICLE 7 - HYDRANT SERVICE COST RESOLUTION**

To see if the Town will vote to shift the cost of providing hydrant service for fire protection from the operating budget of the Town of Acton to the operating budget of the Acton Water District, starting in FY91, or take any other action relative thereto.

MOTION: MRS. TAVERNIER moves that the Acton Water District be requested to assume the cost of providing hydrant service for fire protection beginning the 1991 fiscal year.

MOTION CARRIED

#### **ARTICLE 8 - BUDGET PRESENTATION**

To see if the Town will vote to amend the Town Bylaws by inserting the following section in Chapter A - Town Meeting:

##### **Section A7. Presentation of Budgets**

- a. The Finance Committee, if it chooses to do so, may make an initial budget and financial informational overview presentation before the budget articles are considered.
- b. The Board of Selectmen shall move the budget articles dealing with municipal matters; the School Committee shall move the budget articles dealing with School matters.
- c. The Finance Committee shall be recognized to state its recommendations and/or move any amendments it may deem appropriate immediately after the mover's initial presentation under any budget article.

or take any other action relative thereto.

MOTION: MR. HUNTER moves that the Town Bylaws be amended by adding a new Section A6 as set forth in this article.

MOTION IS DEFEATED BY STANDING COUNTED VOTE.

YES - 76 NO - 77

#### **ARTICLE 9 - CONVEYANCE OF LAND & BUILDINGS**

To see if the Town will vote to authorize the Board of Selectmen to convey to John F. Mearls, a certain parcel of land with the buildings thereon located at 6 Driftwood Road and shown on Lot 4 on Land Court Plan No. 30896A, or take any action relative thereto.

MOTION: MRS. TAVERNIER moves that the Selectmen be and they hereby are authorized to convey the parcel of land described in this article to John F. Mearls for five thousand dollars and on such other terms and conditions as they deem appropriate.

MOTION CARRIED UNANIMOUSLY.

#### **ARTICLE 10 - SIDEWALKS IN THE BUSINESS AND INDUSTRIAL DISTRICTS**

To see if the Town of Acton will vote to amend the Acton Zoning Bylaw as follows:

Amend Section 10.4 (Site Plan Special Permit) to insert new Section 10.4.3.4 as follows:

10.4.3.4 Sidewalks in the Business and Industrial Districts - A sidewalk shall be required along the entire frontage of a LOT. The Board of Selectmen may also require other walkways and paths as it deems necessary to accommodate the safe movement of pedestrians and bicyclists. Such a sidewalk or other walkways or paths may be located on the LOT or within the layout of the STREET and shall be designed to connect with existing sidewalks on adjacent LOTS, if any. If a sidewalk or other walkway or path is authorized under a Site Plan Special Permit to lead onto an adjacent LOT which is not subject to such Site Plan Special Permit, no separate Site Plan Special Permit shall be required for the adjacent LOT in order to permit the construction of such sidewalk or walkway or path. Sidewalks, walkways or paths shall be designed and constructed according to standards established in the Town of Acton Subdivision Rules and Regulations, except when otherwise approved by the Board of Selectmen. The Board of Selectmen may waive the sidewalk requirement, if it finds that such a sidewalk is not necessary for the safe movement of pedestrians and bicyclists. Sidewalks, walkways or paths authorized under a Site Plan Special Permit and located on a LOT shall be considered OPEN SPACE. The voluntary installation of sidewalks along the frontage of LOTS in the business and industrial districts shall not require a Site Plan Special permit, although other permits may be required.

and re-number the Sections currently numbered as 10.4.3.4, 10.4.3.5, 10.4.3.6 and 10.4.3.7 to become Sections 10.4.3.5, 10.4.3.6, 10.4.3.7 and 10.4.3.8 respectively, or take any other action relative thereto.

MOTION: MRS. GIORGIO moves that the Town amend the Zoning Bylaw as set forth in this article.

MOTION CARRIED UNANIMOUSLY.

#### **ARTICLE 11. - ZONING MAP - AMENDMENT TO MAP 1**

To see if the Town will vote to amend the Acton Zoning Map as follows:

Rezone from the R-2 Residential District (R-2) to the West Acton Village District (WAV) the following parcels of land identified by their Town Atlas Map and Parcel Numbers:

Map F-2A, Parcel 134 (21 Windsor Avenue) Map F-2A, Parcel 135 (18 Windsor Avenue)

or take any other action relative thereto.

MOTION: MR. LEE moves that the Town amend the Zoning Map as set forth in this article.

MOTION IS DEFEATED.

#### **ARTICLE 12. - OVERLAY DISTRICTS**

To see if the Town will vote to amend the Acton Zoning Bylaw as follows:

Section 2.1 - Overlay Districts:



Delete "Cluster Development - CD"

and replace with:

"Open Space Development - OSD",

or take any other action relative thereto.

MOTION: MR. LEE moves that the Town amend the Zoning Bylaw as set forth in this article.

MOTION CARRIED UNANIMOUSLY.

#### ARTICLE 13 - PROHIBITED USES

To see if the Town will vote to amend the Acton Zoning Bylaw as follows:

1) Section 3.7.2 - Insert after "tank farm;" the following:

"open or outdoor storage in non-residential districts except on pavement, macadam, concrete or similar material:"

2) Sections 3.7.4 - Insert after "mobile home sales;" the following:

"trailers, container units and other mobile STRUCTURES used for office, retail, storage or similar purpose for a period of more than 30 days, except where incidental to an ongoing construction or land development project;"

or take any other action relative thereto.

MOTION: MR. LEE moves that no action be taken.

MOTION CARRIED UNANIMOUSLY.

#### ARTICLE 14 - COMMON DRIVEWAYS IN THE BUSINESS AND INDUSTRIAL DISTRICTS

To see if the Town will vote to amend the Acton Zoning Bylaw as follows:

1) Delete Section 10.4.3.3 in its entirety and replace with:

10.4.3.3 Common Driveways in the Business or Industrial Districts - The Board of Selectmen may permit a common driveway to serve two or more LOTS. Such common driveway shall be defined as a driveway that it is shared by two or more LOTS and located wholly within the required setback areas of such LOTS. Such a common driveway can be either a shared access driveway to a STREET or a driveway connecting such LOTS with each other. The common driveway shall not be wider than 24 feet except where, in the opinion of the Board of Selectmen, a greater width is necessary in order to provide adequate room for safe vehicular turning movements and circulation. The Board of Selectmen shall ensure that the common driveway enhances the objectives of improving circulation within and between business and industrial establishments and of reducing the number of curb-cuts onto STREETS. The Board of Selectmen shall also ensure that common driveways will not derogate from the intent of the bylaw to provide adequate OPEN SPACE on each

LOT, except that the Board of Selectmen may authorize that the area of one such common driveway on each LOT be designated as OPEN SPACE. If a common driveway is authorized under a Site Plan Special Permit to lead onto an adjacent LOT which is not subject to such Site Plan Special Permit, no separate Site Plan Special Permit shall be required for the adjacent LOT in order to permit the construction of the common driveway.

2) Section 6.8.1 - Insert in line 5 and line 8 after "access driveways" the following:

"common driveways"

or take any other action relative thereto.

MOTION: MR. LEE moves that the Town amend the Zoning Bylaw as set forth in this article.

MOTION CARRIED UNANIMOUSLY.

#### ARTICLE 15 - EXPENDITURE OF DEFAULT FUNDS FROM SUBDIVISION PERFORMANCE GUARANTEES

To see if the Town will vote to accept Chapter 236 of the Acts of 1987, as amended, relating to the expenditure of subdivision construction deposits, or take any other action relative thereto.

MOTION: MR. BRATHWAITE moves that the Town accept the next to last paragraph of Section 81U of Chapter 41 of the General Laws.

MOTION CARRIED UNANIMOUSLY.

#### ARTICLE 16 - HOME OCCUPATIONS

To see if the Town will vote to amend the Acton Zoning Bylaw as follows:

1) Delete Section 3.8.1.2 in its entirety and replace with:

3.8.1.2 A home occupation conducted entirely within the DWELLING UNIT or in a BUILDING accessory thereto by a person residing on the LOT and employing no person other than persons residing on the LOT, provided that:

a) The Board of Appeals may authorize by Special Permit a home occupation that employs non-residents, provided that no more than two such non-resident employees shall be present on the LOT at any one time.

b) The floor area dedicated exclusively to the home occupation shall not exceed 25% of the GROSS FLOOR AREA of the BUILDINGS on the LOT and shall in no case be larger than 500 square feet.

c) No external change shall be permitted which alters the residential appearance of the BUILDINGS or the LOT.

d) No exterior display or storage shall be permitted except for a sign as permitted under Section 7.5.1.

e) No exterior storage or parking of business vehicles, or equipment shall be permitted except for up to two cars, vans or pick-up trucks with a maximum gross weight rating of one ton.

f) The home occupation shall not produce any noise, vibration, smoke, dust, odors, heat, glare or any other form of pollution in excess of what is considered normal in conjunction with a residential use.

g) All parking needs associated with the home occupation shall be provided for on the LOT and comply with the Small Car Parking Dimensional Regulation of this Bylaw. There shall be no parking spaces within the minimum required front, side and rear yard, and no more than 3 exterior parking spaces shall be allowed on the LOT.

h) Permitted as home occupation under this provision is the practice of a resident doctor, dentist, optician, clergyman, lawyer, architect, engineer, real estate agent, insurance agent, financial or investment advisor, business consultant, teacher, artist, musician, artisan, craftsman, beautician, dress maker, photographer, electrical appliance repairman, home day care provider servicing not more than 6 children at any given time, or other person engaged in a customary home occupation; a place for incidental work and storage in connection with an off-site trade by a resident builder, carpenter, electrician, painter, plumber, landscape gardener or architect, food caterer, travelling salesman or other professional or artisan.

i) Prohibited as home occupations are retail sales; service and repair or motor vehicles, motor boats and other motorized equipment; service and repair of lawn mowers, chain saws, motorcycles, snow mobiles, all terrain vehicles and other small motorized vehicles and equipment; equipment rental and leasing; laboratories except when incidental to a doctor's or dentist's office or a photographer's studio; restaurants; veterinary care services; kennels; laundry or dry cleaning services; commercial recreation and amusement services and facilities; warehousing; any use that would require frequent deliveries or pick-up of goods by large trucks or tractor-trailers; any use that would generate substantial evening, weekend or holiday traffic; or any other use that would detract from the residential character of the LOT or the neighborhood.

2) Delete Section 6.3.3.b) in its entirety and re-number the Sections currently numbered as 6.3.3.c) through 6.3.3.k) to become Sections

6.3.3.b) through 6.3.3.j).  
or take any other action relative thereto.

MOTION: MR. BRATHWAITE moves that the Town amend the Zoning Bylaw as set forth in this article with the following additions:

a. Add to the end of Section 3.8.1.2.g) the following:

"...except as provided in 3.8.1.2.j)"

b. Insert in Section 3.8.1.2.i) after retail sales the following:

"... except as provided in 3.8.1.2.j)"

c. Insert new Section 3.8.1.2.j) as follows:

"3.8.1.2.j) The Board of Appeals may authorize by Special Permit a home occupation which conducts retail sales, provided that such retail sales shall be limited to items produced on the LOT in accordance with the other provisions of Section 3.8.1.2. In granting such a Special Permit, the Board of Appeals may authorize up to 5 Small Car Parking Spaces, if such spaces, in the opinion of the Board of Appeals, are required to ensure safe vehicular and pedestrian movements."

and

d. In Section 3.8.1.2.i) change the words "service and repair" wherever they occur to "service or repair".

MOTION IS DEFEATED.

MOTION: MRS. TAVERNIER moves that the Special Town Meeting be dissolved. (11:05 PM)

MOTION CARRIED UNANIMOUSLY.

Tellers at the Special Town Meeting were Ann Chang, Isabella Choate, Elsa Collins, Craig Fingerman, William Gately, Tom Geagan, Phil Lemieux, Connie Masson, Sandra Masson, Jack Ormsbee, Beatrice Perkins, Paul Poppert, Regina Poppert, Catherine Reich, Kay Reich, William Reich, Margaret Richter, Ray Shamel, Bill Smith, Norman Veenstra and Betsy Wilson.

191 Voters were checked into Town Meeting.

# EDUCATION REPORTS

## **ACTON PUBLIC SCHOOLS ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT**

### **SYSTEM-WIDE DEVELOPMENTS**

We are in the most difficult financial situation we have ever been in as a school system since I started here in 1980. Without going into all the reasons for our problems, many of which have been generated from the state's financial crisis, the ultimate impact could very well be to reverse the progressive direction of this school system. An override again this year of Proposition 2 1/2 and a vote for an amendment to our Regional School District Agreement to include grades K-6 from both Acton and Boxborough, would help considerably to reduce the impact. But in any case, many positions and programs will have to be reduced for Fiscal Year '91.

### **BUDGETS AND RESULTS**

We have spent a significant amount of time thoroughly discussing and reviewing the school budgets. Both the Acton and Acton-Boxborough budgets met the guidelines of the first year of the three-year financial plan recommended by the Ad Hoc Committee and approved by the School Committees, Selectmen and Finance Committee. Further, they reflect a broad base of input, though admittedly not unanimous agreement.

Specifically, the increases in the local and regional budgets (FY'90 over FY'89) were 7.5% and 7.7% respectively. It is only natural that such increases raise questions such as "Why are local and regional school costs growing faster than 2 1/2%?" Are Acton and Acton-Boxborough school costs growing faster than comparable places?" Are school costs behaving differently from other costs in our economy?" And, perhaps most important of all, "What have we done and what are we doing to minimize these costs or make our operation more efficient?"

The simplistic answer is that our costs are rising so we have to have more revenue to support the same level of service. Answers at that level of specificity are never satisfying, and there is a feeling that education costs in the Acton and Acton-Boxborough Schools are rising faster than comparable educational costs in other communities.

In fact, that is not true. Costs at all Massachusetts public schools are rising at about the same rate. Consequently, the cost of services tend to follow the rise in wages. In short, public schools are behaving according to economic prediction. They are pursuing additional revenue in order to

counteract increases in costs and maintain balanced budgets. One might legitimately state that there are other ways to balance a budget. Have we looked at the alternatives? First, what about finding other significant sources of revenue? The answer, unfortunately, is that except for regionalization K-12, there are none. However, K-12 regionalization would produce approximately \$1.4 million, based on last year's figures, of additional revenue from the state per year. Given the financial conditions, we are giving serious immediate consideration to the pro's and con's of regionalizing K-12.

Why shouldn't we reduce expenses? Our main expenditures are for faculty and staff salaries and fringe benefits. In fact, they make up 76% of the Regional budget and 82% of the Local budget - up from 75% in the late 1970's. In that period of time - 1975- 1989 - teachers' salaries in general have increased more slowly than those in other professions. To achieve further economies by retarding the growth in salaries would worsen an already unfortunate situation and would make it even more difficult to attract quality people to our school systems. In all probability, we would lose people to other school systems and industry. Since the quality of our faculty and staff is one of Acton and Acton-Boxborough's most valuable strengths, this would be an unacceptable strategy.

The "controllable" (i.e., non-salary) items in our budgets have been the subject of significant economies throughout the last nine years and to a small extent are being further reduced in the present budget. This includes the development of our own SPED and regular transportation systems, an energy management program, primary metering of electricity, participation in cooperative bidding for school and office supplies and fuel oil, utilization of labor provided by inmates of the Northeast Correctional Facility, and establishment of a trust to administer health insurance costs. It does not make practical or financial sense to search for reductions in these areas. On the contrary, we must be prepared for the volatility of these costs - for example, utilities - from reductions of 11% to increases of 45% during the last nine years. Even with our best efforts at conservation and reductions, the costs of energy and certain other expenditure items such as health insurance are, thus, largely beyond our control.

We could also ask whether our increases in cost per student have been out of line with those experienced at other school systems to which we are compared. The answer is that they have not; indeed, over the past nine years, Acton and Acton-Boxborough's increases have been less than or equal to those other school districts which are comparable in quality. In fact, during the majority of the last nine years, Acton and Acton-Boxborough have been the lowest in this cluster of similar schools. In spite of spending significantly less per



pupil, the Acton and Acton-Boxborough Regional Schools rank among the best in the state and nation. Indicators of this form of excellence are:

\* On the latest administration of the California Achievement Test, average Acton fifth graders scored better than 82% of the students in the most recent national norming group; seventh graders scored better than 86% nationally and tenth graders scored better than 82% nationally.

\* On the latest administration of the Massachusetts Basic Skills Test in reading, mathematics and writing, 96% of our students passed all three tests vs. 83% in the state and 90% in communities like Acton.

\* On the latest administration of the Massachusetts Educational Assessment Program in reading, mathematics, science and social studies, fourth, eighth and twelfth graders scored significantly above state averages and significantly above students from communities like Acton's, as well as being in the upper 3.5% in the state with an overall average of 1449. (In the previous administration of this test, our students had the highest overall average in the state with a 1471.)

\* On the latest administration of College Board examinations, 94% of Acton-Boxborough Seniors scored:

1019 on the Scholastic Aptitude Test, an average of 114 points above the state average, 116 points above national averages.

47.3 on the Test of Standard Written English, 4.5 points above the state average 4.7 points above the national average.

587 on the six most frequently taken achievement tests vs. 544 in the state and 566 in the nation (despite the fact that 54% of our graduates take at least one achievement test vs. about 7% nationally).

An average of 3.54 on the Advanced Placement Examinations vs. 3.02 nationally; 85% qualified for college credit vs. 65% nationally; 21% had the highest score possible vs. 13% nationally.

Given that Acton and Acton-Boxborough schools are in the grip of the same economic circumstances that drive similar cost increases elsewhere, and given that this situation may not change in the near future, it seems likely that our cost of services will continue to grow at a rate above the level established by Proposition 2 1/2. However, Proposition 2 1/2 also provides for a general override, which if passed by the majority of those voting, becomes a part of the base used to calculate future local levies. And, in Acton and Boxborough, the past is a promising prologue. Last year Acton approved an override. In fact, whenever needs have

been clearly defined, citizens of these communities have generally agreed to pay additional taxes to meet those needs. The result: an educational system nationally honored for its excellence and a community which attracts concerned and involved residents willing to assume the cost of high standards in education and community life.

## ENROLLMENT

The elementary school enrollment from October 1, 1988 to October 2, 1989 has decreased slightly from 1663 to 1652 (-11), while the secondary enrollment has declined in the same period of time from 1789 to 1702 (-87). The October 2, 1989 kindergarten enrollment was 236, which is slightly lower than 1988, but it is expected that the K-6 enrollment will be fairly stable in the near future.

## PERSONNEL

Declining enrollment and decreasing funds continue to prevent the influx of new teachers. The staff is keeping current by taking a variety of college and in-service courses plus getting involved in many professional development opportunities. Some staff members are taking advantage of the new Externship Program which gives teachers an opportunity to work in industry for a half or full year. An 18-minute video about the school district (and community), completed last spring, is available for borrowing by community organizations. A beautiful new brochure describing the schools is now available to prospective and new residents, thanks to a cooperative effort with BayBank/Harvard Trust.

## PUPIL SERVICES

The following are new program developments in the Pupil Services Department:

\* Implementation of a special education Preschool Enrichment Team with other Concord Area Special Education (C.A.S.E.) Collaborative towns.

\* Continued growth of the English-As-A-Second Language (E.S.L.) program, involving 89 youngsters representing 27 countries and 23 languages.

\* Expansion of the Occupational Development Program (O.D.P.) and Supported Career Education (S.C.E.) program in order to serve a wider range of handicapping conditions in the public sector.

## FACILITIES AND TRANSPORTATION

The following projects were carried out in our facilities:

\* AHERA - (Asbestos Hazardous Emergency Response Act) Phase One activities were completed at various locations of the School District. The scope of activities

included removal of spray on asbestos at the High School, removal and repair of HVAC wrapping at Blanchard, and removal of asbestos materials in the Douglas School boiler room.

\* **ENCORE - (Energy Conservation Retrofit Program)**  
The School Districts, Boston Edison and EAU Cogencx have entered into an energy conservation project cooperative. This three-way agreement allows an anticipated savings to the School Districts in energy bills of \$120K annually. EAU Cogencx will re-lamp, reballast, wash and add reflectors throughout the schools to reduce electrical consumption, yet maintain present foot candles. The cost of retrofitting our schools is approximately \$500k in materials. This cost is absorbed by the contractor. The contractor is in turn reimbursed by Edison for annual guaranteed savings.

## **SUMMER SCHOOL**

The Summer School Program began on June 30 with a total enrollment of 205 students in grades 7-12 and 16 students in elementary reading and math. An encouraging aspect this year was that nearly 75 of the students enrolled took courses purely for enrichment purposes. Collaboration with the UMASS/MESTEP teacher-training program continues to allow the Summer School to offer a wide range of courses in all academic areas while serving as a teacher development center.

## **CURRICULUM AND STAFF DEVELOPMENT**

There were several R and D projects carried out during the summer. Eileen Sullivan, Curriculum Specialist, coordinated three projects involving teachers in grades 3,4 and 5 at Conant, Douglas and Gates Schools relating to revisions and improvements in the elementary science program based on the evaluations that were done by Eileen and the teachers this past year as part of the curriculum planning process in science.

Michele Tamaren, Fran Leiboff, Cathy Cherkerzian, Judith La Francis and Ann Burbank researched materials and programs designed to assist classroom teachers in developing student sensitivity toward students with learning problems. Rosalina Goulet, Anita Dodson, Ruth Proctor, Janet Rodcro, Mary Hundert, Sandy Huss, Joanne Garey and Kay Gates worked on the English as a Second Language program and Fran Leiboff participated in a Department of Education training grant involving transitional planning for the expanding early childhood special education population being serviced by public schools in collaboration with agencies.

At the Regional level, Pam Lynn, Robert Clever, Lorraine Lewis, Donna Sims and Carolyn Inman compiled data and wrote a School and Community Report as part of the

NEASC ten-year evaluation process for the High School. Also, as part of this process, a Philosophy and Goals Committee co-chaired by James Dadoly and Dennis Kavanagh reviewed and evaluated the present philosophy and goals.

Kathy DeSisto, Richard Hens, Todd Harrison and Teresa Kaldor evaluated the revised seventh grade geography curriculum that was piloted during the 1988-89 school year and designed a seventh grade geography final exam.

There continues to be many staff development opportunities for the staff:

- \* The October Professional Day this year had as a theme "Cultural Diversity: Valuing the Differences Among Us".
- \* The Junior High teachers continued with their "Centered Teacher Program" which offered in-service sessions in response to teacher requests.
- \* The Senior High Interdisciplinary Group continued to meet to discuss mutual interests across the high school curriculum.
- \* Workshops at the elementary level were offered to K-6 teachers in such areas as computer education, writing, geography, mathematics and science.
- \* Departmental, grade level and curriculum review meetings were held across the system.

## **ACTON PUBLIC SCHOOLS**

All four elementary schools -- Conant, Douglas, Gates and McCarthy-Towne -- have experienced similar highlights this past year. Each has:

- \* A vital parent organization (PTO, PTC, PAC, PTSO) that played an active role in the life of its school. These organizations sponsored numerous assembly programs that enriched their school's cultural and aesthetic life with musicians, story tellers, and other performers. The parent groups raised funds for school-wide projects, provided volunteers for many in-and out-of-class activities, tasks and services, and staffed the "Safe Arrival" hotlines. The parent groups also sponsored school newsletters, ice cream socials and welcomed newcomers in some way.
- \* A number of whole school events such as an orientation program for kindergarten parents and children as the school year begins, back-to-school night open houses in the fall, and a Memorial Day Program in the spring.



\* A faculty who had students use computers in their classrooms as well as at the Merriam School computer lab. Computers were used by students in the writing/composing process, as a way to enrich or extend learning in various curricular areas, and to strengthen their learning of concepts and practice of skills.

\* A faculty who encouraged students to be actors, singers, and musicians in a variety of performance settings. A large number of students in grades four, five and six of each school participated in the instrumental band and orchestra programs.

\* A faculty who participated in professional development through one or more of these activities: pursuing formal course work, being involved in system-wide curriculum and instruction review and improvement projects, participating in the system's professional development day, and attending professional conferences and workshops. In addition, many faculty in each school worked with student teachers. Through their actions, the faculty again showed that they are truly committed to the concept of being "life long learners".

\* A variety of similar special programs such as the Enrichment Seminars Program for students in the middle grades and the physical education Project Challenge (a.k.a. Project Adventure) Program throughout the grades. Each school also has some sort of activity/field/games day in the spring.

\* A Chapter 188 School Improvement Council consisted of parents, teachers, a community representative, and principal. These Councils determined how each school would allocate the funds made available to it by the Commonwealth.

\* A reception or event of some sort to celebrate and honor the parents and volunteers who assisted each school during the school year.

## **ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT**

### ***JUNIOR HIGH SCHOOL***

After several years of declining enrollment, Raymond J. Grey Junior High School opened with 568 students, an increase of almost thirty. When they returned, the grounds surrounding the buildings had taken on a new look thanks to the efforts of several volunteers from the community who had planted trees and shrubs. These new plantings represent the final phase of beautification efforts supported by funds from the student council.

The most significant event of the past year was the awarding of the Flag of Excellence by the U.S. Department of Education. In the month of March, representatives from the Department spent two and one half days interviewing parents, teachers, and administrators of R.J. Grey. The extensive study was conducted to examine the overall qualities that contribute to the school's effectiveness and student success. Questions called for descriptions of the school's philosophy, programs and practices focusing on the areas of leadership, the learning environment, the teaching environment and institutional vitality. Based on the results of this site visit, the school was one of sixty-nine junior high/middle schools in the nation chosen to receive the Flag of Excellence. By receiving this award, it joins Acton-Boxborough Regional High School which was given the honor in 1984.

At a ceremony held on November 16, the flag itself was presented by Nancy Bush Ellis, sister of the President with addresses by Dennis Smith of the U.S. Department of Education, and Mary Anne Vogel, Chairperson of the Regional School Committee. Local governmental leaders including Representatives Loring and Walrath, Senator Paul Cellucci and members of the Boards of Selectmen from both Acton and Boxborough were in attendance. Highlights of the event held in the High School auditorium included selections presented by the band and the eighty member Junior High chorus along with remarks by Mary Rachael Rosenfeld, 1988-89 President of the Student Council and Kathleen Carlin representing the faculty.

As pointed out by speakers, this award was attributed to much more than academic excellence. It is a reflection of the efforts of students, the dedication of the staff, and the support for good education by the community at large. The standing ovation by the students at the time of the presentation is an indication of the kind of spirit that exists among the students and staff at the school.

Other significant activities of 1988-89 worthy of mention include the continued involvement of the Student Council in the community at large. Their efforts included such diverse programs as support for the Community Supper, participation in the Beacon Santa Program, a clothing drive for the Pine Street Inn, and a sizeable contribution for the earthquake victims in Armenia. These efforts are all a part of what is perceived as one of the school's missions that is stated in its philosophy: "Education is seen as the joint enterprise of the school, community, and the students which demands the active commitment and cooperation of each party to the whole."

### ***SENIOR HIGH SCHOOL***

With an enrollment of 1134 students in grades 9 through 12 (10/1/89), the ABRHS continues to be a distinguished school with local, state and national accolades.



Academically, college admissions officers and employers in the business world continue to look favorably on ABRHS graduates. In the last five years, 92%, 90%, 89%, 91% and 93% respectively of the graduating seniors have gone on to further education in over thirty different states. The graduating class of 1990 gives every indication they will continue in this fine tradition. Other indications of academic excellence are as follows:

*\* National Merit Scholarship Corporation* - Twenty-three members of the senior class (1989) have won commendations, ten were semi-finalists and four students won National Merit Scholarships (Aaron Bullwinkel, University of Notre Dame; Kelly O'Meara, American University; Usha Pitts, University of Massachusetts; and Karen Sandman, Princeton University).

*\* National Honor Society* - Seventy-two members of the current senior class (23%) have distinguished themselves by early entrance into the National Honor Society, and it is estimated that 50-55% of the class will be inductees in the spring of 1990.

*\* Mathematics Team* - The ABRHS Mathematics Team finished fifth in statewide competition and the school is proud to have had three students ranked in the top forty high scorers in the state (D.C. Seward, Karen Sandman and Joyce Dietrich).

*\* Science Team* - The ABRHS Science Team won the West Suburban Science Olympiad in the 1988-1989 school year and was third in the statewide competitions.

*\* SAT and Achievement Scores* - SAT and Achievement scores continue to exceed the state and national averages, despite the fact that almost all ABRHS students (94% - second highest percentage ever) take SAT tests in comparison to the state average of 73% and a national average of 42%. In short, Acton-Boxborough's 94% of the student body does better than the state's top 73% and the nation's top 42% on SAT competitions.

*\* Scholarships* - Students from the graduating class of 1989 won 143 local scholarships worth approximately \$100,000, and forty-nine students won scholarships from colleges and universities in excess of \$800,000. Local and outside scholarships recognize ABRHS students for outstanding academic and extra-curricular abilities.

In terms of curriculum, ABRHS continues to be a comprehensive secondary school with over 200 different course options. Constant evaluation and appraisal takes

place annually in order to insure that our course offerings are relevant and that we properly utilize our staff, buildings, equipment and instructional materials to the optimum level. We feel that our current curriculum offerings are comprehensive and developmental. Further, we feel these courses are challenging and are of the highest caliber.

Our most recent changes in curriculum have been the addition of the Digital VAX 11-750 computer which has a 40-port capacity to be used by students of math, business and other departments when necessary. In addition to this, Acton-Boxborough now has a full classroom of micro-computers to teach introductory computer programming courses.

An introductory course in drama became the most popular 1987 course addition with 86 students enrolled. Our most exciting 1988 curriculum change, thanks to word processor/computer gifts from NEC Corporation of Boxborough, was the development of an unique English Writing Laboratory. This experiment has been more fully developed with the addition of thirty new NEC units.

In terms of extra-curricular activities, the ABRHS program continues to be extensive and comprehensive. Athletic activities last year included nine league championships, one state championship, three semi-finalists and a cumulative 72%-28% won/loss record for our 49 teams in competitions, with a total of 100+ students winning "All League" recognition and/or "All Scholastic" recognition. ABRHS, in 1989, won the coveted "Dalton Trophy" presented by the Boston Globe for the best school in Massachusetts in terms of won/loss records. It was ABRHS's second trophy win in statewide competition since the trophy was established 10-12 years ago.

Accomplishments in fine arts were equally significant. Our Fine Arts Department conducted eight Concert Choir or Madrigal Choir performances with our Concert Band and Marching Band participating in six local events. Our theater group, Proscenium Circus, performed a sensational musical, "Grease", and performed an outstanding spring play, "Midsummer Night's Dream". The ABRHS Proscenium Circus is also commended for their outstanding performances throughout the year as they entered state competition in February and March and proceeded all the way to the state finals at the Hancock Building in Boston. Their performance of "The Insanity of Mary Girard" was truly outstanding. As was the case in athletics, numerous individuals won many awards including art awards from the Boston Globe, musical awards presented by the New England District Band Association and several individual awards provided by the New England District Chorus Association. Numerous students won "All State" recognition in dramatics, voice and instrumental competitions.

## COMMUNITY EDUCATION

Now in its fourteenth year, the Acton-Boxborough Community Education Program includes in its offerings to the community all RECREATION PROGRAMS as well as the traditional ADULT AND CHILDREN'S CLASSES. For the 1989 calendar year, over 7,330 persons enrolled in the 548 courses scheduled over the four terms, and 714 persons enrolled in the 48 COLLEGE COURSES provided by Boston University and Middlesex Community College over two terms. Computer Lab access at the High School has continued to be available to the Boston University graduate students in Acton. It remains open four nights per week with a Community Education lab assistant assigned to monitor its use. Information about all of these offerings may be obtained by calling 264-4700 x 5013, 5353 or 5014, or visiting the Community Education office in room 304 at the Grey Junior High.

The Community Education PRE SCHOOL, located at ABRHS, serves 56 three and four year olds and 21 high school students who assist in the program as part of a Child Development course.

The Community Education PRE KINDERGARTEN PROGRAM, serves 20 five-year olds. Located at Conant School, Pre-Kindergarten is for children who are old enough to attend public kindergarten, but need an extra year to mature and develop before taking that big step.

The Community Education EXTENDED DAY program, also at the Conant School, provides quality before and after school care to 160 children in grades K-6.

SUMMER DAY CAMP is also administered by Community Education. In 1989 the camp was housed at Conant Elementary School and served 300 children in grades K-6. The SUMMER PLAYGROUND PROGRAM had a registration of 250 children whose continuous attendance amounted to 1689 contacts for the summer at the Elm Street Playground. Other popular recreation classes continue to include the POOL/ FIELDHOUSE Program, sports clinics such as baseball, field hockey, gymnastics, soccer and basketball, cross country and downhill skiing, tennis, swim classes for children and adults, freestyle biking, ballroom dance, West African Dance, pre-school dance and gym classes and exercise classes for teens and adults. In the realm of public service, Community Education plans the annual CONFERENCE OF COMMUNITY AGENCIES, a fall event that offers an opportunity for area agencies and organizations to hear a speaker of current interest and acquaint the community with their special objectives and current projects; planned tours of the MCI/Concord and Northeastern Correctional Center, and collaborated with the Acton Housing Authority who obtained some private corporate funding to provide scholarships for children of

single working parents to attend Community Education classes.

Another collaboration resulted in the support of a former agency, WIDENING HORIZONS, that had independently provided career counseling services, now is co-sponsored by Community Education. Courses are partially funded by United Way monies.

Finally, the SCHEDULING OF SCHOOL FACILITIES for after school use is coordinated by the Community Education staff. Groups interested in using school space for meetings, events, etc., should call the Community Education office at 264-4700 x 5014.

Robert E. Kessler  
Superintendent of Schools  
on behalf of the School Committees

## MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

### ACTON CLASS OF 1989

Name	Shop
Disciullo, Keith D	Electrical Wiring
Dupuis, Jerry B.	Cabinetmaking
Frost, Eric Phillip	Electronic Test Technician
Giles, Shawn M.	Auto Body
Gregory, Jamie T.	Drafting
Lindquist, Kristin J.	Cosmetology
MacAulay, Beth Anne	Electrical Wiring
Miletta, Scott M.	Culinary Arts
Peppard, Lori Mae	Printing
Poulin, Matthew J.	Culinary Arts
Sheldrick, Michelle C.	Printing
Williams, Keith J.	Welding

### MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT 1989

A Laser Lab, new projects with Massachusetts Institute of Technology and many outstanding achievements by students and staff were among the highlights of 1989 at Minuteman Tech. The new Laser Lab plus a third automated manufacturing work station are the latest additions to Minuteman Tech's Electromechanical Technology Lab 2000. Utilizing the Lab's facilities, students from the electronics and Robotics programs participated in a pilot course in Statistical Process Control which is scheduled for expansion during 1989-90. The curriculum is the first of its kind in the United States, and Minuteman Tech was one of two schools in the U.S. chosen to participate in the pilot program.



A photo of Minuteman Tech's Laser Lab in action was featured in a June 1989 Fortune magazine article on "The New improved Vocational School".

Interactive video and laser disk computer instruction is now being used in Minuteman Tech science and technology classes. This technology is being introduced to other academic areas, and a Minuteman Science teacher is now providing interactive video disc authoring workshops for his fellow teachers.

Some Minuteman Tech science classes are participating in the Star Schools project with Tufts University. Utilizing telecommunications and computers, the project provides instructional resources for science and mathematics students from elementary through high school level.

In cooperation with the Massachusetts Institute of Technology and the Lego Corporation, Minuteman Tech students have used Lego building materials interfaced with computers to simulate automated manufacturing components, systems and processes. The same principles and techniques utilizing Lego and computers are being used in the graduate and undergraduate programs at M.I.T. During 1989, seventh and eighth graders and their teachers from Arlington, Concord, Lincoln and Stow took advantage of an invitation to spend a Technology Day working with the facilities and instructors in Minuteman Tech's Lab 2000. At the end of June, science teachers from Arlington, Belmont, Bolton, Concord, Lexington and Lincoln came to Minuteman to take part in a two-day Technology workshop. This program will be expanded in 1990, and all junior high and middle schools in the Minuteman Tech district will again be invited to participate.

Expanding a partnership which has been in place for several years, Minuteman Tech students began building a 6,000 square foot day care facility for M.I.T. Lincoln Laboratory. Located on Minuteman Tech property, the facility will be leased to and operated by Lincoln Lab. Construction costs are being paid by Lincoln Lab as part of the leasing arrangement. During 1989 Minuteman Tech Construction Division students also:

- \*completed work on a house on Mill St. in Lincoln which has been rented to a low income family
- \*helped with the clean up of Peddock's Island in Boston Harbor
- \*built and landscaped a patio for the Thompson School in Arlington
- \*completed a maintenance building and a football field refreshment stand on the school's campus

Highlighted below are some of the accomplishments of Minuteman Tech students and staff

- \* In the national Future Farmers of America competition held in Kansas City, horticulture senior

John Sweeney III of Wayland was a member of a 3-person team from Massachusetts which won the silver second place medal in the Landscape Nurser competition.

\*Competing against professional landscaping companies, agricultural schools and colleges, Minuteman Tech Horticulture students again in 1989 constructed an exhibit that won four awards at the New England Flower Show, including the second prize medal in the Hardy Garden Division.

\*Four Minuteman Tech Distributive Education Clubs of America (DECA) students came home from the state competition with medals. Chris Keene and Kelli Mason, both of Stow, took second place medals. Candi Biondo of Concord and Lisa Skoczylas of Ayer placed third with their projects. Chris Keene was Massachusetts DECA President in 1988-89.

\*In the state Vocational Industrial Clubs of America (VICA) competition, 17 Minuteman Tech students won medals in eleven events. Danielle Dufromont of Watertown, Vin Corbet of Sudbury and Louis Axtman of Stow placed 1st, 2nd and 3rd in the Advertising Design competition. In Auto Body Repair, Brian Davis of Bolton was 1st and Thi Le of Lexington was 2nd. Marc Parent of Waltham was third in post-secondary Cabinetmaking. In Culinary Arts, Matthew Poulin of Acton and Robert Grace of Needham placed 1st and 2nd. Joan Coady of Wayland won the post-secondary Baking competition. Matthew Kahn of Watertown won the Electronics competition, Ed Porecca of Belmont won the Residential Wiring competition, with Kevin Cassidy of Needham placing 3rd in the post-secondary division. In Welding, Tim Weeks and William Mendez, both of Lancaster, placed 1st and 3rd. Jennifer Passus of Concord was third in Word Processing. Jennifer Metivier of Carlisle won the Bulletin Board Display competition, and Brandy James of Lexington won the Non-Traditional Job Skill Demonstration competition. Beth MacAulay of Acton was state VICA District Vice-President in 1988-89.

\*Minuteman Tech ranked as one of the three highest-scoring vocational schools in the state on the Massachusetts Educational Assessment Test for Math.

\*Robotics senior Matthew Kahn of Watertown was named the Outstanding Vocational Technical student at Minuteman Tech and was honored by the state Department of Education at a banquet during National Vocational Education week.

\*For the sixth straight year, the Minuteman Tech varsity hockey team made it to the state finals. Four team members were named to the All Conference team:



Joe Ristino of Revere, Sean Lane of Waltham, Alan Ferrone of Somerville and Scott Dennison of Watertown. These four players, plus Tom Curley of Stow and David Apprille of Arlington, were named Commonwealth Conference I Stars.

\*In girls' basketball, Kim Hebert at Shirley Marsh, both of Stow, were named to the Colonial Conference All Star first team.

\*In soccer, Minuteman Tech placed three players on the Commonwealth Conference All Star first team: Brian Whitcomb of Boxborough, Jonathan Cousins of Concord, John Campbell of Dover and " Matthew Bufton of Lancaster. Robert Fisher of Sudbury was named to the All Star second team.

\*Minuteman also placed three players on the Commonwealth All Conference Honorable Mention Football Team: Walter Carmichael of Arlington, Richard Griffith of Needham and Brian Healy of Medford.

\*Minuteman Tech Commercial Art graduate Steve Bowden of Lincoln has just been named Art Director for the Boston Sunday Herald Magazine.

\*Cosmetology teacher Sebastian Paquette completed a manual for a Macintosh-based Small Business Management course which will be used throughout the state. Cosmetology department head Sabra Haywood completed the first Esthetics curriculum for use in a vocational cosmetology program.

\*Retailing department head John Jefferson was elected a Secondary School Director by the National Council of Hotel, Restaurant and Institutional Educators.

During 1989 Minuteman Tech continued to expand its service to adults. The new Adult High School held its first graduation ceremony in June with 21 adults receiving their diplomas. Five of these people are now continuing their education in college. Short-term job training was given to 49 adults, many of whom were victims of layoffs and plant closings. A new daytime grant-funded Nursing Assistant Training program for adults is now available.

More and more adults from the Minuteman Tech District are taking advantage of the opportunity to enroll in the school's daytime adult technical training program. Residents of the District's 16- member towns may take this program free of charge with free transportation provided. For those who cannot attend classes in the daytime, there are hundreds of evening courses available at Minuteman which provide beginning and advanced technical training. Courses are also offered in a wide variety of other areas. Information about these programs may be obtained by calling Minuteman Tech's Community Education Office at 617-861-7150.

During 1989, Needham member of the Minuteman Tech School Committee Tim Sullivan resigned. Mark Tobin was appointed to take his place.

Respectfully submitted,

#### THE MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL COMMITTEE

Acton - John W. Putnam (term expires 1991)

Boxborough - Kenneth Whitcomb (term expires i 991 )

#### Enrollment October 2, 1989

Town	'93	'92	'91	'90	PG	TOTAL
Acton	20	8	11	12	10	61
Arlinston	34	40	42	35	31	182
Belmont	10	10	12	10	10	52
Bolton	2	1	2	2	0	7
Boxboro	2	0	2	4	2	10
Carlisle	1	0	1	0	2	4
Concord	4	7	7	5	4	27
Dover	0	1	0	1	0	2
Lancaster	6	8	7	8	1	30
Lexington	12	9	14	11	19	65
Lincoln	3	1	0	1	0	5
Needham	12	7	15	11	6	51
Stow	15	10	12	14	1	52
Sudbury	13	13	8	15	1	50
Wayland	4	2	8	5	2	21
Weston	1	0	2	0	1	4
Tuition	18	32	51	36	17	154
TOTAL	157	149	194	170	107	777

# Operating Fund Comparison of Budget to Actual June 30, 1989

REVENUES	FY 88 ACTUAL	FINANCIAL MANAGEMENT PLAN FY 89	ACTUAL/ ENCUMBERED	PROJECTED	TRANSFER	RECEIPTS	AVAILABLE	BUDGET (OVER) UNDER
ASSESSMENTS	5,122,792	5,264,755	5,264,755	0	0	0	0	0.00%
CHAPTER 70	1,638,748	1,638,748	1,638,749	0	0	0	1	0.00%
TRANSPORT-CH. 71-16C	730,397	700,000	811,614	0	0	0	111,614	0.00%
REG. AID-CH. 71-16D	402,169	402,169	438,394	0	0	0	36,225	9.01%
CHAPTER 645	107,817	107,817	107,817	0	0	0	0	0.00%
APPROP. FROM SURPLUS	245,753	267,000	267,000	0	0	0	0	0.00%
TUITION	910,715	946,963	946,963	0	0	0	0	0.00%
<b>TOTAL REVENUES</b>	<b>9,158,391</b>	<b>9,327,452</b>	<b>9,475,292</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>147,840</b>	<b>1.58%</b>
<b>EXPENSES</b>								
00 RESERVE	0	0	0	0	0	0	0	0.00%
01 BUILDING TRADES	70,021	74,700	75,972	0	0	1,325	53	0.07%
02 COMMERCIAL SERVICES	18,317	17,373	17,816	0	0	49	-394	-2.27%
03 ELECTRONICS	34,582	33,724	29,926	0	-3,000	0	798	2.37%
04 GRAPHICS	82,857	86,066	90,241	0	450	0	-3,725	-4.33%
05 HEALTH INSTRUCTIONS	24,428	26,192	25,050	0	0	0	1,142	4.36%
06 METAL FABRICATIONS	55,479	42,214	50,327	0	0	0	-8,113	-19.22%
07 POWER MECHANICS	26,099	31,260	36,947	0	-240	0	-5,827	-18.58%
08 TECHNOLOGY	17,646	17,555	15,732	0	0	0	1,823	10.39%
09 AFTERNOON PROGRAM	9,176	14,600	13,994	0	0	115	721	4.94%
10 REGIONAL COOPERATION	38,661	9,459	50,575	0	150	41,007	41	0.43%
15 DRAFTING	6,514	9,034	8,668	0	0	5	371	6.00%
20 ROTC	2,289	1,000	1,257	0	0	0	-257	-25.70%
21 COMMUNICATIONS	17,111	16,269	14,483	0	0	0	1,786	10.98%
22 HUMAN RELATIONS	6,562	5,991	5,741	0	0	0	250	4.17%
23 MATHEMATICS	7,382	7,450	9,622	0	0	269	-1,903	-25.54%
24 SCIENCE	22,831	21,000	24,461	0	0	106	-3,355	-15.98%
25 PHYSICAL EDUCATION	11,577	9,745	8,179	0	0	465	2,031	20.84%
26 ATHLETICS	64,216	77,157	70,866	0	0	1,322	7,613	9.87%
27 BUSINESS INSTRUCTION	11,721	13,407	6,421	0	-7,000	8	-6	-0.04%
28 FOREIGN LANGUAGE	2,677	140	1,746	0	0	217	-1,389	-99.2.14%
29 ART	10,449	11,765	10,786	0	0	0	979	8.32%
30 MUSIC	575	500	587	0	0	0	-87	0.00%
31 DRIVER EDUCATION	5,477	500	4,527	0	0	6,945	2,918	583.60%
51 INSTRU. RESOURCES	55,553	58,875	57,861	0	0	1	1,015	1.72%
52 PUPIL SUPPORT	30,147	37,726	33,579	0	0	34	4,181	11.08%
71 PRINCIPAL	77,893	83,275	98,861	0	209	2,754	-12,623	-15.16%
72 VOC. CO-ORDINATOR	17,672	16,250	13,773	0	0	0	2,477	15.24%
73 COMPUTER SERVICES	63,101	72,630	70,506	0	0	235	2,359	3.25%
74 DEAN	4,179	2,400	2,180	0	0	0	220	9.17%
75 DISTRICT PROGRAMS	7,060	5,415	6,118	0	0	400	-303	-5.60%
75 LEGAL FEES	72,248	30,000	96,405	0	0	0	-66,405	-221.35%
75 AUDIT FEES	6,000	16,000	23,000	0	0	0	-7,000	-43.75%
76 SUPERINTENDENT	7,059	7,350	4,499	0	0	12	2,863	38.95%
77 PLANNING/ACADEMICS	43,955	57,260	55,023	0	0	535	2,772	4.84%
78 BUSINESS OFFICE	10,484	17,850	17,065	0	0	1,864	2,649	14.84%
78 RISK INSURANCE	102,710	106,125	117,772	0	0	2,926	-8,721	-8.22%
78 PETTY/EMPLOYEE BFT	694,056	877,200	704,711	0	35,854	7,025	215,368	24.55%
79 TRANSPORTATION	800,001	666,342	676,192	0	0	0	-9,850	-1.48%
80 CAFETERIA	9,283	9,800	5,965	0	0	0	3,835	39.13%
81 OPERATIONS & MAINT.	734,316	755,510	719,501	0	2	3,598	39,609	5.24%
82 EQUIPMENT PURCHASES	312,013	362,595	373,477	0	10,754	128	0	0.00%
82 DEPT MANAGEMENT	192,330	161,012	161,012	0	0	0	0	0.00%
NA SALARIES	5,288,078	5,456,636	5,469,680	0	12,698	7,710	7,364	0.13%
<b>TOTAL EXPENSES</b>	<b>9,074,785</b>	<b>9,327,452</b>	<b>9,281,104</b>	<b>0</b>	<b>49,877</b>	<b>79,055</b>	<b>175,280</b>	<b>1.88%</b>
EXCESS OF REVENUES	83,606	0	194,188	0	49,877	79,055	323,120	3.46%
TRANSFER FROM ENTERPRISE	84,107	0	0	0	0	0	0	0.00%
<b>EXCESS REVENUES</b>	<b>167,713</b>	<b>9,327,452</b>	<b>194,188</b>	<b>0</b>	<b>49,877</b>	<b>79,055</b>	<b>323,120</b>	<b>3.46%</b>

# **FINANCIAL REPORTS**

## **BOARD OF ASSESSORS**

The Board of Assessors regular meetings are on the first Monday of the month at 5:30 P.M. in the Town Hall. Additional meetings are held as needed. Dates and times are posted forty-eight hours in advance.

### **FISCAL YEAR 1990 VALUATION SUMMARY**

Residential	\$1,376,116,650
Commercial	247,043,780
Industrial	103,237,700
Personal Property	18,278,882

Total Taxable Value	\$1,744,677,012
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Tax Rate:

RESIDENTIAL	\$11.48
COMM/IND/PP	\$12.97

### **BOARD OF ASSESSORS**

Robert Adams, Chairman  
Susan Miller  
James Kotanchik

### **ASSISTANT ASSESSOR**

Lela Sorensen



**TOWN OF ACTON  
TRUST FUND  
-JUNE 30, 1989-**

REFERENCE NUMBER	NAME	BEGINNING BALANCE 7/1/88	NEW PRINCIPLE	INTEREST INCOME	EXPEND- ITURE	ENDING BALANCE 6/30/89
T-05	BETSY BALL CHARITY FUND	\$10,095.26				\$10,095.26
T-05	BETSY BALL CHARITY INCOME	66,310.42		6,203.13	1,045.00	71,468.55
T-28	VARNUM TUTTLE MEMORIAL FUND	10,000.00				10,000.00
T-28	VARNUM TUTTLE MEMORIAL INCOME	40,914.09		4,159.90	1,448.00	43,625.99
T-16	ELIZABETH WHITE CHARITY FUND	25,000.00				25,000.00
T-16	ELIZABETH WHITE CHARITY INCOME	34,028.45		5,023.76	10,750.00	28,302.21
T-18	GEORGIA WHITNEY CHARITY FUND	14,073.70				14,073.70
T-18	GEORGIA WHITNEY CHARITY INCOME	<u>2,587.11</u>		<u>1,440.60</u>	<u>          </u>	<u>4,027.71</u>
<b>SUBTOTAL</b>		\$203,009.03		16,827.39	13,243.00	206,593.42
T-3	GEORGE AMES CEMETERY FUND	465.49				\$465.49
T-3	GEORGE AMES CEMETERY INCOME	663.01		92.64	82.82	672.83
T-4	ARLETTE APPLE YARD CEMETERY FUND	2,000.00				2,000.00
T-4	ARLETTE APPLE YARD CEMETERY INCOME	2,975.00		413.15	290.59	3,097.56
T-24	BLANCHARD CEMETERY FUND	2,419.24				2,419.24
T-24	BLANCHARD CEMETERY INCOME	3,780.51		509.14	325.72	3,963.93
T-7	A.B. CONANT FAMILY CEMETERY FUND	1,000.00				1,000.00
T-7	A.B. CONANT FAMILY CEMETERY INCOME	2,114.97		257.91	229.98	2,142.90
T-10	DR. ROBERT DAVIS CEMETERY FUND	1,000.00				1,000.00
T-10	DR. ROBERT DAVIS CEMETERY INCOME	1,940.85		243.72	194.54	1,990.03
T-11	MARTHA DESMOND CEMETERY FUND	3,000.00				3,000.00
T-11	MARTHA DESMOND CEMETERY INCOME	4,608.36		624.32	304.51	4,928.17
T-20	FRANK HAYWARD CEMETERY FUND	1,000.00				1,000.00
T-20	FRANK HAYWARD CEMETERY INCOME	3,912.43		403.98	159.93	4,156.48
T-21	HOIT & SCOTT CEMETERY FUND	500.00				500.00
T-21	HOIT & SCOTT CEMETERY INCOME	947.13		120.19	109.64	957.68
T-27	HOSMER CEMETERY FUND	102,238.95				102,238.95
T-27	HOSMER CEMETERY INCOME	115,581.77		17,950.82	12,975.91	120,556.68
T-34	JENKS FAMILY CEMETERY FUND	142,176.26				142,176.26
T-34	JENKS FAMILY CEMETERY INCOME	101,886.69		20,092.53	11,586.25	110,392.97
T-36	ERNEST JONES CEMETERY FUND	1,000.00				1,000.00
T-36	ERNEST JONES CEMETERY INCOME	875.00		156.08	135.03	896.05
T-23	FRANK KNOWLTON CEMETERY FUND	1,000.00				1,000.00
T-23	FRANK KNOWLTON CEMETERY INCOME	1,527.62		209.50	191.64	1,545.48
T-22	MRS. O'NEIL CEMETERY FUND	372.39				372.39
T-22	MRS. O'NEIL CEMETERY INCOME	711.60		88.47	41.25	758.82
T-6	OLD PERPETUAL CARE FUND	178,859.92				178,859.92
T-6	OLD PERPETUAL CARE INCOME	138,622.45		26,634.52	22,432.49	142,824.48
T-5	NEW PERPETUAL CARE FUND	201,295.00	24,055.00			225,350.00
T-5	NEW PERPETUAL CARE INCOME	38,548.40		18,766.28	13,702.20	43,612.48
T-26	RAYMOND CARE CEMETERY FUND	2,000.00				2,000.00
T-26	RAYMOND CARE CEMETERY INCOME	3,994.56		495.78	370.14	4,120.20
T-25	RAYMOND MONUMENT P.C. FUND	700.00				700.00
T-25	RAYMOND MONUMENT P.C. INCOME	4,391.46		410.65		4,802.11
T-12	ELBRIDGE ROBBINS & DESC. FUND	1,000.00				1,000.00

REFERENCE NUMBER	NAME	BEGINNING BALANCE 7/1/88	NEW PRINCIPLE	INTEREST INCOME	EXPEND- ITURE	ENDING BALANCE 6/30/89
T-12	ELBRIDGE ROBBINS & DESC. INCOME	1,443.97		201.99	177.76	1,468.20
T-13	ROBBINS, WOODLAWN CEMETERY FUND	1,500.00				1,500.00
T-13	ROBBINS, WOODLAWN CEMETERY INCOME	2,212.33		307.15	225.83	2,293.65
T-14	CAPTAIN ROBBIN'S CEMETERY FUND	2,500.00				2,500.00
T-14	CAPTAIN ROBBIN'S CEMETERY INCOME	7,496.22		807.94	272.04	8,032.12
T-15	ROBBINS & AMES MEMORIAL FUND	21,210.08				21,210.08
T-15	ROBBINS & AMES MEMORIAL INCOME	58,005.69		6,427.64	3,301.80	61,131.53
T-31	WATSON CEMETERY FUND	2,500.00				2,500.00
T-31	WATSON CEMETERY INCOME	3,905.82		526.66	322.82	4,109.66
T-35	MARY SMITH CEMETERY FUND	2,000.00				2,000.00
T-35	MARY SMITH CEMTER Y INCOME	2,150.75		343.88	336.45	2,158.18
T-33	WELLS CEMETERY FUND	3,000.00				3,000.00
T-33	WELLS CEMETERY INCOME	9,290.76		999.92	142.96	10,147.72
T-29	WETHERBEE CEMETERY FUND	10,000.00				10,000.00
T-29	WETHERBEE CEMETERY INCOME	41,065.94		4,129.01	503.24	44,691.71
T-19	GEORGIA WHITNEY CEMETERY FUND	1,500.00				1,500.00
T-19	GEORGIA WHITNEY CEMETERY INCOME	<u>1,353.27</u>		<u>237.88</u>	<u>199.96</u>	<u>1,391.19</u>

<b>SUBTOTAL</b>		1,240,243.89	24,055.00	101,451.75	68,615.50	1,297,135.14
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T-01	HIGH SCHOOL LIBRARY FUND	4,000.00				4,000.00
T-01	HIGH SCHOOL LIBRARY INCOME	458.98		372.25	450.70	380.53
T-70	MARK CLAPP MEMORIAL FUND	1,142.00				1,142.00
T-70	MARK CLAPP MEMORIAL INCOME	657.76		145.23	660.95	142.04
T-72	CHARLOTTE CONANT FUND	1,500.00				1,500.00
T-72	CHARLOTTE CONANT INCOME	1,268.42		227.86	587.20	909.08
T-74	MINNIE DAVIS FUND	336.50				336.50
T-74	MINNIE DAVIS INCOME	403.86		58.42	317.35	144.93
T-76	HIRAM J. HAPGOOD FUND	200.00				200.00
T-76	HIRAM J. HAPGOOD INCOME	466.67		53.41		520.08
T-78	SUSAN & LUTHER CONANT FUND	1,000.00				1,000.00
T-78	SUSAN & LUTHER CONANT INCOME	2,574.58		287.96		2,862.54
T-90	KATHERINE M. KINSLEY FUND	9,461.75				9,461.75
T-90	KATHERINE M. KINSLEY INCOME	7,574.12		1,443.94	6,138.75	2,879.31
T-80	MILDRED P. MOORE FUND	2,000.00				2,000.00
T-80	MILDRED P. MOORE INCOME	2,685.89		382.27	1,232.96	1,835.20
T-82	LIBRARY PLANTER FUND	1,000.00				1,000.00
T-82	LIBRARY PLANTER INCOME	1,329.78		192.81	202.30	1,320.29
T-84	NEWELL B. TAINTER FUND	11,606.54				11,606.54
T-84	NEWELL B. TAINTER INCOME	5,147.78		1,352.96	1,058.83	5,441.91
T-86	LUKE TUTTLE FUND	200.00				200.00
T-86	LUKE TUTTLE INCOME	511.12		56.75		567.87
T-17	GEORGIA WHITNEY MEMORIAL FUND	15,000.00				15,000.00
T-17	GEORGIA WHITNEY MEMORIAL INCOME	4,964.47		1,689.34	3,546.95	3,106.86
T-88	WILLIAM A. WILDE FUND	9,000.00				9,000.00
T-88	WILLIAM A. WILDE INCOME	<u>5,706.50</u>		<u>1,272.85</u>	<u>2,906.13</u>	<u>4,073.22</u>

<b>SUBTOTAL</b>		90,196.72		7,536.05	17,102.12	80,630.65
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T-02	FIREMEN'S RELIEF FUND	9,830.00				9,830.00
T-02	FIREMEN'S RELIEF INCOME	57,914.24		5,455.27		63,369.51
T-37	ACTON YOUTH PROGRAM FUND	21,074.00				21,074.00

REFERENCE NUMBER	NAME	BEGINNING BALANCE 7/1/88	NEW PRINCIPLE	INTEREST INCOME	EXPEND- ITURE	ENDING BALANCE 6/30/89
T-37	ACTON YOUTH PROGRAM INCOME	5,313.27		2,232.69	2,880.00	4,665.96
T-9	CONSERVATION INCOME	14,507.98				14,507.98
T-9	CONSERVATION INCOME			1,145.97		1,145.97
T-41	DRUM TRI-CENTENIAL, INC.	314.07				314.07
T-41	DRI, TRO-CENTENIAL, INC.			25.04		25.04
T-40	JAMES E. KINSLEY FUND	1,000.00				1,000.00
T-40	JAMES E. KINSLEY INCOME	1,763.05		222.02		1,985.07
T-32	WEST ACTON FIREMEN'S RELIEF FUND	5,838.11				5,838.11
T-32	WEST ACTON FIREMEN'S RELIEF FUND	<u>          </u>		<u>469.91</u>	<u>          </u>	<u>469.91</u>
SUBTOTAL		117,554.72		9,550.90	2,880.00	124,225.62
T-	CHARLOTTE L. GOODNOW FUND	3,000.00				3,000.00
T-	CHARLOTTE L. GOODNOW INCOME	<u>296.35</u>		<u>231.20</u>	<u>296.35</u>	<u>231.20</u>
SUBTOTAL		3,296.35		231.20	296.35	3,231.20
GRAND TOTAL		\$1,654,300.71	24,055.00	135,597.29	102,136.97	1,711,816.03



**TOWN OF ACTON  
OFFICE OF THE COLLECTOR  
BETSY L. WILSON,  
TOWN COLLECTOR  
FOR THE FISCAL YEAR 1989**

**REAL ESTATE TAXES 1989**

COMMITTMENT	18,636,350
REFUNDS	80,813
ABATEMENTS	349,776
PAYMENTS TO THE TREASURER	17,803,790
OUTSTANDING JUNE 30, 1989	563,597

**REAL ESTATE TAXES 1988**

OUTSTANDING JULY 1, 1988	420,120
REFUNDS	27,954
ABATEMENTS	14,013
PAYMENTS TO THE TREASURER	300,639
OUTSTANDING JUNE 30, 1989	133,422

**REAL ESTATE TAXES 1987**

OUTSTANDING JULY 1, 1988	143,739
REFUNDS	7,471
ABATEMENTS	7,471
PAYMENTS TO THE TREASURER	84,509
OUTSTANDING JUNE 30, 1989	59,230

**TAX TITLE**

OUTSTANDING JULY 1, 1988	256,147
ADJUSTMENTS	22,246
PAYMENTS TO THE TREASURER	28,972
OUTSTANDING JUNE 30, 1989	249,421

**PERSONAL PROPERTY TAXES 1989**

COMMITTMENT	199,795
REFUNDS	2
ABATEMENTS	6,051
PAYMENTS TO THE TREASURER	183,356
OUTSTANDING JUNE 30, 1989	10,390

**PERSONAL PROPERTY TAXES 1988**

OUTSTANDING JULY 1, 1988	8,977
PAYMENTS TO THE TREASURER	6,053
OUTSTANDING JUNE 30, 1989	2,924

**PERSONAL PROPERTY TAXES 1987**

OUTSTANDING JULY 1, 1988	9,646
PAYMENTS TO THE TREASURER	4,298
OUTSTANDING JUNE 30, 1989	5,348

**MOTOR VEHICLE EXCISE TAXES 1989**

COMMITTMENT	952,208
REFUNDS	847
ABATEMENTS	57,387
PAYMENTS TO THE TREASURER	774,047
OUTSTANDING JUNE 30, 1989	121,621

**MOTOR VEHICLE EXCISE TAXES 1988**

OUTSTANDING JULY 1, 1988	417,713
COMMITTMENT	327,038
REFUNDS	9,346
ABATEMENTS	51,538
PAYMENTS TO THE TREASURER	658,306
OUTSTANDING JUNE 30, 1989	44,253

**MOTOR VEHICLE EXCISE TAXES 1987**

OUTSTANDING JULY 1, 1988	168,591
COMMITTMENT	27,595
REFUNDS	1,196
ABATEMENTS	6,689
PAYMENTS TO THE TREASURER	36,962
OUTSTANDING JUNE 30, 1989	153,731

# TOWN ACCOUNTANT

THIS REPORT COVERS THE FINANCIAL TRANSACTIONS OF THE TOWN OF ACTON FOR THE YEAR ENDING JUNE 30, 1989. INCLUDED IS A DETAILED STATEMENT OF THE EXPENDITURES OF EACH DEPARTMENT AND TABULATED RECORD SHOWING APPROPRIATIONS AND BALANCES. THE CASH ACCOUNTS OF THE TREASURER AND COLLECTOR HAVE BEEN VERIFIED AND THE VARIOUS TRUST ACCOUNTS IN THE CUSTODY OF THE TREASURER HAVE BEEN REVIEWED.

I HAVE ENCLOSED THE BALANCE SHEET PREPARED BY BROWN AND BARRETT, INDEPENDENT AUDITORS, FOR THE YEAR ENDING JUNE 30, 1989.

MARY E. LARSON  
TOWN ACCOUNTANT

## STATEMENT OF APPORATIONS AND DISBURSEMENTS

JULY 1, 1988 TO JUNE 30, 1989

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
<b>GENERAL GOVERNMENT SALARY</b>			
MODERATOR	200.00	100.00	100.00
SELECTMEN	79,827.00	80,417.23	(590.23)
TOWN OFFICE CLERICAL	361,941.00	358,731.03	2,809.97
CLERICAL, ENCUMBERED		400.00	
TOWN ACCOUNTANT	31,676.00	31,673.33	(777.33)
TOWN ACCOUNTANT, ENCUMBERED		780.00	
TREASURER/COLLECTOR	100,284.00	99,920.33	(342.33)
TREAS/COLL., ENCUMBERED		706.00	
TOWN ASSESSOR	59,747.00	58,373.52	593.48
TOWN ASSESSOR, ENCUMBERED	780.00		
TOWN CLERK	42,388.00	42,387.91	(499.91)
TOWN CLERK, ENCUMBERED		500.00	
ELECTIONS & REGISTRATION	13,430.00	6,078.27	7,351.73
PLANNING BOARD	67,375.00	67,906.09	(1,416.09)
PLANNING BOARD, ENCUMBERED		885.00	
CONSERVATION COMMISSION	28,854.00	28,618.76	235.24
MUNICIPAL PROPERTIES	191,333.00	189,006.97	2,256.03
MUNICIPAL PROP., ENCUMBERED		70.00	
CEMETERIES	57,217.00	60,368.74	(3,653.29)
CEMETERIES, ENCUMBERED		501.55	
COUNCIL ON AGING	35,636.00	36,318.25	(682.25)
VETERAN'S AGENT	<u>1,877.00</u>	<u>1,876.73</u>	<u>.27</u>
<b>A) TOTAL SALARIES</b>	1,071,785.00	1,061,777.16	5,385.29
<b>TOTAL SALARIES ENCUMBERED</b>		4,622.55	

## GENERAL GOVERNMENT EXPENSE

MODERATOR	20.00	-0.0-	20.00
SELECTMEN	84,910.00	63,315.28	21,594.72
LEGAL SERVICES	212,808.00	243,597.15	(30,789.15)
LEGAL EXPENSES	9,000.00	10,143.79	(1,143.79)
TOWN ACCOUNTANT	3,180.00	3,180.00	-0.00-
TOWN TREASURER/COLLECTOR	53,300.00	61,952.11	(8,652.11)
TOWN ASSESSOR	22,225.00	18,769.02	3,455.98
TOWN CLERK	2,855.00	2,164.00	691.00

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
ELECTIONS & REGISTRATION	10,607.00	11,750.67	(1,143.67)
PLANNING BOARD	10,310.00	8,286.16	697.69
PLANNING EXPENSES, ENCUMBERED		1,326.15	
BOARD OF APPEALS	2,300.00	2,490.14	(190.14)
CONSERVATION COMMISSION	3,950.00	3,350.01	599.99
PUBLIC CEREMONIES	2,905.00	2,563.54	341.46
MUNICIPAL PROPERTIES	103,500.00	88,287.46	15,212.54
CEMETERIES	8,430.00	8,419.10	10.90
TOWN UTILITIES	139,000.00	148,973.90	(9,973.90)
HYDRANT RENTAL	49,000.00	50,695.00	(1,695.00)
STREET LIGHTING	98,000.00	93,811.90	4,188.10
TOWN REPORT COMMITTEE	16,710.00	15,395.48	1,314.52
YOUTH COMMISSION	1,800.00	451.00	1,349.00
CODE	14,500.00	14,499.96	.04
HISTORICAL COMMISSION	800.00	585.42	214.58
COUNCIL ON AGING	15,215.00	14,984.96	230.04
VETERAN'S AGENT EXPENSES	175.00	-0.0-	175.00
VETERAN'S AGENT AID	9,700.00	6,857.00	2,843.00
RECREATION	500.00	-0.0-	500.00
HANDICAP EXPENSES	<u>500.00</u>	<u>350.80</u>	<u>149.20</u>
<b>B) TOTAL EXPENSES</b>	876,200.00	874,873.85	-0.0-
<b>TOTAL EXP ENCUMBERED</b>		1,326.15	
<b>GENERAL GOVERNMENT TRAVEL</b>			
<b>SELECTMEN</b>			
OUT OF STATE TRAVEL	<u>2,000.00</u>	<u>327.93</u>	<u>1,672.07</u>
<b>C) TOTAL TRAVEL</b>	2,000.00	327.93	1,672.07
<b>PROTECTION OF PERSONS AND PROPERTY SALARY</b>			
<b>POLICE DEPARTMENT</b>			
SALARIES, REGULAR	848,767.00	848,834.92	(67.92)
SALARIES, OTHER	296,964.00	288,723.94	8,240.06
<b>FIRE DEPARTMENT</b>			
SALARIES, REGULAR	1,222,687.00	1,222,835.26	(151.90)
SALARIES, ENCUMBERED		3.64	
SALARIES, OTHER	219,446.00	218,007.26	(982.87)
SALARIES, ENCUMBERED		2,421.61	
BUILDING INSPECTOR	78,447.00	77,094.32	1,352.68
HEALTH DEPARTMENT	97,869.00	97,807.75	(790.91)
SALARIES, ENCUMBERED		<u>852.16</u>	
<b>D) TOTAL SALARIES</b>	2,764,180.00	2,753,303.45	7,599.14
<b>TOTAL SALARIES ENCUMBERED</b>		3,277.41	
<b>PROTECTION OF PERSONS AND PROPERTY EXPENSE</b>			
POLICE DEPARTMENT	53,348.00	53,337.51	10.49
FIRE DEPARTMENT	51,875.00	49,131.81	1,557.19
EXPENSES, ENCUMBERED		1,186.00	
BUILDING INSPECTOR	38,337.00	32,497.01	(2,048.83)
EXPENSES, ENCUMBERED		7,888.82	
DOG OFFICER	12,042.00	12,317.92	(275.92)
CIVIL DEFENSE	4,600.00	4,519.58	80.42
HEALTH DEPARTMENT	9,515.00	8,838.35	676.65
ELIOT MENTAL HEALTH	<u>25,000.00</u>	<u>25,000.00</u>	<u>0.0-</u>
<b>E) TOTAL EXPENSES</b>	194,717.00	185,642.18	-0.0-
<b>TOTAL EXP ENCUMBERED</b>		9,074.82	



WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
<b>DEPARTMENT OF PUBLIC WORKS SALARY</b>			
ENGINEERING DEPARTMENT	108,657.00	108,909.82	(252.82)
HIGHWAY DEPARTMENT	511,121.00	488,666.42	22,288.18
SALARIES ENCUMBERED		<u>166.40</u>	
<b>F) TOTAL SALARIES</b>	<b>619,778.00</b>	<b>597,576.24</b>	<b>22,035.36</b>
<b>TOTAL SALARIES ENCUMBERED</b>		<b>166.40</b>	
<b>DEPARTMENT OF PUBLIC WORKS EXPENSE</b>			
ENGINEERING DEPARTMENT	19,500.00	13,994.48	41.59
EXPENSES, ENCUMBERED		5,463.93	
HIGHWAY DEPARTMENT	69,700.00	95,792.76	(26,092.76)
SPECIAL PROJECTS	23,300.00	23,751.03	(451.03)
SNOW AND ICE CONTROL	76,000.00	84,763.86	(8,763.86)
ROAD MAINTENANCE	132,000.00	168,460.31	(36,460.31)
MACHINERY EXPENSE	104,950.00	116,485.38	(11,535.38)
GAS AND FUEL	74,700.00	82,207.78	(7,507.78)
NESWC	<u>696,000.00</u>	<u>605,188.88</u>	<u>90,811.12</u>
<b>G) TOTAL EXPENSES</b>	<b>1,196,150.00</b>	<b>1,190,644.48</b>	<b>41.59</b>
<b>TOTAL EXP ENCUMBERED</b>		<b>5,463.93</b>	
<b>LIBRARIES SALARY</b>			
MEMORIAL LIBRARY	277,510.00	276,393.90	(109.90)
SALARIES ENCUMBERED		1,226.00	
WEST ACTON LIBRARY	<u>16,641.00</u>	<u>15,731.18</u>	<u>909.82</u>
<b>H) TOTAL SALARIES</b>	<b>294,151.00</b>	<b>292,125.08</b>	<b>799.92</b>
<b>TOTAL SALARIES ENCUMBERED</b>			<b>1,226.00</b>
<b>LIBRARIES EXPENSES</b>			
MEMORIAL LIBRARY	12,708.00	12,512.83	1.17
EXPENSES, ENCUMBERED		194.00	
BOOKS	55,000.00	55,000.00	-0.00
WEST ACTON LIBRARY	6,003.00	5,434.64	318.36
EXPENSES, ENCUMBERED		<u>250.00</u>	
<b>I) TOTAL EXPENSES</b>	<b>73,711.00</b>	<b>72,947.47</b>	<b>319.53</b>
<b>TOTAL EXPENSES ENCUMBERED</b>		<b>444.00</b>	
<b>INSURANCE</b>			
GROUP HEALTH	345,000.00	448,760.35	(103,760.35)
OTHER INSURANCE	328,200.00	281,663.89	46,536.11
<b>J) TOTAL</b>	<b>673,200.00</b>	<b>730,424.24</b>	<b>(57,224.24)</b>
<b>PENSIONS</b>			
PENSIONS	687,161.00	687,006.33	154.67
<b>L) TOTAL</b>	<b>687,161.00</b>	<b>687,006.33</b>	<b>154.67</b>

WARRANT BUDGET ITEM	APPROPRIATED OR AVAILABLE	DISBURSED	BALANCE
<b>DEBT AND INTEREST</b>			
REVENUE NOTES			
INTEREST IN ANTICIPATION	30,000.00	33,279.19	(3,279.19)
CONANT SCHOOL			
PRINCIPAL	80,000.00	80,000.00	-000-
INTEREST	11,400.00	11,400.00	-000-
MERRIAM			
PRINCIPAL	100,000.00	100,000.00	-000-
INTEREST	13,000.00	9,619.34	3,380.66
GENERAL OBLIGATION 1982			
PRINCIPAL	100,000.00	100,000.00	-000-
INTEREST	33,638.00	33,637.50	.50
GENERAL OBLIGATION 1985			
PRINCIPAL	115,000.00	115,000.00	-000-
INTEREST	32,938.00	32,937.50	.50
GENERAL OBLIGATION 1986			
PRINCIPAL	350,000.00	350,000.00	-000-
INTEREST	166,500.00	166,500.00	-000-
GENERAL OBLIGATION 1987			
PRINCIPAL	210,000.00	210,000.00	-000-
INTEREST	<u>81,860.00</u>	<u>81,860.00</u>	<u>-000-</u>
M) TOTAL	1,324,336.00	1,324,233.53	102.47
ENTERPRISE BUDGET			
N) MERRIAM	130,543.00	130,479.43	63.57
O) ELDER VAN	27,130.00	25,049.94	2,080.06
P) NURSING	189,334.00	189,229.43	36.17
NURSING ENCUMBERED		68.40	
Q) SEPTAGE DISPOSAL	250,000.00	121,084.40	107,721.10
SEPTAGE, ENCUMBERED		<u>21,194.50</u>	
TOTAL ENTERPRISE BUDGET	597,007.00	465,843.20	109,900.90
TOTAL ENTERPRISE ENCUMBERED		21,262.90	
<b>LOCAL SCHOOLS</b>			
OPERATING EXPENSES	7,085,481.00	7,033,203.49	.79
OPERATING EXPENSES ENCUMBERED		52,276.72	
OUT OF STATE TRAVEL	6,500.00	6,454.64	-0.0-
OUT OF STATE TRAVEL ENCUMBERED		45.36	
BLANCHARD AUDITORIUM	<u>31,672.00</u>	<u>31,671.01</u>	<u>.99</u>
Q) TOTAL EXPENSES	7,123,653.00	7,071,329.14	1.78
TOTAL EXPENSES ENCUMBERED		52,322.08	
<b>REGIONAL SCHOOLS</b>			
OPERATING EXPENSES	6,044,203.00	6,044,203.00	-000-
MATURING DEBT & INTEREST	546,334.00	546,334.00	-000-
R) TOTAL EXPENSES	6,590,537.00	6,590,537.00	-000-
<b>VOCATIONAL SCHOOLS</b>			
OPERATING EXPENSES	391,209.00	391,209.00	-000-
S) TOTAL EXPENSES	391,209.00	391,209.00	-000-
TOTAL BUDGET	24,479,775.00	24,289,800.28	90,788.48
TOTAL BUDGET ENCUMBERED		99,186.24	

**OTHER DISBURSEMENTS****DISBURSED****REVOLVING FUNDS:**

CAFETERIA	175,517.55
INSURANCE RECOVERY	9,147.01
BASIC CHALLENGE	42.50

**TRUST FUND TRANSFERS**

T-1 CHARLOTTE GOODNOW	296.35
T-3 GEORGE AMES	82.82
T-4 ARLETTE APPELYARD	290.59
T-5 BETSY BALL	1,045.00
T-5 PERPETUAL CARE NEW FUND	13,302.20
T-6 PERPETUAL CARE	22,432.48
T-7 A.B. CONANT FAMILY	229.98
T-10 DR. DAVIS	194.54
T-11 M. DESMOND	304.51
T-12 ROBBINS AND FAMILY	177.76
T-13 E. ROBBINS	225.83
T-14 CAPT. ROBBINS FUND	272.04
T-15 ROBBINS AND AMES	3,301.80
T-16 ELIZABETH WHITE CHARITY	10,750.00
T-17 GEORGIA WHITNEY MEMORIAL	6,303.95
T-19 GEORGIA WHITNEY CEMETERY	199.96
T-20 FRANK HAYWARD	159.93
T-21 HOITT AND SCOTT	109.64
T-22 MRS. HARRY O'NEIL	41.25
T-23 FRANK KNOWLTON	191.64
T-24 LUKE BLANCHARD	325.72
T-26 HENRY RAYMOND	370.14
T-27 HOSMER FUND	12,975.91
T-28 VARNUM TUTTLE	1,448.00
T-29 J. ROLAND WETHERBEE	503.24
T-31 SARAH WATSON	322.82
T-33 CARRIE WELLS	142.96
T-34 JENKS FAMILY	11,586.25
T-35 MARY AND CHARLES SMITH	336.45
T-36 ERNEST JONES	135.03
T-37 JENKS FUND YOUTH PROGRAM	2,880.00
T-01 CONANT H.S. LIBRARY	450.70
T-70 MARK CLAPP FUND	660.95
T-72 CHARLOTTE CONANT FUND	587.20
T-74 MINNIE DAVIS FUND	317.35
T-80 MILDRED MOORE FUND	1,232.96
T-82 PLANTER FUND	202.30
T-84 NEWELL B. TAINTER	1,058.83
T-88 WILLIAM A. WILDE	2,906.13
T-90 KATHERINE KINSLEY	6,138.75

**TEMPORARY LOANS:**

MERRIAM	105,000.00
FIRE PUMPER	200,000.00
ANTICIPATION OF REVENUE	3,500,000.00

**PAYROLL WITHHOLDINGS:**

FEDERAL TAX	1,451,332.87
STATE TAX	466,472.22
COUNTY RETIREMENT	337,803.09
TEACHER RETIREMENT	238,375.03
FICA	30,478.29
COURT JUDGEMENTS	6,105.00
TEACHER SCHOOL INSURANCE	936.00
GROUP LIFE INSURANCE	11,598.83
BLUE CROSS AND SHIELD	60,538.47
MIDDLESEX INSTITUTE FOR SAVINGS	325,655.12



<b>OTHER DISBURSEMENTS</b>	<b>DISBURSED</b>
FIRE DEPARTMENT DUES	5,060.00
HIGHWAY DEPARTMENT DUES	3,397.50
TEACHER DUES	26,298.60
TEACHERS ANNUNITIES	181,074.82
TEACHERS CREDIT UNION	72,323.56
DEFERRED COMPENSATION	75,015.50
DISABILITY INSURANCE	1,575.63
HARVARD HEALTH INSURANCE	11,566.28
POLICE DEPARTMENT DUES	5,590.86
MAINTENANCE DUES	1,290.85
UNITED FUND	315.00
<b>AGENCY:</b>	
PERMIT REVIEWS, PLANNING BOARD	1,217.70
FILING FEES, PLANNING BOARD	1,248.82
PERFORMANCE BOND, PLANNING BOARD	30,800.02
PERFORMANCE BOND, DEPOSIT ENGINEERING	27,250.00
PERFORMANCE BOND, MERRIAM SCHOOL	328.52
POLICE DEPARTMENT OFF DUTY DETAILS	86,454.78
DOG LICENSE TO MIDDLESEX COUNTY	5,476.75
DIVISION OF FISH AND GAME LICENSES	10,269.25
TAX COLLECTION DEPUTY FEES	13,541.77
TAX COLLECTION REGISTRY MTR VEH. FEES	690.00
CASH DUE OTHER TOWNS	186.67
CASH DUE A/B REG SCH/WATER DIST	16,677.52
FIRE DEPARTMENT OFF DUTY DETAILS	3,050.70
AMBULANCE FEES	3,278.00
VENDOR RECOVERY	250.50
HEALTH INSURANCE, RETIREES	55,546.54
HEALTH INSURANCE, COUNTY RET.	14,287.36
HEALTH INSURANCE, TEACHER RET.	4,943.39
<b>GIFTS AND BEQUESTS:</b>	
MEMORIAL LIBRARY	3,930.47
PRENDERGAST DEV. CORP.	2,500.00
SCHOOL - FIRESTONE	473.98
HAARTZ	3,802.09
HEALTH EFFECTS SURVEY	128.66
HANDICAP	598.00
DIGITAL-HIGH STREET	5,561.40
FIRE CORPORATE	10,333.34
<b>FEDERAL FUNDS:</b>	
PL 94-142	13,980.41
CHAPTER 1	33,102.43
CHAPTER 2	5,214.00
<b>STATE GRANTS:</b>	
CHILDHOOD ALLOCATIONS	3,023.35
EARLY CHILDHOOD	2,217.42
ED REFUGE CHILD TRANSITION PROGRAM	8,074.18
SOCIAL DEMANDS	486.00
DEVELOP STRATEGIES	2,579.65
ED. HORACE MANN	10,378.00
ED. CHAPTER 188, PROF DEV	2,549.62
ED. CHAPTER 188, SCH IMP	15,879.17
ELDERLY GRANTS	2,945.50
ARTS LOTTERY	10,559.03
LEADERSHIP OPPORTUNITY	330.00
DWI ENFORCEMENT PROGRAM	1,508.73

OTHER DISBURSEMENTS		DISBURSED
	STATE ELECTIONS	2,090.00
	STRATEGIC PLANNING	12,500.00
	INTEGRATED INSTRUCTION	615.60
	GOV AGAINST DRUGS	4,880.76
	SOFTWARE APPLICATIONS	10.02
	M.E.G. PROG CH 206	13,776.20
	PARTNERSHIP PLANNER	14,940.56
	RIGHT TO KNOW	201.37
	TEACHING GEOGRAPHY	1,398.00
HIGHWAY FUNDS:		
	CHAPTER 811 OF 85	82,951.18
STATE AND COUNTY ASSESSMENTS:		
	COUNTY TAX	20,632.49
	AIR POLLUTION CONTROL	3,970.00
	METROPOLITAN AREA PLANNING COUNCIL	3,304.00
	MOTOR VEHICLE EXCISE TAX BILLS	2,765.00
	GROUP INSURANCE, ELDERLY	988.00
	REGIONAL TRANSIT AUTHORITY	14,331.00
	MOTOR VEHICLE EXCISE SURCHARGE	180.00
ARTICLES:		
29	04/83 TRANSFER STATION CONST.	1,570.00
13G	04/84 REC INT./BRIDGE	8,600.00
13I	04/84 ENG/DIS TRAFFIC LIGHT	3,120.00
15A	04/85 TRANS. ST. BORROW	73,000.00
15BF	04/85 SCHOOL BUILDING REPAIR	2,079.00
15D	04/85 STOW STREET BRIDGE	3,463.98
15G	04/85 SIDEWALKS	1,124.25
15K	04/85 DATA PROCESSING EQUIPMENT	35,126.89
9	10/85 CLOSE SEPT. FACILITY	15,924.91
24	04/86 SIDEWALK CONSTRUCTION	4,003.30
25	04/86 MEMORIAL LIBRARY CARPET	450.00
30	04/86 TOWN MASTER PLAN	17,729.70
41	04/86 ACTON CEMETERY LAND IMPROVEMENT	1,515.25
46	04/86 HEALTH STAFFING	10,554.50
47	04/86 SEWER PIPING	86,383.12
48	04/86 SEWER INTERCEPT	17,093.68
9	10/86 LIBRARY NETWORK MEMBER	450.00
12	10/86 SEWER ENG/PLANS	36,705.15
15	04/87 POLICE CRUISERS	5,590.00
25	04/87 WEATHERBEE BRIDGE	16,458.08
27	04/87 REFURBISH ENGINE 23	24,569.17
28	04/87 LIBRARY EXPANSION	14,000.00
30	04/87 ELM STREET DRAINAGE	7,935.72
31	04/87 COMPUTER EXPANSION	883.00
36	04/87 CEMETERY LAND FUND	2,800.00
38	04/87 HAYWARD, MAIN STS INTERSECTION	5,286.00
40	04/87 REVALUATION	71,603.65
42	04/87 HANDICAP COMMISSION	98.39
48	04/87 MASTER PLAN FUND	21,371.32
1	06/87 TOWN HALL	279,430.21
2	06/87 SCHOOL CAPITAL PROJECT	709,611.80
4	06/87 SCHOOL ST. SIDEWALK	24,611.18
8	11/87 SWIM POND/QUARRY ROAD	14,825.00
9	04/88 GROUND WATER PROTECTION	72,135.00
14	04/88 COMPUTER EQUIPMENT	73,348.68
15	04/88 COMPUTER EQUIPMENT	92,747.13
16	04/88 REC TANK REPLACE	64,305.17
17	04/88 STAGE LIGHTING	23,142.00
18	04/88 LIBRARY NETWORK	33,316.01
19	04/88 LIBRARY REPAIRS	4,567.24
22	04/88 NEW PERSONNEL	7,381.52

OTHER DISBURSEMENTS		DISBURSED
23	04/88 HAZARDOUS WASTE DAY	10,382.10
28	04/88 W. ACTON TRAFFIC LIGHT	16,619.65
32	04/88 ALTER DPW BUILDING	9,998.69
33	04/88 BOILER REPAIRS	24,877.02
36	04/88 POLICE PORTABLE RADIOS	3,975.00
37	04/88 COMPUTER EQUIPMENT	28,000.00
39	04/88 TREE PLANTING	2,219.90
40	04/88 4 WHEEL DRIVE TRACTOR	25,000.00
41	04/88 SANDER BODIES	24,000.00
42	04/88 FRONT END LOADER	65,000.00
43	04/88 2 1/2 TON TRUCK	18,887.00
44	04/88 AIR COMPRESSOR	8,000.00
45	04/88 ACCREDITATION FEES	3,700.00
46	04/88 PARKING LOT REPAIR	3,390.24
48	04/88 INTEREST FOR TRUCKS	3,046.57
48	04/88 PUMPER REPLACEMENT	300,000.00
49	04/88 AIR COMPRESSOR SYSTEM	12,943.53
53	04/88 UNPAID POLICE BILLS	6,067.00
REFUNDS:		
1983	PERSONAL PROPERTY TAXES	392.43
1984	PERSONAL PROPERTY TAXES	606.00
1985	PERSONAL PROPERTY TAXES	839.29
1989	PERSONAL PROPERTY TAXES	1.58
1986	REAL ESTATE TAXES	10,674.72
1987	REAL ESTATE TAXES	7,470.87
1988	REAL ESTATE TAXES	32,915.41
1989	REAL ESTATE TAXES	80,812.95
1986	MOTOR VEHICLE TAXES	82.00
1987	MOTOR VEHICLE TAXES	1,196.14
1988	MOTOR VEHICLE TAXES	9,346.12
1989	MOTOR VEHICLE TAXES	847.44
	INTEREST REFUNDED ON TAXES	836.63
	VENDOR REFUND	(300.00)
ENCUMBERED FUNDS:		
	SELECTMEN	2,890.72
	TREASURER	1,794.52
	PLANNING BOARD	967.50
	MUNICIPAL PROPERTIES	20.26
	FIRE DEPARTMENT	109.20
	CEMETERY	586.80
	HEALTH	455.60
	SCHOOL	9,472.84
	NURSING	1,550.10
	HIGHWAY	12,934.58
	CIVIL DEFENSE	16.74
	ENGINEER	1,834.49
TOTAL DISBURSED		34,925,364.35
TOTAL ENCUMBERED		99,186.24



COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
JUNE 30, 1989

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUP	TOTALS (MEMORANDUM ONLY)
	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	ENTERPRISE	TRUST & AGENCY	GENERAL LONG TERM OBLIGATIONS		JUNE 30, 1989
ASSETS:								
CASH	\$ 2,486,742	\$ 449,433	\$ 268,966	\$ 151,700	\$ 1,351,380	\$ -		\$ 4,708,221
INVESTMENTS	-	-	-	-	1,986,387	-		1,986,387
PROPERTY TAXES RECEIVABLE:								
CURRENT YEAR	573,987	-	-	-	-	-		573,987
PRIOR YEAR	255,324	-	-	-	-	-		255,324
OTHER ACCOUNTS RECEIVABLE:								
MOTOR VEHICLE EXCISE TAX	538,066	-	-	-	-	-		538,066
TAX LIENS	249,844	-	-	-	-	-		249,844
OTHER EXCISES	48,513	-	-	-	-	-		48,513
SPECIAL ASSESSMENTS	365	-	-	-	-	-		365
DEPARTMENTAL	50,199	2,343	-	42,899	1,595	-		97,036
INTERGOVERNMENTAL	-	64,879	-	-	-	-		64,879
OTHER ASSETS	794	-	-	-	-	-		794
AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG TERM OBLIGATIONS:	-	-	-	-	-	5,155,000		5,155,000
TOTAL ASSETS	\$ 4,203,834	\$ 516,655	\$ 268,966	\$ 194,599	\$ 3,339,362	\$ 5,155,000		\$ 13,678,416
	=====	=====	=====	=====	=====	=====		=====
LIABILITIES:								
ACCOUNTS PAYABLE	\$ 480,085	\$ -	\$ -	\$ 68	\$ -	\$ -		\$ 480,153
PAYROLL WITHHOLDINGS	17,584	-	-	-	-	-		17,584
OTHER LIABILITIES	1,756	-	-	-	473,896	-		475,652
DEFERRED REVENUE - PROPERTY TAXES	627,916	-	-	-	-	-		627,916
DEFERRED REVENUE - OTHER	887,781	2,343	-	-	1,595	-		891,719
RESERVE FOR ABATEMENTS	201,395	-	-	-	-	-		201,395
BONDS AND NOTES PAYABLE	-	-	-	-	-	5,155,000		5,155,000
TOTAL LIABILITIES	2,216,517	2,343	-	68	475,491	5,155,000		7,849,419
FUND EQUITY:								
RETAINED EARNINGS	-	-	-	194,531	-	-		194,531
FUND BALANCES:								
RESERVED:								
ENCUMBRANCES	77,923	-	-	-	-	-		77,923
CONTINUED ARTICLES	753,099	-	-	-	-	-		753,099
ENDOWMENTS	-	-	-	-	865,775	-		865,775
UNRESERVED:								
DESIGNATED	520	514,312	268,966	-	1,998,096	-		2,781,894
UNDESIGNATED	1,155,775	-	-	-	-	-		1,155,775
TOTAL FUND EQUITY	1,987,317	514,312	268,966	194,531	2,863,871	-		5,828,997
TOTAL LIABILITIES AND FUND EQUITY	\$ 4,203,834	\$ 516,655	\$ 268,966	\$ 194,599	\$ 3,339,362	\$ 5,155,000		\$ 13,678,416
	=====	=====	=====	=====	=====	=====		=====

# STREET PRECINCT LIST

## Street Name Precinct

Adams Street	5
Agawam Road	3
Alcott Street	2
Algonquin Road	3
Apple Valley Road	4
Arborwood Road	5
Arlington Street	
1-58	2
Odd #'s 67 to 239	3
Even #'s 70 to 240	4
250-423	3
Ashley Circle	1
Ashwood Road	5
Assabet Crossing	5
Audubon Drive	5
Autumn Lane	3
Ayer Road	5
Azalea Court	1
Badger Circle	1
Balsam Drive	2
Bank Side Hollow	1
Barker Road	2
Baxter Road	4
Bayberry Road	1
Bellantoni Drive	5
Berry Lane	2
Beth Circle	1
Betsy Ross Circle	3
Beverly Road	4
Billings Street	4
Birch Ridge Road	3
Black Horse Drive	3
Brabrook Road	1
Breezy Point Road	1
Brewster Lane	5
Bridal Path Way	1
Bridges Drive	2
Broadview Street	5
Bromfield Road	2
Brook Street	1
Brookside Circle	5
Brown Bear Crossing	1
Brucewood Road	5
Bulette Road	2
Butternut Hollow	1
Caitlan Drive	4
Candida Lane	5
Capt. Brown's Lane	4
Capt. Forbush Lane	4
Carlisle Road	1
Carlton Drive	5
Carriage Drive	5
Castle Drive	3
Cedar Terrace Drive	4
Central Street	
167 to end	3
2-159	4
Chadwick Street	5
Chaffin Way	2
Charter Road	4
Cherokee Road	3

## Street Name Precinct

Cherry Ridge Road	3
Church Street	3
Clover Hill Road	5
Conant Street	
Even #'s	4
Odd #'s	5
Concord Road	
8-126	2
127&128	1
Concetta Circle	5
Coolidge Drive	2
Coughlin Street	2
Country Club Road	5
Countryside Road	2
Cowdrey Lane	2
Craig Road	5
Crescent Street	2
Crestwood Lane	4
Cricket Way	2
Cross Street	1
Davis Road	1
Deacon Hunt Drive	4
Deer Grass Lane	1
Doris Road	4
Downey Road	4
Driftwood Road	5
Drummer Road	5
Duggan Road	3
Durkee Road	4
Duston Lane	1
Eastern Road	1
Eliot Circle	2
Elm Court	3
Elm Street	3
Emerson Drive	2
Esterbrook Road	1
Ethan Allen Drive	3
Evergreen Road	2
Fairway Road	5
Faulkner Hill Road	5
Fernwood Road	5
Fife & Drum Road	2
Flagg Road	1
Fletcher Court	4
Flint Road	4
Flintlock Road	3
Forest Road	2
Fort Pond Road	2
Foster Street	5
Fox Hill Road	5
Francine Road	4
Fraser Drive	4
Freedom Farme Road	3
Garfield Lane	2
Gerald Circle	5
Gioconda Avenue	5
Granite Road	1
Grasshopper Lane	2
Great Elm Way	1

## Street Name Precinct

Great Road	1
Green Wood Lane	2
Grist Mill Road	3
Guswood Road	5
Hammond Street	2
Harris Street	1
Harvard Court	1
Hatch Road	5
Hawthorne Street	5
Haynes Court	3
Hayward Road	
1-61	2
66-146	4
Heald Road	2
Heather Hill Road	3
Hemlock Lane	2
Henley Road	1
Hennesey Drive	4
Heritage Road	5
Heron View Road	4
Hickory Hill Trail	2
High Street	
5-89	4
91-298	5
Highland Road	3
Hillcrest Drive	5
Hillside Terrace	3
Homestead Street	3
Horsehoe Drive	2
Hosmer Street	
2-64	2
70-119	1
Houghton Lane	3
Huckleberry Lane	2
Huron Road	3
Independence Road	5
Iris Court	1
Isaac Davis Way	
Odd #'s	2
Even #'s	5
Jackson Drive	2
Jefferson Drive	2
John Swift Road	2
Joseph Reed Lane	4
Juniper Ridge Road	3
Kate Drive	1
Keefe Road	2
Kelley Road	4
Kingman Road	3
Kinsley Lane	4
Kinsley Road	4
Knowlton Drive	4
Knox Trail	5
Ladyslipper Lane	1
Larch Road	2
Laurel Court	5
Laws Brook Road	5
Ledge Rock Way	1

**Street Name Precinct**

Liberty Street 4  
 Lilac Court 5  
 Lilian Road 2  
 Lincoln Drive 2  
 Lisa Lane 5  
 Littlefield Road 3  
 Longfellow Park 2  
 Long Ridge Road 2  
 Lothrop Road 4

MacLeod Lane 3  
 Madison Lane 2  
 Magnolia Drive 1  
 Maillet Drive 5  
 Main Street  
   1-316 4  
   351-631 2  
   636 to end 1

Mallard Road 4  
 Maple Street 4  
 Marian Road 3  
 Martin Street 4  
 Massachusetts Ave.  
   310-562 4  
   566 to end 3

Mead Terrace 3  
 Meadow Brook Road 2  
 Meadows Edge 1  
 Meeting House Road 5  
 Merriam Lane 5  
 Milldam Road 1  
 Minot Avenue 2  
 Minuteman Road 2  
 Mohawk Drive 3  
 Mohegan Road 3  
 Musket Drive 2  
 Myrtle Drive 1

Nadine Road 4  
 Nagog Hill Road 2  
 Nagog Park 1  
 Nash Road 4  
 Nashoba Road 3  
 Newtown Road 2  
 Nonset Path 1  
 North Briar Road 1  
 North Street 1  
 Notre Dame Road 3

Oakwood Road 5  
 Old Barn Way 3  
 Old Beaver Brook 1  
 Old Colony Lane 5  
 Old Meadow Lane 5  
 Old Stone Brook 1  
 Old Village Road 2  
 Olde Lantern Road 3  
 Olde Surrey Drive 5  
 Oneida Road 3  
 Orchard Drive 3

**Street Name Precinct**

Parker Street 5  
 Partridge Hollow 2  
 Partridge Pond Road 2  
 Patrick Henry Circle 3  
 Patriots Road 2  
 Paul Revere Road 3  
 Pearl Street 3  
 Phalen Street 2  
 Pheasant Hill 1  
 Phlox Lane 1  
 Pine Cone Strand 1  
 Pine Street 4  
 Pine Ridge Road 4  
 Pinewood Road 5  
 Piper Lane 4  
 Piper Road 4

Even #'s 4  
 Odd #'s 5

Pond Ridge Road 5  
 Pond View Drive 5  
 Pope Road 1  
 Powder Horn Lane 3  
 Powder Mill Road 5  
 Proctor Street 1  
 Prospect Street 4  
 Puritan Road 5  
 Putnam Road 2  
 Putter Drive 5

Quaboag Road 3  
 Quail Run 1  
 Quarry Road 1

Railroad Street 4  
 Redwood Road 5  
 Revolutionary Road 2  
 River Street 5  
 Robbins Street 4  
 Robert Road 5  
 Robinwood Road 5  
 Rose Court 1  
 Russell Road 5

Sachem Way 1  
 Samuel Parlin Drive 4  
 Sandas Trail 3  
 Sandelwood Road 5  
 Sandy Drive 4  
 Sarah Indian Way 2  
 Sawmill Road 1  
 School Street  
   7-96 4  
   100-305 5

Seminole Road 3  
 Seneca Court 3  
 Seneca Road 3  
 Silver Hill Road 5  
 Simon Hapgood Lane 1  
 Simon Willard Road 2  
 Sioux Street 3

**Street Name Precinct**

Smart Road 3  
 Smith Street 1  
 South Street 1  
 Spencer Road 4  
 Spencer Brook Road 1  
 Split Rock Road 1  
 Spring Hill Road 1  
 Spruce Street 3  
 Squirell Hill Road 3  
 St. James Circle 4  
 Stoneymeade Way 1  
 Stow Street 4  
 Strawberry Hill Road 1  
 Sudbury Road 5  
 Summer Street 3  
 Sutton Place 2  
 Sylvia Street 4

Taft Lane 2  
 Taylor Road 2  
 Tenny Circle 5  
 Thoreau Road 2  
 Ticonderoga Road 3  
 Till Drive 1  
 Torrington Lane 4  
 Town House Lane 4  
 Townsend Road 3  
 Trask Road 2  
 Tumbling Hawk 1  
 Tuttle Drive 4

Valley Road 5  
 Vanderbilt Road 5

Wachusett Drive 3  
 Wampanoag Drive 3  
 Wampus Avenue 1  
 Washington Drive 2  
 Waterside Clearing 1  
 Wayside Lane 4  
 West Road 4  
 Westford Lane 1  
 Wetherbee Street 2  
 Wheeler Lane 1  
 Whittier Drive 2  
 Willis Holden Drive 2  
 Willow Street 3  
 Wilson Lane 2  
 Windemere Drive 3  
 Windsor Avenue

Odd #'s 3  
 Even #'s 4  
 Wingate Lane 1  
 Winter Street 3  
 Winterberry Path 1  
 Wood Lane 2  
 Woodbury Lane 2  
 Woodchester Drive 3  
 Wright Terrace 3  
 Wyndcliff Drive 1











# TOWN OF ACTON VOLUNTEER APPLICATION

Residents interested in serving on a Town Board, Committee, or Commission are requested to complete this form and forward it to the office of the Town Manager at the Acton Town Hall.

(Please print or type)

Date: \_\_\_\_\_

Mr / Mrs Ms / Dr \_\_\_\_\_  
Last Name First Name Middle Initial

\_\_\_\_\_  
Street Address Home Phone Business Phone

Please refer to the other side of this sheet and indicate below, in order of preference, the Board, Committee, or Commission which is of interest to you:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Have you been a member of a Board, Committee, or Commission previously (either in Acton or elsewhere)? If you have, please list name(s) and dates (approx):

\_\_\_\_\_  
\_\_\_\_\_

Do you have any time restrictions? \_\_\_\_\_

How long have you lived in Acton? \_\_\_\_\_ in Massachusetts? \_\_\_\_\_

Are you a US citizen ? \_\_\_\_\_

Present occupation and employer (optional - attach resume)

\_\_\_\_\_

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? \_\_\_\_\_

Education or special training \_\_\_\_\_

\_\_\_\_\_

OVER>

TOWN OF ACTON VOLUNTEER APPLICATION - page 2

Please list below any additional information or comments which may help in the matching of your interests with the most appropriate Board/Committee, such as civic experience, special interests/hobbies, etc:

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TOWN OF ACTON VOLUNTEER BOARDS, COMMITTEES, AND COMMISSIONS

Acton-Boxborough Arts Council  
Aging, Council on  
Appeals, Board of  
Assessors, Board of  
Audit Monitoring Committee  
Cemetery Commissioners  
Conservation Commission  
Fair Housing Committee  
Finance Committee  
Handicapped Commission  
Hanscom Field Advisory Comm.  
Health, Board of  
Historical Commission

Investment Advisory Committee  
Metropolitan Area Planning Council  
Minuteman Home Care  
Minuteman Vocational School Rep.  
Planning Board  
Planning Council  
Prison Advisory Committee  
Public Ceremonies & Celebrations  
Recreation Commission  
South Acton Revitalization Committee  
Town Report Committee  
Transportation Advisory Committee  
Volunteer Coordinating Committee

Thank you. If you have questions or would like more information, please contact a member of the Volunteer Coordinating Committee (you can find out who the current members are by calling the Town Manager's office at Town Hall 264-9612). The space below is for use by the Volunteer Coordinating Committee and the appointing body to record the status of your application.

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VCC INTERVIEW

applicant called: date/by \_\_\_\_\_

scheduled date/time \_\_\_\_\_

VCC RECOMMENDATION: date \_\_\_\_\_

Board(s) \_\_\_\_\_ Member/Alt/Assoc

\_\_\_\_\_ Member/Alt/Assoc

\_\_\_\_\_ Member/Alt/Assoc

Date VCC recommendation  
sent to: \_\_\_\_\_

BOS / TMgr / TMod \_\_\_\_\_

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APPOINTING BODY: BOS/TMgr/TMod

Interview date \_\_\_\_\_

Appointed: Date \_\_\_\_\_  
to: Board \_\_\_\_\_  
Term \_\_\_\_\_

NOTIFICATION OF APPOINTMENT

Date received by VCC \_\_\_\_\_

Date appointee & committee notified  
by VCC \_\_\_\_\_

**(Continued from Back Cover)**

Veterans' Services	Veterans' Agent	264-9645
Water Problems	Water District	263-9107
Welfare Questions	Welfare Department	263-6610
Wire Inspection	Wire Inspector	264-9632
Zoning	Zoning Enforcement Officer	264-9632

<b>Schools</b>	Switchboard Calls (7 a.m. to 5 p.m).	264-4700
	Acton-Boxborough Regional High	264-4700
	Acton-Boxborough Regional Junior High	264-4700
	Community Education Office	264-4700
	Conant Schhol	264-4700
	Douglas School	264-4700
	Gates School	264-4700
	McCarthy-Towne School	264-4700
	High School	264-4700
	Junior High School	264-4700
School Nurse	Elementary Schools	264-4700
	Central Office	263-9503
	Community Education and High School	263-7738
Night Calls	Community Education and Junior High School	263-2607
	Conant School	263-9504
	Douglas School	263-2753
	Gates School	263-9162
	McCarthy-Towne	263-4982
	Athletic Office	263-0060
	Field Office	263-1553
	Extended Day Programs	263-8538
Special Calls		

**Regularly Scheduled Meetings**

(Some meetings subject to change-- confirm with Town Clerk 24 hours prior to listed times)

Acton Historical Commission	2nd Wednesday 8 PM	Hosmer House, 300 Main St.
Acton Housing Authority	1st and 3rd Mondays 7 PM	68 Windsor Ave., W. Acton
Acton Memorial Library Trustees	3rd Monday 8 PM	Memorial Library, Staff Room
Board of Appeals	2nd Monday (except April & August) 7:30 PM	Town Hall
Board of Assessors	1st Wednesday 6 PM	Town Hall
Board of Health	2nd & 4th Mondays 7:30 PM	Town Hall
Board of Selectmen	Every other Tuesday 7:30 PM	Town Hall
Citizen's Library	3rd Thursday 7:30 PM	Citizen's Library, W. Acton
Conservation Commission	1st & 3rd Wednesdays 8 PM	Town Hall
Council on Aging	2nd Wednesday 7:30 PM	Acton Congregational Church, C.O.A. Office-Ground Floor
Handicapped Commission	2nd Thursday 7 PM	Town Hall
Planning Board	2nd & 4th Mondays 7:30 PM	Town Hall
Planning Council	1st & 3rd Wednesdays 7:30 PM	Town Hall
Recreation Commission	2nd & 4th Wednesdays 7 PM	Town Hall
School Committee--Local	2nd Thursday 8 PM	Jr. High, Conf. Room 114
School Committee--Regional	1st Thursday 7 PM	Jr. High, Conf. Room 114
Transportation Advisory Comm.	1st and 3rd Tuesdays 7:30 PM	Town Hall
Volunteer Coordinating Comm.	Mondays 7:30 PM	Town Hall
Water Commissioners	2nd & 4th Mondays 7:30 PM	Whitcomb Station, 693 Mass. Ave.



# AT YOUR SERVICE

**EMERGENCY NUMBERS: POLICE: 263-2911 FIRE: 263-9191 AMBULANCE: 263-9191  
EMERGENCY TDD: 263-2911**

Give your NAME and ADDRESS and the NATURE OF YOUR EMERGENCY. Do not hang up until you are sure your message has been understood.

For answers on:	Call the:	Telephone
Animal Inspection	Animal Inspector	263-4979
Assessments	Board of Assessors	264-9622
Bills and Accounts	Accountant	264-9621
Births, Deaths and Marriages	Town Clerk	264-9615
Building	Building Commissioner	264-9632
Cemeteries	Cemetery Superintendent	264-9644
Civil Defense	Director of	264-9655
Conservation	Conservation Office	264-9631
Dog Problems (See Licenses)	Dog Officer	264-9638
Education Information	School Superintendent's Office	264-4700
Elections, Voting and Registration	Town Clerk	264-9615
Elderly Affairs	Council on Aging	264-9643
	Minuteman Home Care	263-8720
	Public Health Nursing Service	264-9635
Engineering	Town Engineer	264-9628
Fire (Business and Permits)	Fire Department	264-9645
Garbage and Refuse	Board of Health	264-9634
Hazardous Materials	Board of Health	264-9634
Health and Sanitation	Board of Health	264-9634
Highways and Streets	Highway Department	264-9624
Home Nursing	Public Health Nursing	264-9635
Housing	Housing Authority	263-5339
Libraries	Acton Memorial Library	264-9641
	Citizen's Library of W. Acton	264-9652
	T.D.D. (for the deaf)	635-0072
<b>LICENSES</b>		
Dog	Town Clerk	264-9615
Fishing	Town Clerk	264-9615
Hunting	Town Clerk	264-9615
Mental Health	Mental Health Assoc. of Central Middlesex	369-7715
Mosquito Control	Municipal Properties	264-9629
<b>PERMITS</b>		
Blasting	Fire Department	264-9645
Building	Building Inspector	264-9632
Food Service	Board of Health	264-9634
Heating	Fire Department	264-9645
Oil Burners	Fire Department	264-9645
Outdoor Burning	Fire Department	264-9645
Plumbing	Building Department	264-9632
Sewage	Board of Health	264-9634
Smoke Detectors	Fire Department	264-9645
Wiring	Building Department	264-9632
Zoning	Zoning Enforcement Officer	264-9636
Planning	Planning Department (Fair Housing)	264-9636
Police Business	Police Department	264-9638
Recreation	School Department	264-4700
Selectmen	Town Hall	264-9611
Snow Removal	Highway Department	264-9624
Street Lights	Boston Edison	1-800-752-5200
Street Trees	Municipal Properties	264-9629
Tax Collections	Treasurer and Collector	264-9618
Town Manager	Town Hall	264-9612
Train Service	Boston and Maine	
1-800-392-6099		
Transfer Station/Recycle Center	Highway Department	264-9624